Vice Chancellor’s Citation for Outstanding Contributions to **Student Service**

**Criteria Mapping**

**Nominee’s name:** ­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Faculty/Department**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The process of applying for a *Vice Chancellor’s Citations for Outstanding Contributions to Student Services* includes addressing ONE of four assessment criteria in a four page written statement. To assist applicants in creating a comprehensive application, use the following template to note (dot-point or extensive) the claims you/your team may be able to make. This will assist you in creating a strong application.

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| **Assessment Criteria**(although you may have thoughts about which category may be more applicable, take the time to jot down notes against each criteria. This will assist you in identifying your current strengths).  | **How do you currently address the assessment criteria?** How you address / demonstrate one or more of the following:* Influenced student learning, student engagement or the overall student experience
* Gained recognition from fellow staff, the institution, and/or the broader community
* Has been sustained for a period of no less than eight years (five years for early career).
 | **What evidence to you have to demonstrate that you address the assessment criteria** | **List the gaps in practices or evidence you need to focus on to address this criteria better?** |
| **1. Commitment to identifying students’ needs or expectations and reacting appropriately to enhance the student experience.** |  |  |  |
| **2. Developing or contributing to a program, event, or initiative which promotes student-centred culture.** |  |  |  |
| **3. Ensuring the student voice is sought and included in decisions relating to University policy and procedure.** |  |  |  |
| **4. Dedication to removing barriers to student success and supporting students throughout their university journey.** |  |  |  |