

Internationalisation of the Curriculum Working Party (ICWP)

Meeting:	ICWP 3/14
Present:	Ms Talia Barrett (Co-Chair) Dr Jeremy Smith (Co-Chair) Dr Peter Townsend Dr Sam Henson Associate Professor Jerry Courvisanos Professor Mike Willis
Date and time:	Tuesday 8 April 2014 from 2:00pm to 2:30pm
Venue:	C003, Mt Helen Campus VC Room, Gippsland Campus

Criteria for embedding IoC elements into Curriculum Committee processes

The Co-Chair, Talia Barrett, put forward a document for discussion from Griffith University on *Strategies to Internationalise the Curriculum at Course Level*. This document was presented in response to the notion of introducing IoC indicators at program level as listed under the *Implementation Plan for IoC*. Jeremy Smith indicated that introducing IoC indicators to Curriculum Committee should be postponed until further notice given the demands currently being placed on that Committee and all staff across all campuses. The members then agreed that the focus of the ICWP for 2014 should be on developing an online webpage and putting resources in place that can be accessed by all staff once there is space for IoC to be higher on the university agenda.

IoC Resources Online

Talia Barrett led the discussion regarding IoC resources online referring to the draft Learning & Teaching website content boxes created in collaboration with Jaimee Westin from CLIPP.

- Members present were in agreement on the current IoC topic areas listed. There was some discussion over where the IoC landing page would sit, either under *Teaching Support Resources* (Level 3 heading) or as a Level 2 heading under *Learning & Teaching*. The members were hopeful that it could be a Level 2 heading on the Learning & Teaching landing page, so this will be taken back to CLIPP as a suggestion.
- The section *International Collaboration in Research & Teaching* had been omitted and will be inserted as a Level 3 heading.
- It was also suggested that case studies from the partners would be of value to include as resources.
- It was suggested that it would be of value to give a presentation on the IoC online resources not only to Teaching & Learning Committee, but also to IPCC later in the year.

Outcomes:

- That Talia Barrett will continue collaborating with Jaimee Westin in developing the IoC resource webpages
- That Talia Barrett will bring examples of IoC resources to the next ICWP meeting that could be included in the webpage content once the site has been developed.

The next meeting will be held on Tuesday 13 May, 2014, from 2pm to 3pm in C003 at the Mt Helen Campus and the Video-Conference Room (2W263) at the Gippsland Campus. Please email apologies

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