

Minutes

Legislation Committee

Meeting No:	LC 1/15
Date & Time:	Thursday, 5 March 2015 at 10:00 am
Venue:	VCO Meeting Room, Mt Helen Campus
Members:	Mr Derek White (Acting Chair) Associate Professor Kim Dowling Ms Jeannie King
Executive Officer:	Ms Shona Adams

1. Apologies, Special Leave of Absence and Declarations of Interest

The Chair welcomed members to the first 2015 Legislation meeting.

1A. Apologies

Mr Adrian Tinetti and Professor Andy Smith

2. Starring of Items and Approval of Non-Starred Items

2.1 Agenda items 1, 2, 3, 4, 5, and 6 were starred and discussed at the meeting.

2.2 Non-Starred Items

Resolution LC1/15/1

The Legislation Committee received that all items on the agenda “not starred” be adopted without discussion and the action recommended be taken or the information therein noted.

3. Minutes of the previous meeting and matters arising

3.1 Minutes

The Legislation Committee is asked to confirm the Minutes from meeting LC 4/14 held on Thursday 23 October, 2014.

Resolution LC1/15/2

The Legislation Committee confirmed the Minutes of meeting LC 3/14 held Thursday 23 October, 2014.

3.2 Matters Arising from the Minutes

Nil

4. Approval of Legislation

The Legislation Committee noted the approval of legislation as listed below.

Academic Board approved and recommended to Council for approval, the following legislation via Circulatory Resolution dated 3 December 2014:

- Schedule 5.1
- Schedule 5.1.1
- Regulation 6.1 – Student Discipline

Council approved the following legislation at its meeting held on 9 December 2014:

- Schedule 5.1
- Schedule 5.1.1

- Regulation 5.3 - Assessment
- Regulation 6.1 – Student Discipline

5. Specific items for discussion

5.1 Regulation 2.2.2 – Academic Board

Section 10 has been amended to correct a typographical error. It should refer to Statute 7.2 rather than Statute 7.1 for the election of the Chair and Deputy Chairs of Academic Board.

Associate Professor Kim Dowling asked the Chair to defer comment on the recommendation until the next Legislation Committee Thursday 4 June, so that Ms Dowling could consult and re-examine further with the Council Executive Committee and other members of staff to ensure that there was a concise decision made in relation to Statute 7.2.

Associate Professor Dowling also recommended to the Chair that Mr John Blair be added to the Legislation Committee meetings in the capacity of In Attendance, as he would be able to provide substance to the current committee composition.

5.2 Statute 10.1 – Ballarat Technology Park

Amendments to Statute 10.1 were approved by Legislation Committee at its meeting on 28 August 2014. These amendments were then submitted to Council Executive Committee, but were not approved as further clarification was requested as to the roles of the Business Asset Review Committee and the Park Director. These matters have been clarified and a revised version of Statute 10.1 was approved at the Business Asset Review Committee meeting on 6 November 2014. This revised version of Statute 10.1 is attached for Legislation Committee approval. It will then be resubmitted to Council Executive Committee for approval.

Resolution LC1/15/3

The Legislation Committee approved and recommends to Council Executive Committee for approval the amendments to Statute 10.1.

The Legislation Committee noted the Terms of Reference for the Business and Asset Review Committee which were also approved at the Business Asset Review Committee meeting on 6 November 2014.

5.3 Regulation 2.3 – The Schools

This Regulation has been amended to reflect the new faculty names and also the Institute for Vocational Training (IVeT). A previous version of Regulation 2.3 was approved by Legislation Committee on 29 October 2014, however it is yet to be approved by Council. It is proposed that the attached version is now submitted to Council Executive Committee for approval.

Resolution LC1/15/4

The Legislation Committee approved and recommends to Council Executive Committee for approval the amendments to Regulation 2.3 – The Schools.

6. General Business

- 6.1** The Legislation Committee noted that Ministerial approval is yet to be received for amendments that were made in 2014 to Statute 7.1 – Election Procedures and Statute 7.2 – Elections by Members of Boards. Mr Tinetti has spoken with Ms Nat Karteras in HESG in order to progress this approval.
- 6.2** A brief discussion took place on the benefits of a consultative process to engage different levels of University staff to assist in the decision making process of amendments to Statutes and Regulations. Ms Jeannie King, Manager – Student Advisory Service has noted that a wider composition of University staff could assist in the changes to policy and certainly widen the scope of input.

Resolution LC1/15/

The Legislation Committee approved and recommends to Council Executive Committee for approval that amendments to University Statutes and Regulations can be circulated for University wide comment prior to consideration by Legislation Committee.

7. Next Meeting

The next meeting of the Legislation Committee will be held on **Thursday, 4th June 2015** in the **VCO Meeting Room, Mt Helen Campus at 10:00 am.**

The Chair noted that Ms Jeannie King would not be attending the next meeting.

The Meeting Concluded at 10.20am