

Contract notification

CN number:	2024-11	Date:	11 December 2024
To:	Chief Executive Officer or equivalent		
Purpose:	General information		
Scope:	All VET funding contracts		
Subject:	Publication of 2025 guidelines and administrative update to the TAFE and dual sector VET funding contracts		

Purpose

This contract notification is to tell you that we've published the following documents in the documents section of SVTS:

- 2025 guidelines about eligibility
- 2025 guidelines about fees
- 2025 guidelines about apprenticeship/traineeship training delivery
- 2025 Skills First quality charter
- 2024-25 TAFE VET funding contract (version 2.1)
- 2024-25 dual sector VET funding contract (version 2.1).

Background

On 3 December 2024 we published:

- CN 2024-10 describing the outcomes of the program delivery plan process and changes to the Skills First program for 2025
- Version 2.0 of the 2024-25 standard, TAFE, and dual sector VET funding contracts
- the 2025 funded programs report and training needs list.

We noted in CN 2024-10 that publication of the 2025 guidelines would follow, with minor updates only.

Main points

Changes to the 2025 Guidelines

We've made a small number of minor updates to the guidelines about eligibility and the guidelines about apprenticeship/traineeship training delivery.

We didn't make any changes to the guidelines about fees.

Guidelines about eligibility

We've made 2 changes to the guidelines about eligibility. They are highlighted in grey.

The changes only apply to TAFE and dual sector universities.

We added a new clause 2.11 about enrolling students in literacy and numeracy support units. You now don't have to re-check a student's evidence of citizenship when you enrol them in literacy and numeracy support units to support their program. We implemented this change by direct communication with TAFE and dual sector universities in mid-2024. So we've updated the guidelines for completeness and re-numbered the remaining subclauses in clause 2.

We added a subclause 1.5(f) that says that if a student participates in the new 'Plumbing Licence' skill sets it doesn't count towards to the '2 skill sets in a year' limit on training. This is to help students achieve licencing requirements in a timely way.

We didn't change the evidence of eligibility and student declaration form.

Guidelines about apprenticeship/traineeship training delivery

We made some minor administrative updates to terminology, including to reflect the new Apprentice Connect Australia providers that have replaced the Australian Apprenticeship Network providers.

These minor updates are not highlighted in the guidelines.

Administrative update to the TAFE and dual sector contracts

We've made an update to the TAFE and dual sector contracts to correct an omission in version 2.0. We updated clause 11.1(b) of Schedule 1 to clarify that the 10% loading on TAFE and dual sector training continues until 31 December 2025.

Resources

- [2025 guidelines about eligibility](#)
- [2025 guidelines about fees](#)
- [2025 guidelines about apprenticeship/traineeship training delivery](#)
- [2025 Skills First quality charter](#)
- [2024-25 TAFE VET funding contract \(version 2.1\)](#)
- [2024-25 dual sector VET funding contract \(version 2.1\)](#).

Critical dates

The guidelines take effect on 1 January 2025.

Ryan Collins

Executive Director

Training Operations and Assurance