

Contract Notification

CN No.	2015-09	Date:	13 July 2015
To:	Chief Executive Officer or equivalent		
Purpose:	Update to the Foundation Skills List		
Scope:	All current VET Funding Contracts		
Subject:	Updated Foundation Skills List		

For all RTO staff

Purpose

- This Contract Notification provides an updated **Foundation Skills List** (as Attachment 1 to the *2015 Guidelines about Determining Student Eligibility and Supporting Evidence*).

Background

- The Foundation Skills List is the specific list of approved foundation courses issued by the Department from time to time.

Main Points

- The updated Foundation Skills List includes two new accredited courses that are available for commencements from 1 July 2015:
 - 22293VIC - Certificate I in Initial Adult Literacy and Numeracy (this course replaces but is not equivalent to 21891VIC and 21892VIC – see below)
 - 22294VIC - Course in Initial Adult Literacy and Numeracy (this course replaces but is not equivalent to 21890VIC – see below)
- These courses have been added to the Foundation Skills List from 1 July 2015. The Department has determined that these courses are located in Domain C rather than Domain A. Relocation of these courses to Domain C reflects changes to the enrolment requirements that **restricts their use to learners with documented evidence of permanent cognitive impairment/intellectual disability**. The same subsidy as other courses in Domain C will currently apply (\$14.00 per hour).
- The Department will write separately to RTOs that have been delivering the replaced courses during the first half of 2015 and do not currently have accreditation to deliver in Domain C to clarify transition arrangements.
- The Foundation Skills List has also been updated to include a notation in relation to three courses identifying that they have expired on 30 June 2015 and therefore no new enrolments are permitted after this date. This is also reflected in the Funded Courses Report through the 'Effective for CCD To' field which has also been updated accordingly. The three courses are:
 - 21890VIC Certificate I in Initial Adult Literacy and Numeracy (Entry)
 - 21891VIC Certificate I in Initial Adult Literacy and Numeracy (Foundation)
 - 21892VIC Certificate I in Initial Adult Literacy and Numeracy (Established)
- The *2015 Guidelines about Determining Student Eligibility and Supporting Evidence* have been updated in the 'Documents' section of SVTS and notwithstanding the updates to Attachment 1 – Foundation Skills List, as described above, are unchanged.

- The Foundation Skills List is also published as a standalone document on the Department's website at:
<http://www.education.vic.gov.au/training/learners/vet/pages/funding.aspx>

Critical Dates

- The new courses as identified in this Contract notification are eligible for government funding from Foundation Skills Approved Providers listed in Domain C from 1 July 2015.

Relevant Resources

- 2015 Guidelines about Determining Student Eligibility and Supporting Evidence (Version 3.0, July 2015)

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