Formal Matters

1. Welcome
The Chair welcomed members to the meeting.

The Chair welcomed Ms Aubrey Flood to Academic Board as Chair, Student Senate and Mr Robert Thompson, Mt Helen Higher Education Student Representative.

The Chair welcomed Prof Marcia Devlin who was in attendance to present the eLearning Discussion Paper.

The Chair welcomed Prof Robin Pollard, PVC & President, Monash University, Gippsland.

The Chair welcomed alternate representatives, Dr Jason Giri, Mr Bob O’Shea and Mr Peter Schreiner.

2. Apologies
Apologies were received from the Prof David Battersby, Prof Frank Stagnitti, Mr Darren Holland, Assoc Prof Singarayer Florentine, Prof John Yearwood, Assoc Prof Mike Willis and Assoc Prof Barry Wright.
3. **Strategic Matters**

3.1 **eLearning Strategy**

The Chair invited Prof Marcia Devlin, Director, CLIPP to present the eLearning Strategy to the Board.

Prof Devlin provided an overview of the University of Ballarat eLearning Strategy Discussion Paper. The presentation contained the following information:

- development of the eLearning Vision,
- background, components, 7 principles, 10 priorities,
- major themes in feedback,
- potential next steps including the roadmap, showcase and hub development,
- risks involved.

Discussion was held and the following points noted:

- leverage and priority if Academic Board endorses the position paper,
- the project is un-funded and un-costed at present,
- expectation management will be critical,
- Library – existing and new resources to support principles.

**Resolution AB3/13/1**

**Academic Board endorsed the eLearning Strategy paper particularly the principles and priorities.**

A copy of Prof Devlin’s presentation can be made available to members of the Board on direct request to the Executive Officer.

The Chair thanked Prof Devlin for her presentation.

3.2 **Churchill Developments**

The Chair invited Prof Robin Pollard to address the Board.

Discussion was held and the following points noted:

- intensive and comprehensive consultation process has occurred involving 14 task forces,
- dedicated website has been developed,
- recommendations will be made to both Councils that meet on 8 and 9 May,
- marketing, CRICOS codes seen as time critical,
- perception from Gippsland is favourable,
- 5 City Councils in region overall broadly welcome the proposal,
- management is critical to ensure students complete the program they enrolled in,
- believe we have the capacity for the influx of students,
- marketing campaign around re-launch and brand.

The Chair thanked Prof Pollard and input from members.

Discussion was held and the following points noted:

- extensive negotiations with Monash,
- sharing of the risk in the first couple of years of operation,
- separate project but in the broader context,
- external funding options where it may be able to assist us,
- Council discussions looking at budgetary matters.
4. Vice-Chancellor’s Report
   4.1 Vice-Chancellor’s Report
   The Board noted the report from the Vice-Chancellor.

   4.2 Questions to the Vice-Chancellor
   There were no questions to the Vice-Chancellor.

5. Chair’s Report
   The Chair reported on the following:
   - reporting session – annual report and review of the Board to commence shortly,
   - vote of thanks to the Student Senate and acknowledgement of the negotiations that will follow between Board and Senate.

   Assoc Prof Robyn Brandenburg left the meeting.

6. Starred Items
   6.1 Starred Items
   Items 9.2 and 22 were starred for discussion at the meeting.

   6.2 Non-Starred Items
   Resolution AB3/13/2
   Academic Board resolved that all items on the agenda “not starred” be adopted without discussion, and the action recommended be taken or the information therein noted.

7. Minutes
   Academic Board is invited to confirm the minutes from meeting AB2/13 held 27 March 2013.

   Resolution AB3/13/3
   Academic Board confirmed the minutes of meeting AB2/13 held 27 March 2013.

8. Schedule of Business
   The Board noted the Schedule of Business 2013.

9. Report from Academic Board Executive Committee
   9.1 The Board noted the minutes from meeting ABEC3/13 held 18 April 2013

   9.2 The Board noted the amended Terms of Reference for School Board’s approved at Academic Board Executive Committee Meeting 3/13 held 18 April 2013.

   The Board discussed the need to review the School Board’s Terms of Reference and requested all Schools provide feedback on the appropriateness, scope, comprehensiveness and fit of the ToR to Academic Board by 10 June 2013.
Reports from the Standing Committees

10. **Report from Appeals Committee**
The Chair invited Mr Eric Holm to provide an update to the Board.

Mr Holm reported there is a growth in the number of appeals. 68% exclusions and 19% final grades.

10.1 The Board noted the minutes from the meeting of Appeals Committee 3/13 held 28 March 2013.

10.2 The Board noted the minutes from the meeting of Appeals Committee 4/13 held 22 April 2013.

11. **Report from Curriculum Committee**
The Chair invited Associate Professor Mark Myers to provide an update to the Board.

Associate Professor Myers reported his concern with the volume of work coming through Curriculum Committee and how it best be handled. For example, inclusion of VET programs, transition to AQF compliance, program reviews and Gippsland.

The Board endorsed Associate Professor Myers recommendation of dividing the Curriculum Committee agenda into sections and requesting specific members read and comment on those sections specifically.

The Board noted the minutes from Curriculum Committee meeting 3/13 held 10 April 2013.

**Resolution AB3/13/4**
Subject to ‘Threshold Learning Outcomes’ being provided, Academic Board approved and forwards to Council for approval, the new program TC9 Master of Teaching (Primary).

**Resolution AB3/13/5**
Subject to ‘Threshold Learning Outcomes’ being provided, Academic Board approved the minor amendments and forwards to Council for approval, the new program TD9 Master of Teaching (Secondary).

**Resolution AB3/13/6**
Academic Board approved and forwards to Council for approval, the new program Graduate Certificate in Information Technology Professional Practice.

**Resolution AB3/13/7**
Academic Board noted the VET Internal Program Proposal for UB0112AU VicRoads Licensed Vehicle Tester (Resolution CC8/12/30).

**Resolution AB3/13/8**
Academic Board noted the Statute 5.1 The Schedule (Current) and 5.1.1 – The Schedule (Non-Current) program additions / deletions / alternations that have been approved by the Chair, Academic Board and the Vice-Chancellor (as per Regulation 5.1.3 – Courses).

**Resolution AB3/13/9**
Academic Board noted the Pathway from Vocational Graduate Diploma in Strategic Business to Master of Business Management for 2014.
Resolution AB3/13/10
Academic Board noted the course modifications to BULAW5911 Managing the Legal Environment.

Resolution AB3/13/11
Academic Board noted the new courses for the program TC9 Master of Teaching (Primary):
- EDPAM6001 – Language and Multiliteracies in the Primary Years
- EDPAM6002 – Learning and Teaching Mathematics 1
- EDPAM6003 – Diversity: Children, Families and Communities
- EDPAM6004 – Teacher as Researcher 1
- EDPAM6005 – Primary Science Education
- EDPAM6006 – Approaches to Teaching in the Arts
- EDPAM6007 – Learning, Teaching and Pedagogy
- EDPAM6008 – Teaching Primary Health and Physical Education
- EDPAM6009 – My Place in the World: Primary Social Education and Humanities Curriculum
- EDPAM6010 – Assessment, Data and Reporting
- EDPAM6101 – Literacy Education in a Global World
- EDPAM6102 – Learning and Teaching Mathematics 2
- EDPAM6103 – Teacher as Researcher 2
- EEMAP6001 – Professional Experience 1
- EEMAP6101 – Professional Experience 2
- EEMAP6102 – Professional Experience 3

Resolution AB3/13/12
Academic Board noted the new courses for the program TD9 - Master of Teaching (Secondary):
- EDMAS6001 – Education and Curriculum Studies 1
- EDMAS6002 – Learning and Teaching 1
- EDMAS6003 – Youth Culture and Schooling
- EDMAS6004 – Teacher as Researcher – Research Matters
- EDMAS6005 – Professional Learning Community – Puzzles, Dilemmas, Explorations
- EDMAS6006 – Art Curriculum 1
- EDMAS6007 – Dance Curriculum 1
- EDMAS6008 – Drama Curriculum 1
- EDMAS6009 – English Curriculum 1
- EDMAS6010 – Health Curriculum 1
- EDMAS6011 – History Curriculum 1
- EDMAS6012 – Information Technology Curriculum 1
- EDMAS6013 – Languages Other Than English 1
- EDMAS6014 – Mathematics Curriculum 1
- EDMAS6015 – Physical Education Curriculum 1
- EDMAS6016 – Psychology Curriculum 1
- EDMAS6017 – Science Curriculum 1
- EDMAS6018 – Senior Science Curriculum 1
- EDMAS6019 – Studies of Society and Environment 1
- EDMAS6101 – Education and Curriculum Studies 2
- EDMAS6102 – Learning and Teaching 2
- EDMAS6104 – Teacher as Researcher – I'm a Researcher Too
- EDMAS6105 – Professional Learning Community – Becoming a Teacher
- EDMAS6106 – Art Curriculum 2
- EDMAS6107 – Dance Curriculum 2
- EDMAS6108 – Drama Curriculum 2
- EDMAS6109 – English Curriculum 2
- EDMAS6110 – Health Curriculum 2
- EDMAS6111 – History Curriculum 2
- EDMAS6112 – Information Technology Curriculum 2
- EDMAS6113 – Languages Other Than English 2
- EDMAS6114 – Mathematics Curriculum 2
- EDMAS6115 – Physical Education Curriculum 2
- EDMAS6116 – Psychology Curriculum 2
- EDMAS6117 – Science Curriculum 2
- EDMAS6118 – Senior Science Curriculum 2
- EDMAS6119 – Studies of Society and Environment 2
- EDMAS6205 – Professional Learning Community – Reflecting on Practice

Resolution AB3/13/13
Academic Board noted the rescinding of Resolution CC3/13/10: ‘That the Curriculum Committee approve and forwards to Academic Board for approval the amended new program TG5 Bachelor of Education (Birth – Year 6)’.

Resolution AB3/13/14
Academic Board noted the rescinding of Resolution CC3/13/11: ‘That the Curriculum Committee approve and forwards to Academic Board for noting the amended new courses for the program TG5 Bachelor of Education (Birth – Year 6):
- EDECE1015 – Language and Multiliteracies in Early Childhood
- EDECE1016 – Professional and Collaborative Communication
- EDECE2015 – Diversity, Children, Families and Communities
- EDECE3015 – The Inclusive Teacher
- EDECE3016 – Wellbeing in Early Childhood
- EDECE3017 – Professional Practice and Engagement in Education’.

Resolution AB3/13/15
Academic Board noted the equivalent qualifications that are within the transition period for addition to the University of Ballarat Scope of Registration:
- HLT32812 – Certificate III in Health Support Services
- 22216VIC – Certificate II in Building and Construction (Pre-apprenticeship)
- 22209VIC – Certificate II in Engineering Studies

Resolution AB3/13/16
Academic Board noted the removal of 54 VET Qualifications from the UB Scope of Registration.

12. Report from Learning & Teaching Committee
The Chair invited Dr Nina Fotinatos to provide an update to the Board.

Dr Fotinatos reported on the following:
- Working Integrated Party – Terms of Reference drafted,
- Assessment Working Party – Terms of Reference drafted,
- VET Assessment Working Party,
- Credit Pathway Working Party – on hold,
- seeking clarification on two items on the Schedule of Business,
- Development of Learning and Teaching Development Framework – working with Mr Jim Silitoe,
- A question was asked whether VET staff were included in the Learning and Teaching Development Framework. Prof Erica Smith mentioned that the National IBSA VET practitioner capability framework would be worth consulting.
The Board noted the minutes from Learning & Teaching Committee Meeting 2/13 held 3 April 2013.

13. **Report from Research Committee**  
The Board noted the minutes from Research Committee Meeting 2/13 held 11 April 2013.

**Resolution AB3/13/17**  
Academic Board noted that Research Committee co-opted Associate Professor Brad Mitchell until 31 December 2013.

**Resolution AB3/13/18**  
Academic Board noted the Higher Degree by Research awards that were approved by the Chair, Academic Board, on advice from Chair, Research Higher Degrees Subcommittee and the Chair, Research Committee, in between meetings.

**Reports from other Committees**

14. **Report from Council**  
The Board noted the extract of minutes from Council Meeting 2/13 held 27 March 2013.

Council approved the new program CG5 Bachelor of Technology.

Council approved the discontinuation of the following:

- EP5 Bachelor of Engineering Science (Mining) / Bachelor of Applied Computing.
- EP5 Bachelor of Engineering Science (Mechanical) / Bachelor of Applied Computing.
- EP5 Bachelor of Engineering Science (Civil) / Bachelor of Applied Computing.
- EY5 Bachelor of Engineering (Mechanical/Electrical) / Bachelor of Computing.
- EY5 Bachelor of Engineering (Civil) / Bachelor of Computing.
- CB9 Master of Information Technology Studies and Master of Business Administration.
- EO4 Graduate Certificate in Engineering Systems.
- EN4 Graduate Diploma of Engineering Systems.

Council approved the appointment of Associate Professor Singarayer Florentine as Chair of Research Committee from 19 March 2013 until 31 December 2014.

15. **Report from International & Partners Executive Committee**  
The Board noted the minutes from International & Partners Executive Committee Meeting 2/13 held 18 March 2013.

16. **Report from Legislation Committee**  
The Legislation Committee has not met since the last meeting of the Board.

17. **Report from Policy Committee**  
The Board noted the minutes from Policy Committee Meeting 2/13 held 21 March 2013.

18. **Report from Quality Committee**  
The Quality Committee has not met since the last meeting of the Board.
19. Reports from School Boards

19.1 Business
The Board noted the minutes from the Business School Meeting 3/13 held 22 March 2013.

19.2 Education & Arts
The Board noted the minutes from Education & Arts Meeting 2/13 held 22 March 2013.

19.3 Health Sciences
No minutes have been received.

19.4 Science, Information Technology & Engineering
The Board noted the minutes from Science, Information Technology & Engineering Meeting 4/13 held 21 March 2013.

19.5 UB College
The Board noted the minutes from UB College Meeting 2/13 held 5 April 2013.

19.6 UB Industry Skills Centre
The Board noted the minutes from the Industry Skills Centre Board Meeting 2/13 held 28 March 2013.

20. Report from Dual Sector Project
No report available.

21. Awards Approvals
Attached for noting are the awards that were approved by the Chancellor and the Chair, Academic Board, in between meetings of the Board.

Resolution AB3/13/19
Academic Board noted, registered and forwards to Council for noting, the awards that were approved by the Chancellor and the Chair, Academic Board, in between meetings of the Board.

Information for Members

Nil

22. Other Business

The Chair invited the Chair, Student Senate to report to the Board.

Ms Flood briefly reported on her new role as Chair, Student Senate on Academic Board and notes issues with workload for members of the Senate.
Date of Next Meeting

The next meeting of Academic Board will be held on Wednesday 19 June 2013 at 1.30pm in the Council Room, Mt Helen Campus.

Meeting concluded 2.56pm