Application Method- International students	Online Application Centre (Preferred method)	Paper-based application
Scope: Applications for coursework degrees at Mt Helen or Gippsland campuses ONLY	• All direct applicants and agents (non-Australian Year 12/VCE students*) *Current Australian Year 12/VCE International students must apply through VTAC*	• Applicants who are unable to process application or payment via Online Application System • Existing FedUni students* or Government-sponsored students *Please provide your student ID on your application form*
Application Fee: To be paid upon application submission	• **$25** for each application (Non-refundable) by credit card • Fees waived with eVouchers from promotional events	• **$50** for each application (Non-refundable) by bank draft/cheque. • Fee waived for existing FedUni students & government-sponsored students
Lodging application Before lodging your application, please find a step-by-step guide here	Apply via Online Application Centre, process application fee by credit card via system and upload supporting documents: 1. Certified copies of academic transcripts and degrees, diplomas or certificates 2. Proof of English proficiency, such as Academic IELTS results 3. Certified copies of your passport and current Australian visa (if you hold one) 4. Any other relevant documents you would like us to consider, such as letters from schools or employers, a statement of purpose or your CV/resume.	Complete International Application Form (pdf, 372kb) and send it with your proof of payment for application fee (bank draft, cheque) and supporting documents to International admissions by email or post: 1. Certified copies of academic transcripts and degrees, diplomas or certificates 2. Proof of English proficiency, such as Academic IELTS results or equivalent 3. Certified copies of your passport and current Australian visa (if you hold one) 4. Any other relevant documents you would like us to consider, such as letters from schools or employers, a statement of purpose or your CV/resume. 5. If applicable, email a scanned copy of your cheque or bank draft AND send the original by post.

Instructions	• Application fee must be paid upfront for the International Admissions team to process the application
	• An application fee is charged for each application. This application fee is non-refundable in all scenarios
	• Agent's contact information must be provided for International Admissions team to verify
	• Internet connection trouble: At any point after registration you can save an incomplete application and log out. When you log in again you can continue working on the application. The application is saved whenever you hit the "Next", "Previous" or "Save and Exit" buttons. We suggest you save often to avoid having to re-enter information if you encounter internet issues while working on an application.
	  1. If you experience problems when paying online, you can pay the non-refundable application fee by bank draft or money order payable to Federation University Australia. Bank drafts/money orders will need to be mailed or delivered in person to the International Admissions Office, Mt Helen Campus (address below). Your payment will be processed manually, and you will be sent a payment confirmation email with instructions on how to complete your application online. Please note that manual processing of payment can take up to 10 work days.
	  2. If you are experiencing internet connection trouble or are unable to use the Online Application System, please download our International Application Form (pdf, 372kb) and submit a paper-based application.
	• Change of application preference: if you would like to make any change to your existing application, please send a written request via email to internationaladmissions@federation.edu.au No additional fee will be charged if we receive your request during the following period:
	  1. Within 2 weeks after submitting your application successfully before the application cut-off date;
	  2. Within 2 weeks after receiving your CoE letter, before the program commencement date	

Contact information	International Admissions Office Postal address: Federation University Australia, Building D, Mt Helen Campus, PO Box 663, Ballarat VIC 3353, AUSTRALIA Email: internationaladmissions@federation.edu.au	