

Application for Student Grant

Student Connect

7. Document Checklist

1. Application for Student Grant (completed and signed);
2. Student Card and Driver Licence or valid Passport (photocopy back and front)
3. Budget Planner (available from Student Financial Support Officer)
4. Proof of financial hardship and income (minimum 2 months bank statements/ pay slips / Centrelink advice)
5. Banking Details form (completed and signed)
6. Other (bills / supporting letters) – if applicable
7. Proof of enrolment

Note: you are required to provide relevant documentation to support this application. Relevant documents (such as rental agreement, bank statement, etc.) will be photocopied and returned to you.

8. Applicant Declaration

I certify that the information provided by me in relation to this application is true and correct. I understand that this information is private and confidential and that the University may only obtain information pertaining to this application with my consent

Signed:

Date:

Please forward your completed application form to the relevant campus below:

Gippsland Campus

Student Financial Support Officer
Student Connect
Federation University Australia
Gippsland Campus
Building 3N102
Churchill VIC 3842

Other FedUni Campuses

Student Financial Support Officer
Student Connect
Federation University Australia
Mt Helen Campus
PO Box 663
Mt Helen VIC 3353

9. Office Use Only

Student Financial Support Officer

Reviewed by Student Financial Support Officer: <input type="checkbox"/> Yes <input type="checkbox"/> No	Amount Requested \$
Comments:	
Name:	
Signed:	Date:

Approval

\$200 - \$500 Coordinator, Counselling (or nominee) or Manager, Student Connect (or nominee)	Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No	Amount Approved \$
	Subject to/further information required (please state):	
	Name:	
	Signed:	Date:

Payment details

Payee	
Amount \$	
Method	
EFT/Cheque number	

Student Financial Assistance - Student Grant

Introduction

The purpose of Federation University Australia Student Financial Assistance Fund is to provide financial support to eligible students who are experiencing financial hardship which is adversely affecting their education. The main criteria for a student grant are the demonstration of a genuine need and the capacity for continued study may be in jeopardy due to financial hardship.

A student grant will not be provided for the payment of the following University costs:

- Commonwealth supported place (CSP) charges
- TAFE or Higher Education tuition fees, material fees or ancillary fees
- Student Services and Amenities Fee (SSAF)
- student visa charges (for International students)
- holiday expenses (recreational travel)
- any debt incurred before enrolling at the University
- credit card or loan debts
- purchasing vehicles
- fines and penalties
- costs associated with moving into on-campus student residences

As the Student Financial Assistance Fund draws on a limited pool of funds, the University cannot always guarantee the availability of funds for assistance. Student Grants are paid in the form of EFT bank deposits or cheques and are to be used for accommodation expenses and/or household utility bills.

Eligibility criteria

The Student Financial Support Officer will review the student's eligibility as per the Student Financial Assistance Policy and Procedure:

- be currently enrolled in an award program at a FedUni campus;
- be able to demonstrate that they are experiencing financial difficulties;
- be over 18 years;
- demonstrate that they are unable to repay a student loan;
- demonstrate that they are able to finance their study in the future.

Privacy Statement

The information on this form is collected for the primary purpose of assessing your application for a student grant from Federation University Australia. Other purposes of collection include communicating with you and coordinating, administering and managing the student grant and de-identified statistical analysis. If you do not complete all questions on this form, it may not be possible for us to assess the application, which could result in a delay or rejection. You have a right to access personal information that Federation University Australia holds about you, subject to any exceptions in relevant legislation. If you wish to seek access to your personal information or inquire about the handling of your personal information, please contact the University's Privacy Officer by email privacyofficer@federation.edu.au or visit http://policy.federation.edu.au/university/general/information_privacy/ch01.php

All applications are treated as a matter of urgency.