

Guidelines for the preparation of a Poster presentation

You will need to upload your poster file via the [online submission form](#) no later than **Sunday 23 June 2024**.

Participants should adhere to the following guidelines for the presentation of posters.

Please email feduni.researchconference@federation.edu.au to obtain the Poster template (MS Publisher A1 Landscape or Portrait) and the MS Publisher Poster instructions. A copy of the 2023 winner can be found on the Research Conference website. It is recommended that you use MS Publisher but you can use any program (e.g. Word, etc) but the poster must include the Federation University logo and RTP Acknowledgement statement.

Posters

- Should be A1 in size (portrait or landscape)
- Should be readable from a distance of 2 metres
- The title of the poster should be the top heading of the poster, followed by the name of the author and institution where the research is being conducted
- Figures and images need to be self-explanatory - large and legible

Content and Assessment Guidelines for Posters

The information below might assist you in structuring your poster. Use the method appropriate to your discipline and speak to your supervisor/s for assistance with your decision.

Posters should include the following information, irrespective of the actual method of research being undertaken (eg Scientific, Creative or Humanities methods):

- Aims
- Methodology
- Potential Outcomes/Outcomes depending on where you are in your research/candidature

The assessment panel will mark all posters according to three principles:

Organisation of content

- Is the information, concept or idea delivered clearly to the intended audience?

Aesthetics

- Is the design and layout of the poster visually appealing?

Contribution

- Does the content have a potential outcome or contribute significantly to the field?

Important Reminder:

Please ensure you include one of the acknowledgement statements in your PowerPoint presentation:

Acknowledging RTP scholarships:

It is now a requirement that domestic HDR candidates must acknowledge RTP scholarships, please use one of the following statements:

For HDR candidates in receipt of both an RTP Stipend and RTP Fee-Offset:

<Student name> is supported by an Australian Government Research Training Program (RTP) Stipend and RTP Fee-Offset Scholarship through Federation University Australia.

For HDR candidates in receipt of an RTP Fee-Offset Scholarship only:

<Student name> is supported by an Australian Government Research Training Program (RTP) Fee-Offset Scholarship through Federation University Australia.