

# Professional Development Opportunities

Centre for Learning Innovation and Professional Practice



**SEMESTER 1:** These professional development (PD) opportunities are available to all academic and professional staff. These sessions include the pedagogical underpinning of learning technologies and approaches to enhance a student-centred learning experience based on BOLD learning and teaching standards. Sessions are delivered using a range of face-to-face and online modes.

In addition to the centralised PD offered by CLIPP staff below, CLIPP Faculty embedded Learning Designers (CFeLDs) and BOLD Lecturers are available to conduct **faculty-specific** professional development sessions on the use of a variety of learning technologies and teaching practices as applied in your faculty. Please contact your CFeLD to arrange a session to suit you and your Faculties BOLD learning needs.

To enrol in a session please follow the link to the CLIPP Professional Development Booking page – Semester 1, 2017 and use the *enrolment code*: **pd**  
<http://moodle.federation.edu.au/course/view.php?id=35850>

Week	Day / time	Session title / theme	Location	Target audience and level
3 weeks prior to semester	Monday 6 February 10:30 – 11:30	Moodle for new staff – managing a cohort in FedUni Moodle	Online	For new staff teaching in a pre-developed Moodle shell including getting started, personalisation, engaging with students and entering grades <b>Level:</b> Entry
	Tuesday 7 February 10:30 – 11:30	Introduction to multiple cohort delivery using Moodle groups	Online	Staff new to managing delivery of content, activities and communications to groups in Moodle. <b>Level:</b> Intermediate  <b>Prior Knowledge:</b> Experience in managing and delivering to a cohort in Moodle
	Wednesday 8 February 12:30 – 1:30	Moodle: Choosing the right tool for the job	Online	Staff seeking insights into how to select the best Moodle activity or resource for your teaching purpose <b>Level:</b> Entry
	Thursday 9 February 10:30 – 11:30	Introducing effective online engagement & communication	Online	Staff wanting to learn how to engage sustainably with Students using Moodle <b>Level:</b> Entry
	Friday 10 February 10:30 – 11:30	Introduction to online assessment and feedback options	Online	Staff needing an overview of Moodle online assessment and feedback tools and functionality. <b>Level:</b> Entry
2 weeks prior to semester	Tuesday 14 February 11:30 – 12:30	Managing multiple cohort delivery using Moodle groups	Mt Helen T146	Staff using groups within Moodle to manage both content delivery and communication. <b>Level:</b> Advanced  <b>Prior Knowledge:</b> Working knowledge of the group function
			Gippsland 1N208	

	Wednesday 15 February 9:30 –10:30	<b>Moodle for new staff - managing a cohort in FedUni Moodle (with AIP participants)</b>	Gippsland 1N208 Mt Helen F304	For staff teaching in a pre-developed Moodle shell including getting started, personalisation, engaging with students, and entering grades <b>Level:</b> Entry
	Wednesday 15 February 10:30 –11:30	<b>Basic introduction to ePortfolios and Mahara (with AIP participants)</b>	Gippsland 1N208 Mt Helen F304	Staff seeking an understanding of Mahara ePortfolios as a reflection and assessment tool and its easy integration with Moodle <b>Level:</b> Entry
	Thursday 16 February 10.30 –11.30	<b>Introduction to online assessment and feedback options</b>	Online	Staff needing an overview of Moodle online assessment and feedback tools and functionality. <b>Level:</b> Entry
	Thursday 16 February 12:30 –1:30	<b>Moodle for new staff – getting started with editing your course shell</b>	Gippsland 1N208 Mt Helen T146	New course coordinators or any staff required to add, amend, or customise content, activities, and assessment in Moodle <b>Level:</b> Entry
	Thursday 16 February 2:00 –3:00	<b>Set-up and manage online assessment</b>	Gippsland 1N208 Mt Helen T146	Staff wanting to learn how to set- up and manage efficient & effective online assessment tasks (including creation of automated formative assessment) <b>Level:</b> Intermediate <b>Prior Knowledge:</b> Working knowledge of the assessment features of Moodle
<b>1 week prior to semester (0 week)</b>	Tuesday 21 February 10:30 – 11:00	<b>Monitoring student engagement</b>	Online	Staff wanting to use Moodle functions that assist teachers to monitor student engagement and actively encourage completion and retention <b>Level:</b> Entry
	Tuesday 21 February 11:00 –11.30	<b>Introducing effective online engagement &amp; communication</b>	Online	Staff wanting to learn how to engage sustainably with Students using Moodle <b>Level:</b> Entry
	Tuesday 21 February 1:30 – 2:30	<b>Moodle: Choosing the right tool for the job</b>	Mt Helen Gippsland	Select the best Moodle activity or resource teaching purposes. <b>Level:</b> Entry
	Wednesday 22 February 10:30 – 11:30	<b>Introduction to setting-up and managing online assessment</b>	Online	Staff wanting to learn techniques and strategies for efficient & effective online assessment including creation of automated formative assessment. <b>Level:</b> Entry
	Wednesday 22 February 1:30 – 2:30	<b>Introduction to Efficient online grading and feedback strategies</b>	Online	Staff needing to make use of efficient and effective online tools and techniques to grade and provide formative and summative feedback to students <b>Level:</b> Entry <b>Prior Knowledge:</b> Working knowledge of the online assessment features of Moodle

	Thursday 23 February 11:00 – 12:00	<b>Moodle for new staff - managing a cohort in FedUni Moodle</b>	Berwick 903_G96	For staff teaching in a pre-developed Moodle shell including getting started, personalisation, engaging with students, and entering grades. <b>Level:</b> Entry
	Thursday 23 February 1:00 – 2:00	<b>Moodle for new staff – getting started with editing your course shell</b>	Berwick 903_G96	New course coordinators or any staff required to add, amend, or customise content, activities, and assessment in Moodle <b>Level:</b> Entry
	Thursday 23 February 2:00 – 3:00	<b>Moodle: Choosing the right tool for the job</b>	Berwick 903_G96	Select the best Moodle activity or resource teaching purposes. <b>Level:</b> Entry
<b>Week 1</b>	Monday 27 February 11:30 – 12:30	<b>Introducing effective online engagement &amp; communication</b>	Online	Staff wanting to learn how to engage sustainably with Students using Moodle <b>Level:</b> Entry
	Tuesday 28 February 10:30 – 11:30	<b>Virtual Office Hours – Supporting your online/flexible cohort using Adobe Connect</b>	Online	Staff intending to use Adobe Connect to assist in efficiently manage personalised student connection and engagement <b>Level:</b> Entry
	Thursday 2 March 10:30 – 11:30	<b>Moodle for new staff - managing a cohort in FedUni Moodle</b>	Mt Helen F302 Gippsland 1N208	For staff teaching in a pre-developed Moodle shell including getting started, personalisation, engaging with students, and entering grades. <b>Level:</b> Entry
	Thursday 2 March 12:30 – 1:30	<b>Moodle for new staff – getting started with editing your course shell</b>	Mt Helen T146 Gippsland 1N208	New course coordinators or any staff required to add, amend, or customise content, activities, and assessment in Moodle <b>Level:</b> Entry
<b>Week 2</b>	Tuesday 7 March 10:30 – 11:30	<b>Introducing effective online engagement &amp; communication</b>	Mt Helen F302 Gippsland 1N208	Staff wanting to learn how to engage sustainably with Students using Moodle <b>Level:</b> Entry
	Tuesday 7 March 1:30 – 2:30	<b>Basic introduction to ePortfolios and Mahara</b>	Mt Helen F302 Gippsland 1N208	Staff seeking an understanding of Mahara ePortfolios as a reflection and assessment tool and its easy integration with Moodle <b>Level:</b> Entry
	Wednesday 8 March 10:30 – 11:30	<b>Monitoring student engagement</b>	Online	Staff wanting to use Moodle functions that assist teachers to monitor student engagement and actively encourage completion and retention <b>Level:</b> Entry
	Thursday 9 March 1:30 – 2:30	<b>Virtual Office Hours – Supporting your online/flexible cohort using Adobe Connect</b>	Online	Staff intending to use Adobe Connect to assist in efficiently manage personalised student connection and engagement <b>Level:</b> Entry

<b>Week 3</b>	Tuesday 14 March 10:30 –11:30	<b>Plagiarism Prevention Strategies, Services, Techniques and Tools</b>	Online	Staff wanting to effectively use Turnitin and Feedback Studio as educative tools to assist in the prevention of plagiarism <b>Level:</b> Intermediate  <b>Prior Knowledge:</b> Understanding on online assessment
	Tuesday 14 March 12:30 –1:30	<b>Efficient online grading and feedback strategies</b>	Gippsland 1N208 Mt Helen T146	Staff needing to make use of efficient and effective online tools and techniques to grade and provide formative and summative feedback to students <b>Level:</b> Intermediate  <b>Prior Knowledge:</b> Working knowledge of the online assessment features of Moodle
	Wednesday 15 March 10:30 –11:30	<b>Introducing effective online engagement &amp; communication</b>	Berwick 903_G96	Staff wanting to learn how to engage sustainably with Students using Moodle <b>Level:</b> Entry
	Thursday 16 March 1:30 –2:30	<b>Monitoring student engagement</b>	Mt Helen T147  Gippsland 1N208	Staff wanting to use Moodle functions that assist teachers to monitor student engagement and actively encourage completion and retention <b>Level:</b> Entry
<b>Week 4</b>	Wednesday 22 March 12:30 –1:30	<b>Plagiarism Prevention Strategies, Services, Techniques and Tools</b>	Online	Staff wanting to effectively use Turnitin and Feedback Studio as educative tools to assist in the prevention of plagiarism <b>Level:</b> Intermediate <b>Prior Knowledge:</b> Understanding on online assessment
	Thursday 23 March 10:30 –11:30	<b>Giving Valuable Feedback</b>	Berwick 903_1139	Discover what students want and what student need when it comes to feedback. <b>Level:</b> All
	Friday 24 March 11:00 – 12:00	<b>Giving Valuable Feedback</b>	Mt Helen E325 Gippsland 1W303	Discover what students want and what student need when it comes to feedback. <b>Level:</b> All
<b>Week 6</b>	Tuesday 4 April 12:30 – 4:00	<b>Peer Enhancement Workshop</b>	Mt Helen E307	Supporting the effective use of FedUni's Peer Enhancement of Learning and Teaching Procedure – Model 1: Peer Enhancement of Learning and Teaching, and other models of peer review and peer enhancement. Consists of a one-hour online module and three-hour interactive workshop. <b>Level:</b> All
	Wednesday 5 April 10:30 –2:00	<b>Peer Enhancement Workshop</b>	Berwick 903_1133	

	Thursday 6 April 11:00 – 2:30	Peer Enhancement Workshop	Gippsland 2S109	
Mid Semester Break	Wednesday 26 April 10:30 –11:30	Getting Started with Camtasia	Online	Staff wanting to use Camtasia to create video based learning content <b>Level:</b> Entry
	Wednesday 26 April 11:30 –12:30	Student Peer Review: Designing online activities	Mt Helen F304	Utilising online tools to create student peer review activities <b>Level:</b> Entry
	Thursday 27 April 9:30 – 1:00	Peer Enhancement Workshop	Mt Helen C002	
Week 8	Wednesday 3 May 11:00 –2:30	Peer Enhancement Workshop	Gippsland 1S117	
	Thursday 4 May 9:30 – 1:00	Peer Enhancement Workshop	Berwick 903_1133	

Please contact Kate Roberts [k.roberts@federation.edu.au](mailto:k.roberts@federation.edu.au) or 03 5327 6550 if you would like more information or would like to:

- Discuss which PD session you should attend
- Attend but can't due to time clashes
- Seek assistance in areas that you require PD in but are not listed
- Organise a session specifically for your faculty or group of staff

You can also contact your CFELD or other CLIPP team members to discuss your Professional Development needs.