

Subject:	Social Inclusion Committee
Present:	Darren Holland (Chair), Marcia Devlin, Barbara Webb, Shirley Fraser, Drew Burns Elizabeth Spark (Executive Officer)
Apologies:	Bonnie Chew, Carl Trotta, Jacqueline Wilson, Jeannie King
Date and time:	Friday 14 March 2014, 10.30am – 12.00pm
Venue:	Video Conference - Mt Helen: DVC Meeting Room; Gippsland: M Devlin office

1. Welcome, Apologies and Preliminary Matters

- The Chair welcomed Drew Burns to the Committee and provided an overview of the role of the Committee.
- The aim is to have the two Student Senate representatives at the next meeting, after senate elections are completed. **ACTION: Elizabeth Spark** to liaise with Student Senate.

2. Previous Minutes and Action Items

Attachment 1 - Previous Minutes and Attachment 2 - Action Items

- The Committee accepted the minutes as an accurate record.
- There were no outstanding action items from 2013.

3. Social Inclusion Plan

Attachment 3 – Social Inclusion Plan

- The University Council has seen the SIP when it was launched in October 2013.
- The Committee will provide further information for the Plan outside of this meeting.
ACTION: Committee members to review the latest version of the Plan and provide wording to Elizabeth on all relevant items.
- DH recommended that the updated Plan go to the Vice-Chancellor's Senior Team (VCST) meeting and Council. The Committee agreed that DH will take the Plan to VCST and recommend it to Council.
ACTION: Darren Holland to take the Social Inclusion Plan to VCST when it is finalised.
- Justin Gilbert has been getting numerous requests for retention reports for different purposes across the organisation. **ACTION: Marcia Devlin** will seek input from Jeannie King on student retention reports.

4. Community Engagement Register

- DH revisited the idea of a Community Engagement Register. The aim is to capture the work that FedUni is doing in the community and to set up a publicly available website of academic expertise that the media can draw on. The Committee supported the initiative. **ACTION: Darren Holland** will discuss further with DVC - Engagement, Todd Walker.

5. Care Leavers in Higher Education at FedUni

- Deferred to next meeting - Jacqueline Wilson an apology.

6. Updates

(a) HEPPP Committee

- MD provided an update on the competitive bidding process that is in place this year. The Committee has considered the submissions and funds have been dispersed to successful projects. Some funds remaining.
- BW commended MD on the competitive process, resulting in greater engagement across the organisation.

- (b) Indigenous Update
 - Deferred to next meeting – Bonnie Chew an apology.

- (c) Equity and Equal Opportunity (EEO) Update
 - EEO has launched the Using Social Media at FedUni YouTube clip, presenting University Guidelines in a different way. The clip is being advertised widely on FedUni News and University Facebook pages. Staff are encouraged to promote it to students.
 - International Day Against Homophobia and Transphobia (IDAHOT) - EEO has advertised on FedUni News, asking for ideas on how to celebrate the day and inviting staff and students to get involved.
 - HEPPP Outreach reporting underway.
 - Workplace Gender Equality Agency (WGEA) Legislation (formerly EOWA). New requirements have resulted in increased reporting. 2014 will be the first year we are required to report on pay equity including super and all other payments. WGEA reports are due by 31st July.
 - Techniworks online training on discrimination and harassment. All Gippsland staff have now been enrolled. In 2013 we were running at 80% complete, after enrolling Gippsland staff we are now at 70% complete. The Committee supported DH suggestion for compliance reports to be sent to relevant DVCs as well as Exec Deans/Directors. **ACTION: Elizabeth Spark** to include DVCs in reporting for EEO online training.

- (d) Student Connect
 - Deferred to next meeting – Jeannie King an apology

7. Next meeting
Tuesday 17 June 2014, 10.30 – 12.00pm