For all RTO staff

Background

- The Victorian Government has an ongoing interest in improving the quality and targeting of Foundation Skills training services.
- As part of this focus on Foundation Skills, the Department of Education and Early Childhood Development (the Department) has created a Foundation Skills Approved Provider List. In order to deliver relevant courses from the Foundation Skills List, RTOs must participate in an evaluation process and, as a result of that process, be deemed suitable for inclusion on the Foundation Skills Approved Provider List.
- The first application round (‘Round 1’) concluded on Tuesday 1 April 2014. The resulting Approved Provider List is available in the Documents section of SVTS. This list is current and valid.

Main Points

- A further opportunity for RTOs to apply to be on the Foundation Skills Approved Provider List will open on Wednesday 28 May 2014 (‘Round 2’).

Who can apply in Round 2?

- All contracted RTOs are eligible to apply for this round if they have at least one course from the Segmented Foundation Skills List (Attachment 1) on their scope of registration as at 28 May 2014. This includes RTOs that were unsuccessful in Round 1.
- An RTO may apply if:
  - it was unsuccessful in Round 1 in one or more Domains.
  - it did not apply for Round 1 or could not apply due to the limitations of its scope of registration at that time; or
  - it successfully applied in Round 1 in one Domain but is seeking approval in another Domain.
- An RTO does not need to apply if it successfully applied in Round 1 and is not seeking approval in further Domains. The published Foundation Skills Approved Provider List is current and valid.
RTOs that applied and were unsuccessful in Round 1

- RTOs that were unsuccessful in Round 1 and choose to apply in Round 2 will only be evaluated in, and need only submit evidence for, evaluation criteria for which it had a finding of ‘Improvement needed’ in Round 1.
- The Department will shortly provide feedback to these RTOs in relation to the criteria which the expert evaluators’ reported a finding of ‘Improvement needed’. RTOs should refer to the Evaluation Report to identify these criteria and findings. This Evaluation Report was sent via email on 31 March 2014 to the CEO’s email address as published on training.gov.au.

Further information

- The evaluation criteria and process are the same as for Round 1. RTOs that apply in Round 2 will be assessed against the same moderated benchmark that was established in Round 1.
- The VET Development Centre will again operate the application and evaluation process. A fee of $770 (inclusive of GST, payable by credit card) will apply for all applications.
- RTOs should refer to the comprehensive Guide to making a second quarter application, which is published in the Documents section of SVTS.
- The Department will hold an information session on Round 2 applications shortly (date to be advised by SVTS).

Critical Dates

- Round 2 applications for inclusion on the Foundation Skills Approved Provider List will open on Wednesday 28 May 2014.
- Applications will close Wednesday 11 June 2014.
- Outcomes will be advised by the end of July 2014.

Relevant Resources

- Refer to the Documents section of SVTS for the:
  - Foundation Skills Approved Provider List: Guide to making a second quarter application; and
  - Foundation Skills Approved Provider List: Pre-Application Self-Assessment.

Lee Watts
Executive Director
Training Market Operations
Domains of Foundation Skills Training (Segmented Approved Foundation Skills List)

A. General education, vocational pathways and literacy and numeracy

General education
- 22234VIC Course in Initial General Education for Adults
- 22235VIC Certificate I in General Education for Adults (Introductory)
- 22236VIC Certificate I in General Education for Adults
- 22237VIC Certificate II in General Education for Adults
- 22238VIC Certificate III in General Education for Adults

Work and vocational pathways
- 22213VIC Course in Recognised Informal Learning
- FSK10213 Certificate I in Skills for Vocational Pathways
- FSK10113 Certificate I in Access to Vocational Pathways
- FSK20113 Certificate II in Skills for Work and Vocational Pathways

Language, literacy and numeracy support
- 91471NSW Course in Language, Literacy and Numeracy
- 21890VIC Certificate I in Initial Adult Literacy and Numeracy (Entry)
- 21891VIC Certificate I in Initial Adult Literacy and Numeracy (Foundation)
- 21892VIC Certificate I in Initial Adult Literacy and Numeracy (Established)

Indigenous-specific courses
- 22215VIC Certificate I in Mumgu-dhal tyama-tiyt
- 22217VIC Certificate II in Mumgu-dhal tyama-tiyt
- 22218VIC Certificate III in Mumgu-dhal tyama-tiyt

Senior secondary study
- VCALFND001 Victorian Certificate of Applied Learning (Foundation)
- 2200LZF Preparatory Year 11 Equivalent – General Studies

B. English as an Additional Language (EAL) and related courses

- 21938VIC Course in ESL
- 21936VIC Certificate I in ESL (Access)
- 21932VIC Certificate II in ESL (Access)
- 21945VIC Certificate II in ESL (Employment)
- 21933VIC Certificate III in ESL (Access)
- 21935VIC Certificate III in ESL (Employment)
- 21939VIC Certificate III in ESL (Further Study)
- 21934VIC Certificate IV in ESL (Access)
- 21937VIC Certificate IV in ESL (Employment/Professional)
- 21940VIC Certificate IV in ESL (Further Study)
- 22259VIC Course in EAL
- 22250VIC Certificate I in EAL (Access)
- 22251VIC Certificate II in EAL (Access)
- 22253VIC Certificate III in EAL (Access)
- 22256VIC Certificate IV in EAL (Access)
- 22252VIC Certificate II in EAL (Employment)
- 22254VIC Certificate III in EAL (Employment)
- 22257VIC Certificate IV in EAL (Employment / Professional)
- 22255VIC Certificate III in EAL (Further Study)
- 22258VIC Certificate IV in EAL (Further Study)
10361NAT  Course in Preliminary Spoken and Written English
10362NAT  Certificate I in Spoken and Written English
10363NAT  Certificate II in Spoken and Written English
10364NAT  Certificate III in Spoken and Written English
10365NAT  Certificate IV in Spoken and Written English – Further Studies
10366NAT  Certificate IV in Spoken and Written English – Employment

C. **Disability-specific courses**

22129VIC  Certificate I in Transition Education
22128VIC  Certificate I in Work Education