Formal Matters

1. Welcome

The Chair welcomed members in attendance at Mt Helen and Professor Guojun Lu and Dr Nicola Johnson joining the meeting by video conference from the Gippsland campus.

The Chair welcomed Mr Greg Simmons, Senior Lecturer, Information Technology joining the meeting as a result of Professor John Yearwood being an apology.

The Chair welcomed Mr Geoffrey Lord, Head of Wimmera Campus in attendance at the meeting.

The Chair welcomed Ms Naomi Biggs, Co-ordinator, Student Leadership Project in attendance at the meeting.

The Chair invited Ms Bonnie Chew to speak briefly to the meeting in relation to NAIDOC 2014 at Federation University.

Ms Chew advised NAIDOC Week ran from 6 July to 13 July 2014 and an Exhibition exploring a range of themes and ideas in celebration of NAIDOC 2014 will be opening on Thursday, 19 June 2014 at the Post Office Gallery. The Exhibition will run for a month and feature recent work from indigenous artists from Langi Kal Kal and the Hopkins Correctional Facility including poetry, writing, painting and drawing. Ms Chew extended an invitation to Academic Board members to attend the exhibition.

On behalf of Academic Board the Chair thanked Ms Chew for her report and the invitation extended to Academic Board members.
2. **Apologies**

Apologies were received from Professor David Battersby, Mr John Blair, Professor Terri Joiner, Professor Andy Smith and Professor John Yearwood.

The Chair advised Dr Jessie Harman, Director, Partnerships and Commercial Engagements will be joining the meeting as soon as available following the conclusion of a prior meeting and will speak to Item 3.1 The Dual Sector Partnership Project and the Changing TAFE Landscape.

*The meeting moved to Item 4 on the agenda.*

4. **Vice-Chancellor’s Report**

4.1 **Vice-Chancellor’s Report**

The Chair noted the Vice-Chancellor was an apology for the meeting and advised Professor Todd Walker will speak to the Vice-Chancellor’s Report and take any questions.

Professor Walker highlighted the following:

- The organisational structure for Faculties and Schools was approved at the University Council Meeting on 3 June 2014.
- The Vice-Chancellor is in Canberra this week for the first week of the winter sitting of Parliament and will be meeting with the Hon. Christopher Pyne, Minister for Education and senators in relation to the University’s position around the budget.
- The Federal Government has indicated there is going to be an expansion of 80,000 students in the higher education system with a significant proportion of the expansion to occur in enrolments at the sub-degree level.
- In relation to the Columbo Plan Mobility Pilot, FedUni had put forward a number of applications with two students being short listed for a scholarship. Both were excellent students from the Faculties of Business and Education & Arts, however, neither had been successful.

Ms Bonnie Chew highlighted to Academic Board that Foundations Scholarships awarded to two indigenous students had enabled them to go on with their studies.

4.2 **Questions to the Vice-Chancellor**

In response to a request for clarification in relation to the expansion in enrolments in sub degrees programs, Professor Walker advised the intent was to open up the market to non-university education providers to produce a higher university qualification tapping into additional funds. Professor Walker added there are opportunities for Curriculum Committee and Deans to think creatively about this development.

The Chair thanked Professor Walker for his report and noted that the prospect of expansion in sub-degree programs was very exciting and provided the opportunity for FedUni to broaden offerings to students at various levels.

5. **Chair’s Report**

The Chair noted the Academic Board Induction Session Survey was attached to the agenda for information of Academic Board members.

6. **Starred Items**

6.1 **Starred Items**

There were no further items starred.
6.2 Non-Starred Items

Resolution AB4/14/1
Academic Board resolved that all items on the agenda not “starred” be adopted without discussion, and the action recommended be taken or the information therein noted.

7. Minutes
7.1 The Chair invited comments or corrections in relation to the minutes of Academic Board Meeting AB3/14 held 7 May 2014.

It was noted a minor amendment to Item 10. Report from Appeals Committee was required with the words “last year” to be replaced by “last meeting”.

Academic Board members confirmed the minutes from meeting AB3/14 held 7 May 2014 with the amendment as noted.

Resolution AB4/14/2
Academic Board confirmed the minutes of Academic Board meeting AB3/14 held 7 May 2014.

7.2 Outcome of Circulatory Resolution

Resolution AB4/14/3
Academic Board approved and forwards to Council for noting the proposal for the addition of Mt Helen as a delivery location for the program GCJ5 Bachelor of Arts (Criminal Justice) from the Faculty of Education and Arts.

8. Schedule of Business

9. Report from Academic Board Executive Committee
The Board noted the minutes of the Academic Board Executive Committee Meeting ABEC 3/14 held on 5 June 2014.

Reports from the Standing Committees

10. Report from Appeals Committee
The Chair invited Mr Eric Holm, Chair of the Appeals Committee to provide a report to the meeting.

Mr Holm advised there had been no hearings prior to this meeting with one hearing being minuted for submission to the next meeting of Academic Board.

Mr Holm advised there have been 150 appeals lodged this year which is quite consistent with 130 appeals lodged in 2013. Most appeals have related to exclusion and final grades and thereafter plagiarism. In terms of numbers of appeals emanating from Faculties, the largest number has come from the Faculty of Business followed by the Faculty of Science, then the Faculty of Health and lastly the Faculty of Education & Arts.
The Chair thanked Mr Holm for his report.

11. **Report from Curriculum Committee**
The Chair invited Associate Professor Mark Myers to provide a report to the Board.

Associate Professor Myers advised there are minutes from three Curriculum Committee Meetings attached to the agenda. Recommendations relate largely to course outlines for noting, however, in addition there are nine new programs and more than fifteen program modifications as a consequence of AQF compliance. Recommendations have been banded by Faculty to facilitate program modifications in relation to AQF more rapidly.


**Faculty of Education and Arts**
Associate Professor Myers advised the new program TR5 Bachelor of Community and Human Services/Bachelor of Education was a new combined degree which adds to the complement of degrees. In recognition of the number of young marginalised people dropping out of education it has been recognised that there is a need for this qualification to link a welfare approach to a teaching qualification.

**Resolution AB4/14/4**
Academic Board approved and forwards to Council for approval the new program TR5 Bachelor of Community and Human Services/Bachelor of Education.

Associate Professor Myers advised the new program AT5 Bachelor of Communication Design had been derived from changes to the Bachelor of Multimedia to reflect the broad scope of the program and it has been rebadged.

**Resolution AB4/14/5**
Academic Board approved and forwards to Council for approval the new program AT5 Bachelor of Communication Design.

Associate Professor Myers advised the new program HC5 Bachelor of Community and Human Services (BCHumSer) replaces both the old University of Ballarat program and a Gippsland program. New students will be enrolled next year in this program with the two existing programs being taught out.

**Resolution AB4/14/6**
Academic Board approved and forwards to Council for approval the new program HC5 Bachelor of Community and Human Services (BCHumSer).

**Faculty of Health**
Associate Professor Myers advised the new program OE5 Bachelor of Outdoor and Environmental Education had been resubmitted to Curriculum Committee with suggested amendments made. The new program replaces a Graduate Diploma and will enable the development and delivery of a joint degree.
Resolution AB4/14/7
Academic Board approved and forwards to Council for approval the new program in HMSS: OE5 Bachelor of Outdoor and Environmental Education.

Faculty of Science
Associate Professor Myers advised a review of the Graduate Diploma of Mining had been carried out in 2013 and a number of required changes were identified for compliance. The revised program incorporates those changes.

Resolution AB4/14/8
Academic Board approved and forwards to Council for approval the revised program proposal documentation for EP4 Graduate Diploma of Mining.

Associate Professor Myers advised GM8 Bachelor of Mechatronic Systems Engineering (Honours) is a new program from the Gippsland campus which is the result of a grant awarded to Monash University which came to Federation University as part of the merger. The program has been developed along similar lines and structure to the Bachelor of Engineering. There is a big demand for Mechatronics in the Gippsland region.

Mr Greg Simmons advised there are some logistic issues to be sorted for offering the program at Ballarat.

The Chair undertook to follow up where the program would be delivered.

Resolution AB4/14/9
Academic Board approved and forwards to Council for approval the new program GM8 Bachelor of Mechatronic Systems Engineering (Honours).

Associate Professor Myers advised Recommendation 7 was for noting by Academic Board.

Resolution AB4/14/10
Academic Board noted the following new courses from CG9 Master of Technology:
- ITECH1400 Foundations of Programming
- ITECH5500 Professional Research and Communication

Associate Professor Myers advised the new program EG8 Bachelor of Engineering (Honours) was a redesigned Bachelor of Engineering in compliance with AQF and Engineering Australia requirements. Consultation with other universities had shown this solution was adopted by the majority of universities as a means of meeting AQF compliance. The program offers further opportunities for students who wish to undertake an Honours program.

Associate Professor Myers advised at the end of four years a student is a fully qualified engineer and typically students will pick a pathway after the second year.

Chairs Note: A meeting will be held between the Chair, Associate Professor Myers, the School of Science, IT & Engineering and Student Administration to facilitate discussions in relation to students enrolling in the correct qualification at the correct time. The outcome of discussions will be reported to Academic Board.
Resolution AB4/14/11
Academic Board approved and forwards to Council for approval the new program EG8 Bachelor of Engineering (Honours).

Associate Professor Myers proposed recommendations 9 and 10 be moved as one recommendation as ST1 Diploma of Sustainable Practice is a nested qualification within the Bachelor of Sustainability. It is a cross disciplinary program in collaboration with the Faculty of Business and the Faculty of Education and Arts.

Resolution AB4/14/12
Academic Board approved and forwards to Council for approval the new programs ST1 Diploma of Sustainable Practice and SU5 Bachelor of Sustainability.

Faculty of Business
Associate Professor Myers advised the program modifications to programs BC5 Bachelor of Commerce, BC5 Bachelor of Commerce (Accounting), BC5 Bachelor of Commerce (Applied Economics and Finance), BC5 Bachelor of Commerce (Business Law), GBF5 Bachelor of Business (Finance & Investment) (Gippsland) and GBS5 Bachelor of Business were to get curriculum documents completed for AQF compliance.

Associate Professor Myers highlighted the enormous amount of work that had been undertaken with the documentation presented to an excellent high standard.

Resolution AB4/14/13
Academic Board approved and forwards to Council for noting:
- the modifications to programs BC5 Bachelor of Commerce, BC5 Bachelor of Commerce (Accounting), BC5 Bachelor of Commerce (Applied Economics and Finance), and BC5 Bachelor of Commerce (Business Law);
- the program modification for GBF5 Bachelor of Business (Finance & Investment) (Gippsland); and
- the program modification for GBS5 Bachelor of Business.

Faculty of Education and Arts
Associate Professor Myers advised Recommendation 12 related to AQF compliance.

Resolution AB4/14/14
Academic Board approved and forwards to Council for noting:
- the modifications to program TD9 Master of Teaching (Secondary) from the Faculty of Education and Arts;
- the modifications to program AA5 Bachelor of Visual Arts from the Faculty of Education and Arts;
- the proposal for the addition of a delivery location for the program GCJ5 Bachelor of Arts (Criminal Justice) from the Faculty of Education and Arts;
- the modifications to comply with AQF of AC8 Bachelor of Creative Arts (Honours);
- the program modification to TE5 Bachelor of Education (P-6);
- the program modification to TG5 Bachelor of Education (Birth-Year 6);
- the program modification to GPC5 Bachelor of Arts (Professional Communication); and
Academic Board noted the following new courses in the GTP9 Master of Teaching (Primary) program:

- EDFGC5810 Teacher Research Project A
- EDFGC5811 Teacher Research Project B
- EDFGC5812 Teacher Professional Project

Faculty of Health
Associate Professor Myers noted Recommendation 13 related to AQF compliance.

Resolution AB4/14/15
Academic Board approved and forwards to Council for noting:

- the modifications to program NY4 Graduate Diploma of Midwifery from the Faculty of Health;
- the modifications to program SB5 Bachelor of Biomedical Science from the Faculty of Health; and
- the modifications to HY5 Bachelor of Psychological Science.

Faculty of Science
Associate Professor Myers noted recommendation 14 related to AQF compliance and highlighted that a new stream CT5 Bachelor of Information Technology (Mobile Application Development and Security) had been introduced.

Resolution AB4/14/16
Academic Board approved and forwards to Council for noting:

- the modification to program CG5 Bachelor of Technology;
- the modification to program CG9 Master of Technology;
- the modification to program CI5 Bachelor of Information Technology (Professional Practice); and
- the program modification to CT5 Bachelor of Information Technology including modification to the streams CT5 Bachelor of Information Technology (Business Systems), CT5 Bachelor of Information Technology (Computer Games and Digital Media) and CT5 Bachelor of Information Technology (Software Engineering) and
- new stream CT5 Bachelor of Information Technology (Mobile Application Development and Security).

On behalf of Academic Board the Chair congratulated members of Curriculum Committee and academic staff and coordinators in Faculties for the huge body of work undertaken.

Professor Walker advised the Vice-Chancellor will have a morning tea for the 50 or 60 people involved in the AQF process to acknowledge the huge amount of work undertaken.

11.2 Academic Board noted the minutes of the Curriculum Committee Meeting CC4/14 held 8 April 2014.
11.3 Academic Board noted the minutes of the Curriculum Committee Meeting CC5/14 held 6 May 2014.
11.4 Academic Board noted the minutes of the Curriculum Committee Executive Committee Meeting CCEC3/14 held 13 May 2014.
11.5 Academic Board noted the minutes of the Curriculum Committee Meeting CC6/14 Part 1 held on 28 May 2013 and Part 2 held on 30 May 2014.

Dr Jessie Harman joined the meeting.

The meeting moved to Item 3 Strategic Matters.

3. **Strategic Matters**

3.1 **The Dual Sector Partnership Project and the Changing TAFE Landscape**

The Chair invited Dr Jessie Harman, Director, Partnerships and Commercial Engagements to speak to the meeting.

Dr Harman advised she would address the current status of the DSP; outcomes to date; some of the challenges we are experiencing with DSP and the TAFE landscape and key learnings. Dr Harman highlighted the following:

**Current status of the DSP**
- Six partners of which two have merged – Advance TAFE and Gippsland TAFE.
- With the exception of Bendigo, all partners are delivering higher education programs with six programs delivered through the partnership.
- 200 DSP partner staff.
- 449 students enrolled in semester 1 in a range of programs with the majority part time.

**Outcomes to date**
- Enrolments.
- Career pathways between VET and higher education.
- Flow on increases in TAFE enrolments at partner institutes.
- Better collaboration and cross sectoral understanding of TAFE and higher education.
- TAFEs having a stronger position for delivering higher degrees in their market.
- Lives of students measurably improved as a consequence of participating in DSP.
- Hopes for community development that might flow on.
- Definite evidence of outcomes immediate and medium term.

**Outcomes for FedUni**
- DSP investment in system infrastructure and capacity building.
- Funds have enabled investment in course development in the business area.
- Ability to use funds and experience of DSP to strengthen governance that sits around our partnership.

**Challenges experienced with DSP and the TAFE landscape**
- Differing aspirations.
- Perception of industries dominant in particular areas in relation to higher education credentials.
- Consumer perceptions of TAFE and university.
- TAFE understanding the mechanics of teaching and learning in the higher education setting.
- Appreciation of how TAFEs operate and the way they work.
- Turbulent TAFE landscape.
Key learnings from DSP

- Key learner segment is mature workers.
- Learners need higher level of academic support.
- Blended delivery appears to be quite engaging and effective and the style of delivery is working reasonably well.
- In terms of teaching and learning we will have to come up with multiple, low cost and engaging modes of delivery.
- TAFE and higher education are quite different and it takes time to develop a level of mutual understanding and appreciation.
- Partnering is resource intensive but stimulating and productive.
- DSP concept is simple, however, the reality is quite complex.
- Significant benefits and learning have enhanced our partnerships.
- In terms of online learning, we need to build in the right level of support to ensure its success. Online learning is more than distance education with effective online programs being much more engaging.

Dr Harman advised the DSP has been targeted at mature age workers with no previous degrees and generally students are the first in their family to undertake study. Students don’t generally fit into neat boxes.

Dr Harman advised we are seeing other universities getting very active in the TAFE partnering space.

Professor Walker on behalf of Academic Board complimented Dr Jessie Harman and her team noting the DSP, for FedUni as an institution, is the largest single infrastructure project we have taken on, a strong area of development and a first for the University. All government requirements have been met against all of the turbulence in the landscape which is a credit to the university.

The Chair thanked Dr Harman for her report to the Board and noted the significance of this work given the government’s focus on sub degree offerings in multiple locations.

Dr Harman left the meeting.

12. **Report from Learning & Teaching Committee**

The Board noted the minutes from the Learning and Teaching Committee Meeting L&T3/14 held 21 May 2014.

The Chair invited Dr Nina Fotinatos to provide a report to the Board.

Dr Fotinatos advised she was now the Learning & Teaching Representative on the Policy Committee and had raised a disconnect between the role and function of Policy Committee with the Learning & Teaching Committee. Dr Fotinatos is moving forward with the Chair of the Policy Committee, Ms Katie Morris to improve the future working relationship between the two university committees.

Dr Fotinatos advised the Learning & Teaching Committee’s Terms of Reference had been submitted to two Learning & Teaching Committee meetings to ensure clear vision of what the committee should be and clearer membership structure for the future to reflect the merger at the beginning of the year.

**Resolution 4/14/17**
Academic Board endorsed the Learning & Teaching Committee’s Terms of Reference.

The Chair thanked Dr Fotinatos for her report.

13. **Report from Research Committee**  
The Chair invited Associate Professor Singarayer Florentine to provide a report to the Board.

Associate Professor Florentine advised Professor Warren Payne (DVCR Victoria University) had given a fantastic presentation at the last Research Committee Meeting. It was a very useful talk and it was important to see strategies he was using.

Associate Professor Florentine advised the Draft Research Strategy Plan had been presented to the last Research Committee meeting with a lot of feedback received. An updated version will be presented to the next Research Committee meeting and from there it will be distributed to the broader community.

Associate Professor Florentine advised the first ERA Advisory Panel has been scheduled and a meeting open to all researchers had been organised on the 12th of this month.

The Chair thanked Associate Professor Florentine for his report.

14. **Report from Student Senate**  
The Chair invited Ms Laura Ryan to provide a report to the Board.

Ms Ryan advised the Student Senate had held a meeting at the Horsham Campus with a lot of participation. Some minor issues were raised which are being addressed.

Ms Ryan advised concerns had been raised by students around online courses changing with not much communication to students. Ms Ryan highlighted there needs to be a way to pass on information to current students.

Ms Ryan highlighted there is concern that students currently enrolled do not know how the budget will affect them.

The Chair noted the University needs to be transparent to students regarding all matters including fees and thanked Ms Ryan for her report.

**Reports from other Committees**

15. **Report from Council**  
15.1 Academic Board noted the extract of minutes from Council Meeting CM3/14 held 29 April 2014.

15.2 Academic Board noted the extract of minutes from Council Meeting CM3/14 held 29 April 2014.

15.3 Academic Board noted the extract of minutes from Council Meeting CM3/14 held 29 April 2014.
16. Internationalisation of the Curriculum Working Party
   Academic Board noted the minutes of the Internationalisation of the Curriculum Working Party Meeting ICWP 3/14 held 8 April 2014.

17. Report from International & Partners Committee
   No minutes were received from the International & Partners Committee.

18. Report from Legislation Committee
   No minutes were received from the Legislation Committee.

19. Report from Policy Committee
   No minutes were received from the Policy Committee.

20. Report from Quality Committee
   No minutes were received from the Quality Committee.

21. Reports from Faculty Boards
   21.1 Business
   21.1.1 Academic Board noted the minutes from the Faculty of Business Board Meeting 2/14 held on 30 April 2014.
   21.1.2 Academic Board noted the minutes from the Faculty of Business Board Meeting 3/14 held on 21 May 2014.

21.2 Education and Arts
   No minutes were received from the Faculty of Education and Arts.

21.3 Health
   Academic Board noted the minutes from the Faculty of Health Board Meeting FB 4/14 held on 22 May 2014.

21.4 Science
   Academic Board noted the minutes from the Faculty of Science Board Meeting FOSB 6/14 held on 8 May 2014.

21.5 Federation College
   No minutes were received from Federation College.

21.6 Industry Skills Centre
   Academic Board noted the minutes from the Industry Skills Centre Board Meeting ISCBM 3/14 held on 9 May 2014.

22. Report from Dual Sector Project
   No report was received from the Dual Sector Project.
23. **Awards Approvals**
   No awards were received that were approved by the Chancellor and the Chair, Academic Board, in between meetings of the Board.

**Information for Members**

Nil

**Other Business**

Nil

**Date of Next Meeting**

The next meeting of Academic Board will be held on Wednesday, 30 July 2014 @ 1.30pm in the Council Room, Mt Helen Campus video-conferenced to Gippsland Campus.

  *Meeting concluded at 2.50pm*