

## Accessible Melbourne CBD Meeting Venues

This document provides a listing of accessible venues for hire in the Melbourne central business district. It is recommended that you advise the venue of your requirements when booking to ensure you are allocated the most appropriate room.

### Adina Apartment Hotel Melbourne, Flinders Street

<b>Address:</b>	88 Flinders Street, Melbourne
<b>Phone:</b>	03 8663 0000
<b>Email:</b>	<a href="mailto:flinders@adinahotels.com.au">flinders@adinahotels.com.au</a>
<b>Web:</b>	<a href="https://www.tfehotels.com/brands/adina-apartment-hotels/adina-apartment-hotel-melbourne-flinders-street/conferences-events">https://www.tfehotels.com/brands/adina-apartment-hotels/adina-apartment-hotel-melbourne-flinders-street/conferences-events</a>
<b>Distance from:</b>	Southern Cross Station: 1.9km Flinders Street Station: 450m Melbourne Central Station: 1.5km
<b>Parking:</b>	Onsite parking. Entrance via Malthouse Lane. \$25 per day.
<b>Catering:</b>	Yes. Event packages are available.
<b>Lift access:</b>	Yes.
<b>Disabled toilets:</b>	Yes.
<b>Room hire rate:</b>	Contact the venue directly for a quote.

Conference Room	Sq. Metres	Theatre	Classroom	U-Shape	Boardroom	Cocktail
Federation	50	36	30	20	20	40
Boardroom	21	-	-	-	10	20

### Adina Apartment Hotel Melbourne, Queen Street

<b>Address:</b>	189 Queen Street, Melbourne
<b>Phone:</b>	03 9934 0000
<b>Email:</b>	<a href="mailto:melbourne@adinahotels.com.au">melbourne@adinahotels.com.au</a>
<b>Web:</b>	<a href="https://www.tfehotels.com/brands/adina-apartment-hotels/adina-apartment-hotel-melbourne/conferences-events">https://www.tfehotels.com/brands/adina-apartment-hotels/adina-apartment-hotel-melbourne/conferences-events</a>
<b>Distance from:</b>	Southern Cross Station: 900m Flinders Street Station: 900m Melbourne Central Station: 750m
<b>Parking:</b>	Parking available. Access via Merlin Alley. \$25 per day.
<b>Catering:</b>	Yes. Event packages are available.
<b>Lift access:</b>	Yes.
<b>Disabled toilets:</b>	Yes.
<b>Room hire rate:</b>	Contact the venue directly for a quote.

Conference Room	Sq. Metres	Theatre	Classroom	U-Shape	Boardroom	Cocktail
Gardenia	95	80	35	22	22	150
Wattle	45	15	10	12	14	30
Waratah	98	80	35	22	22	150
Orchid	56	40	22	16	16	60
Gardenia/Wattle	140	115	60	36	30	180
Wattle/Waratah	140	115	60	36	30	180
Gardenia/Wattle/Waratah	235	200	90	-	-	200
Boardroom	45	-	-	-	9	-
Gardenia/Wattle/Waratah/Boardroom	290	-	-	-	-	-

## Citadines on Bourke Melbourne

**Address:** 131-135 Bourke Street, Melbourne  
**Phone:** 03 9039 8888  
**Email:** [citadines.australia@the-ascott.com](mailto:citadines.australia@the-ascott.com)  
**Web:** <http://www.citadines.com.au/conference-en.html>  
**Distance from:** Southern Cross Station: 1.6km  
 Flinders Street Station: 800m  
 Melbourne Central Station: 900m

**Parking:** Parking available at 128 Little Collins Street. \$30 per day.  
**Catering:** Yes. [http://www.citadines.com.au/catering-packages-,conference\\_viewItem\\_42-en.html](http://www.citadines.com.au/catering-packages-,conference_viewItem_42-en.html)  
**Lift access:** Yes.  
**Disabled toilets:** Yes.  
**Room hire rate:** Contact the hotel directly for a quote.

Conference Room	Sq. Metres	Theatre	Classroom	U-Shape	Boardroom	Cocktail
Coromandel Place	259	250	120	60	60	250
Hardware Lane	91	90	36	26	32	80
Market Lane	86	110	36	25	32	72
Southern Cross Lane	78	110	36	25	32	72
Bank Place	66	42	21	15	18	20
Bennetts Lane	33	21	9	-	9	20
Hosier Lane	33	21	9	-	9	20

## Holiday Inn on Flinders

**Address:** 575 Flinders Street, Melbourne  
**Phone:** 03 9629 4111  
**Email:** [reception.melsf@ihg.com](mailto:reception.melsf@ihg.com)  
**Web:** <https://holidayinnmelbourne.com.au/meetings-and-events/discover-meeting-spaces/>  
**Distance from:** Southern Cross Station: 400m  
 Flinders Street Station: 1km  
 Melbourne Central Station: 2km

**Parking:** Valet parking \$30 per day.  
**Catering:** Yes.  
**Lift access:** Yes.  
**Disabled toilets:** Yes, located on the ground floor.  
**Room hire rate:** Contact the venue directly for a quote.

Conference Room	Room Dimensions	Theatre	Classroom	U-Shape	Boardroom	Cocktail
The Studio	6.8m x 10.8m x 2.2m	72	54	30	27	100
The Arcade	5.7m x 8.1m x 2.4m	36	21	18	15	40
The Arena	5.6m x 9.5m x 2.2m	64	27	24	21	70
The Table	3.7m x 6.1m x 2.7m	-	-	-	14	-

## Koorie Heritage Trust Inc.

**Address:** Level 1 &3, The Yarra Building, Federation Square, Crn. Flinders & Swanston Street, Melbourne  
**Phone:** 03 9654 4390  
**Email:** [info@korieheritagetrust.com](mailto:info@korieheritagetrust.com)  
**Web:** <http://korieheritagetrust.com.au/wp-content/uploads/2018/04/180430-Venue-Hire-and-Cost-Sheet.compressed.pdf>

**Distance from:** Southern Cross Station: 1.7km  
 Flinders Street Station: 140m  
 Melbourne Central Station: 1.2km

**Parking:** Onsite parking. Maximum daily rate \$64.  
**Catering:** Yes.  
**Lift access:** Yes.  
**Disabled toilets:** Yes.  
**Room hire rate:** Full day room hire rates range from \$800 - \$1,400.

Conference Room	Sq. Metres	Theatre	Classroom	U-Shape	Boardroom	Cocktail
Aunty Joyce Johnson Room	60	-	50	-	25	-
Uncle Stewart Murray Room	58	-	40	-	20	-
Aunty Joyce Johnson Room & Uncle Stewart Murray Room	118	-	90	-	50	150

## Melbourne Conference and Training Centre

**Address:** Level 1, The Olderfleet Building, 477 Collins Street, Melbourne  
**Phone:** 03 8678 2900  
**Web:** <https://www.ivvy.com.au/venue/melbourne--victoria/melbourne-conference-and-training-centre.html>

**Distance from:** Southern Cross Station: 500m  
 Flinders Street Station: 900m  
 Melbourne Central Station: 1.4km

**Parking:** Parking nearby managed by Secure Parking. Maximum daily rate \$66.  
**Catering:** Full catering service.  
**Lift access:** Yes.  
**Disabled toilets:** Yes, located on the ground floor.  
**Note:** Rooms 1, 2 & 3 are not fully accessible.  
**Room hire rate:** Contact the venue directly for a quote.

Conference Room	Sq. Metres	Theatre	Classroom	U-Shape	Boardroom	Cocktail
4, 5, 8, 9, or 10	63	53	27	20	22	65
6 or 7	45	32	24	16	16	45
8, 9, 10	180	161	96	36	54	180
8, 9 or 9, 10	120	116	64	26	32	120
Heritage Room 1	80	80	45	24	24	80
Heritage Room 2 or 3	60	50	24	19	22	60

## Monash University

**Address:** Level 7, 30 Collins Street, Melbourne  
**Phone:** 03 9903 8000  
**Email:** [conferencecentre@monash.edu](mailto:conferencecentre@monash.edu)  
**Web:** <http://www.monash.edu/venues/venues/monash-conference-centre>  
**Distance from:** Southern Cross Station: 1.9km  
 Flinders Street Station: 850m  
 Melbourne Central Station: 1.4km

**Parking:** Discount parking is available at Wilsons Collins Place Car Park  
**Catering:** Full catering service. <http://www.monash.edu/venues/venues/monash-conference-centre/catering>  
**Lift access:** Yes.  
**Disabled toilets:** Yes, located on level 7.  
**Room hire rate:** Contact the venue directly for a quote.

Conference Room	Sq. Metres	Theatre	Classroom	U-Shape	Boardroom	Cocktail
Boardroom	-	-	-	14	16	-
Seminar Room 1	-	60	32	20	24	-
Seminar Room 2	-	50	26	20	24	-
Seminar Room 3	-	40	16	14	18	-
Seminar Rooms 2 & 3	-	100	50	30	34	-
Level 11 Boardroom	-	-	-	-	18-20	-
Level 11 Dining Room	-	-	-	-	10-12	-

## Polygon Functions and Meetings Centre

**Address:** Level 13, 474 Flinders Street, Melbourne  
**Phone:** 03 9620 0933  
**Email:** [enquiries@polygonfmc.com.au](mailto:enquiries@polygonfmc.com.au)  
**Web:** <http://www.polygonfmc.com.au/>  
**Distance from:** Southern Cross Station: 700m  
 Flinders Street Station: 750m  
 Melbourne Central Station: 1.7km

**Parking:** Onsite parking available. Discounted to \$11 per day when booking a function room.  
**Catering:** Full catering service.  
<http://www.polygonfmc.com.au/Commuters%20Cafe%20Catering%20Menu%20V.3.pdf>  
**Lift access:** Yes.  
**Disabled toilets:** Yes.  
**Room hire rate:** Room hire rates vary depending on the number of guests. Contact the venue directly for a quote.

Conference Room	Sq. Metres	Theatre	Classroom	U-Shape	Boardroom	Cocktail
Surfers 1305	20	-	-	-	8	-
Byron 1309	32	24	9	8	8	-
Torquay 1307	30	20	8	10	12	-
Bells 1311	50	-	-	-	20	-
Bondi 1312	71	40	20	20	20	50
Serrento 1313	60	35	16	18	18	-
Manly 1314	70	50	20	20	20	50

## Rendezvous Hotel

**Address:** 328 Flinders Street, Melbourne  
**Phone:** 03 9250 1888  
**Email:** [reservations.melbourne@rendezvoushotels.com](mailto:reservations.melbourne@rendezvoushotels.com)  
**Web:** <https://www.tfehotels.com/brands/rendezvous-hotels/rendezvous-hotel-melbourne/conferences-events>

**Distance from:** Southern Cross Station: 1.2km  
 Flinders Street Station: 230m  
 Melbourne Central Station: 1.2km

**Parking:** Nearby parking, \$25 per day.  
**Catering:** Full catering service.  
**Lift access:** Yes.  
**Disabled toilets:** Yes, located on ground level.  
**Room hire rate:** Contact the hotel directly for a quote based on your requirements.

Conference Room	Sq. Metres	Theatre	Classroom	U-Shape	Boardroom	Cocktail
Tompkins Room	64	50	30	21	18	30
Davies Room	64	50	33	21	18	30
Presidents Room	81	80	45	24	24	60
Mendoza Room	16	12	6	-	6	-
Bresnan Room	44	40	24	18	22	30
Stanley Room	50	40	24	18	22	30
Cook Room	17	-	-	-	6	-
The Grand Vestibule	81	-	-	-	-	120
Heritage Lounge	100	100	70	39	41	120
The King Edward Ballroom	241.5	300	156	60	66	330
Ballroom A	92	90	45	30	30	90
Ballroom B	149.5	144	84	30	33	180

## Vibe Savoy Hotel Melbourne

**Address:** 630 Little Collins Street, Melbourne  
**Phone:** 03 9622 8888  
**Email:** [meet.savoy@vibehotels.com.au](mailto:meet.savoy@vibehotels.com.au)  
**Web:** <https://www.tfehotels.com/brands/vibe-hotels/vibe-savoy-hotel-melbourne/conferences-events>

**Distance from:** Southern Cross Station: 23m  
 Flinders Street Station: 1.4km  
 Melbourne Central Station: 1.6km

**Parking:** Valet parking available. \$45  
**Catering:** Full catering service. View conference kit (link below) for further information.  
**Lift access:** Yes  
**Disabled toilets:** Yes, located on ground floor and level 2.  
**Conference kit:** [Conference Kit.](#)  
**Room hire rate:** Full day room hire rates range from \$550 - \$1000.

Conference Room	Sq. Metres	Theatre	Classroom	U-Shape	Boardroom	Cocktail
Plaza Ballroom	134	130	80	36	40	200
Plaza Ballroom / Collins Room	252	130	80	36	40	320
Collins Room	76	80	30	24	24	80
Spencer Room	74	70	24	24	20	70
Williams Room	37	15	-	10	12	20

## Cliftons

**Address:** Level 1, 440 Collins Street, Melbourne  
**Phone:** 03 9993 9999  
**Email:** [enquiries@cliftons.com](mailto:enquiries@cliftons.com)  
**Web:** <https://www.cliftons.com/venues/melbourne/>  
**Distance from:** Southern Cross Station: 650m  
 Flinders Street Station: 750m  
 Melbourne Central Station: 1.3km

**Parking:** Nearby parking. Contact Cliftons for further information and pricing.  
**Catering:** Full catering service available.  
**Lift access:** Yes.  
**Disabled toilets:** Yes.  
**Spaces:** 42 meeting spaces including 16 computer training rooms.  
**Room hire rate:** Events quoted uniquely. Contact Cliftons with your requirements.

## Saxons Training Facilities

**Address:** Level 8, 500 Collins Street, Melbourne  
**Phone:** 03 8610 0200  
**Email:** <http://www.saxonsgroup.com.au/trainingfacilities/contact-us/>  
**Web:** <http://www.saxonsgroup.com.au/trainingfacilities/services/meeting-rooms/>  
**Distance from:** Southern Cross Station: 700m  
 Flinders Street Station: 1km  
 Melbourne Central Station: 1.4km

**Parking:** Nearby parking available in Flinders Lane.  
**Catering:** Yes.  
**Lift access:** Yes.  
**Disabled toilets:** Yes.  
**Spaces:** 22 meeting spaces including computer training rooms.  
**Room hire rate:** Events quoted uniquely. Contact Saxons Training Facilities with your requirements.

## VET Development Centre

**Address:** 1, 478 Albert Street, East Melbourne  
**Phone:** 03 9250 6000  
**Email:** [info@vetcentre.vic.edu.au](mailto:info@vetcentre.vic.edu.au)  
**Web:** <http://www.vetcentre.vic.edu.au/>  
**Distance from:** Southern Cross Station: 2.3km  
 Flinders Street Station: 1.4km  
 Melbourne Central Station: 1.4km

**Parking:** No on-site parking available.  
**Catering:** Basic catering service (coffee, tea and biscuits)  
**Lift access:** Yes.  
**Disabled toilets:** Located on ground level.  
**Spaces:** 1 boardroom that seats 12 people.  
**Room hire rate:** No charge for Higher Education and TAFE staff.

## Victorian TAFE Association

**Address:** Level 3, 478 Albert Street, East Melbourne  
**Phone:** 03 9639 8100  
**Web:** <http://www.vta.vic.edu.au/>  
**Distance from:** Southern Cross Station: 2.3km  
Flinders Street Station: 1.4km  
Melbourne Central Station: 1.4km

**Parking:** No on-site parking available.  
**Catering:** Contact venue directly for catering options.  
**Lift access:** Yes.  
**Disabled toilets:** Located on ground level.  
**Spaces:** 1 boardroom that seats 20 people.  
**Room hire rate:** Contact venue for rates.