

# Contract Notification

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|-----------------|--|-------------------------------|
| <b>CN No.</b>   | <b>2022-18</b>   | <b>Date: 25 November 2022</b> |
| <b>To:</b>      | Chief Executive Officer or equivalent  |                               |
| <b>Purpose:</b> | General Information  |                               |
| <b>Scope:</b>   | All 2022 VET Funding Contracts (version 3.0)   |                               |
| <b>Subject:</b> | <b>Release of the final 2022 VET Funding Contracts, Guidelines and associated guides</b> |                               |

## Purpose

This Contract Notification is to inform training providers about the release of the final:

- 2023 Standard VET Funding Contract (version 1.0)
- 2023 TAFE VET Funding Contract (version 1.0)
- 2023 Dual Sector VET Funding Contract (version 1.0)
- 2023 Guidelines About Eligibility (version 1.0)
- 2023 Guidelines About Fees (version 1.0)
- 2023 Guidelines About Apprenticeship/Traineeship Training Delivery (version 1.0)
- 2023 Skills First Quality Charter (version 1.0).

We've also published a series of guides to help training providers understand changes to the Contract and Guidelines:

- Guide to content changes
- Guide to edits – Contract
- Guide to edits – Guidelines.

All these documents are published in the Documents section of SVTS.

## Background

The current 2022 VET Funding Contract (the 2022 Contract) expires on 31 December 2022.

On 06 September 2022 we published the draft 2023 Contracts (CN 2022-14) as part of the contracting process.

We are publishing the final 2023 Contracts, Guidelines and associated guides, prior to finalising 2023 Contract offers. This gives training providers the opportunity to read and understand the terms and conditions before accepting any Contract offer.

## Main Points

We've made some minor changes to the 2023 Contract since the draft was published on 06 September 2022.

### Practical placements

We've updated the Contract to reflect regulatory changes affecting insurance coverage for students undertaking practical placements.

As result of amendments to the National Vocational Education and Training Regulator Regulations 2011, Skills First students at training providers registered with the Australian Skills and Quality Authority (ASQA) are covered by the department's WorkCover insurance policy while on practical placements. This is effective from 13 April 2022, and we advised training providers on 17 November 2022 (CN2022-17). Students at training providers registered with the Victorian Registration and Qualifications Authority (VRQA) continue to be covered by the department's WorkCover insurance policy.

Students on practical placements interstate may also be covered. For the purposes of insurance coverage, when a practical placement is taking place interstate the practical placement agreement must now:

- show that the duration of the placement will be no more than 6 months
- state that the student is enrolled in training in Victoria. and as such the work undertaken during the placement is connected to Victoria.

### Free TAFE – students recommencing a program commenced under JobTrainer

We removed a restriction on students who commenced a program with a JobTrainer fee waiver recommencing the same program with the waiver in 2023. This ensures that students are treated consistently, whether they commenced their training with a JobTrainer fee waiver or a Free TAFE fee waiver.

### Update to VCAL loading

We changed the VCAL loading to the 'VCE and VPC loading' to update it for the new senior secondary arrangements in 2023. This means the loading can apply to students studying for either the Victorian Certificate of Education (VCE) or the Victorian Pathways Certificate (VPC).

### Administrative changes

We made a small number of administrative changes to the Guidelines About Fees, including to clarify that students who are entitled to a fee concession should receive the concession for an enrolment in a skill set.

## Resources

We've updated the guides we published to help you understand the draft 2023 Contract and Guidelines, and highlighted the changes since the 2023 draft Contract was published:

- Guide to content changes – this summarises and explains more significant changes (new additions are highlighted in grey)
- Guide to edits – Contract – this is a comprehensive list of specific changes (new additions are flagged in a new row)

- Guide to edits – Guidelines – this is a comprehensive list of specific changes (new additions are flagged in a new row).

You can find these guides, along with the Contracts and Guidelines in the Documents section of SVTS.

For questions about the 2023 Contract, please submit an enquiry on SVTS using the category '2023 Skills First Contracting

## Critical Dates

The 2023 Contract commences on 1 January 2023.

**David Clements**  
A/g Executive Director  
Training Market Services

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