

Work Integrated Learning WIL Project



Work Integrated Learning – WIL Project

WIL has a home at FedUni

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WIL Website supporting:-

- Staff – WIL processes and practices
- Students – WIL experiences

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Work integrated learning

Work integrated learning (WIL) incorporates a wide range of learning and teaching activities which integrates learning with its application in the workplace. Work-integrated learning provides students with work-relevant education to support and enhance student learning and ensure our graduates are fully prepared for entry into the workforce.

The purpose of this website is to provide information to all concerned with work integrated placement. However, please do not hesitate to contact our offices if you need further clarification or any other information.

Work integrated learning at Federation University Australia includes mandatory clinical placements for students undertaking studies in nursing, midwifery, paramedicine, clinical psychology, clinical exercise physiology and social work which be completed via a mix of simulated learning, on-campus clinics and external health provider settings. Work integrated learning is also a requirement for students enrolled in education programs and provides a strong foundation towards their chosen careers in teaching. Work integrated learning provides all students with the essential links between theory and practice and we are extremely fortunate that our strong partnerships with the health and education sectors offer rich experiences for our students to enhance their learning.

Across all programs and courses at Federation University Australia, WIL may be real or simulated and can occur in the workplace, at the University, online or face-to-face. Other opportunities available include voluntary placements, industry-based projects, simulated work experiences and Federation University Australia's [Industry Placement Program](#) where students undertake a placement of up to 26 weeks with a host organisation in the same field as their studies.

If you are a student please make sure you familiarise yourself with all expectations and requirements specific to the program you are enrolled in prior to enrolling in or going on your placement.

[WIL Policy and Procedures](#)



[Types of WIL](#)



[WIL medical and legal requirements](#)



[InPlace Student Placement System](#)



[Inherent requirements at Federation University Australia](#)



[Standardised student placement protocol](#)



[Personal checks and special requirements for WIL](#)



[Types of student placement agreements](#)



WIL at FedUni

Succeeding and growing!!

Nursing

Business

Education

Midwifery

Social work

Engineering

Paramedicine

Early Childhood

Exercise Science

Clinical Psychology

Sport Management

Community Services

Information Technology

Clinical Exercise Physiology

Industry Placement Program



Faculty of Health



Faculty of Education and Arts



FedUni TAFE



WIL at FedUni

Succeeding and growing!!

- Nursing
- Business
- Education
- Midwifery
- Social work
- Engineering
- Paramedicine
- Early Childhood
- Exercise Science
- Clinical Psychology
- Sport Management
- Community Services
- Information Technology
- Clinical Exercise Physiology
- Industry Placement Program

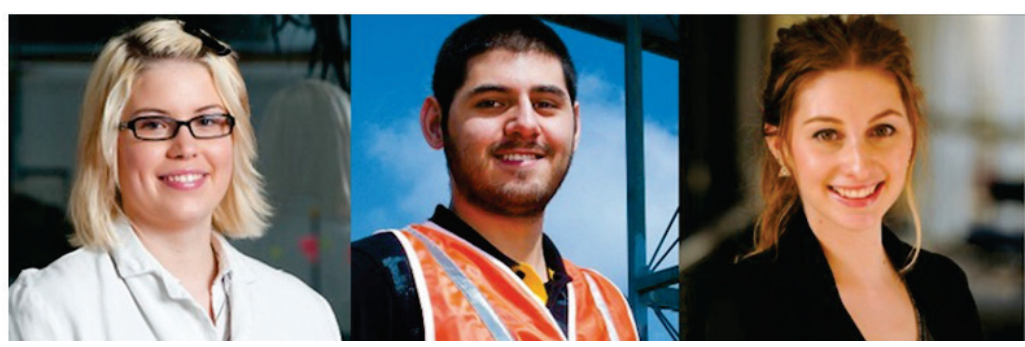
Faculty of Science and Technology



Federation Business School



Industry Placement Program



WIL Website – supporting Staff and Students



WIL Website – supporting Staff and Students

Staff Processes

Policies and Procedures

Legal Agreements

Pre-placement student checks processes

Inherent requirements

InPlace – student placement system

Administration and tracking of placements

Auditing for TEQSA, accreditation compliance



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Student Processes

InPlace student placement system

Storage and tracking of all placements & placement requirements

Storage of forms and paperwork

Uploading of WIL assignments / assessments

Supervisor feedback

Surveys



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Single Placement Agreement FedUni, Organisation and Student



BETWEEN:
FEDERATION UNIVERSITY AUSTRALIA Incorporated pursuant to the Federation University Australia Act 2010 (ABN 51 818 692 258) of University Drive, Mt Helen, Victoria 3350. ("University")

Organisation's Obligations and Responsibilities
4.1 The obligations and responsibilities of the Organisation in respect of the Placement are:
(a) to satisfy itself that the Student is suitable for the Placement having regard to, amongst other things, the information disclosed in, if relevant, a National

Disclosure of Personal Information
6. The Student consents to the disclosure by the University of personal information, including but not limited to:
(a) academic record and medical or health information, in any of the following circumstances:
(a) if the University believes the disclosure would

Student Placement Agreement FedUni and Student



BETWEEN:
FEDERATION UNIVERSITY AUSTRALIA Incorporated pursuant to the Federation University Australia Act 2010 (ABN 51 818 692 258) of University Drive, Mt Helen, Victoria, 3350. ("University")

and
THE STUDENT as identified in Schedule 1. ("Student")

on a daily basis by an Organisation to the Student while they are undertaking the placement at that Organisation's place of work; and
(c) to advise the Student of confidentiality, privacy and other obligations which may apply to them during and, in some cases, after the period of the placement.

Student's Obligations and Responsibilities
5.1 The Student must complete a medical consent form prior to commencing a placement.
5.2 The Student must notify the University of any

Consent for Photographs, Footage and Testimonials
9.1 The Student grants the University his/her permission to use, copyright and publish all photographs and/or footage taken of him/her in connection with a placement.
9.2 The Student waives the right to inspect or approve versions of the photographs and/or footage and/or testimonials used for publication by the University.
9.3 The Student releases the University (and its officers, employees, agents, students and

Clinical and Work Integrated Learning (WIL) Medical & Disability Declaration Form



This Form must be used in accordance with the Occupational Health and Safety Act 2004 (Vic), the Privacy and Data Protection Act 2014 (Vic) and the Health Records Act 2001 (Vic).

This information may be provided to the clinical or WIL supervisor to identify medical conditions or disabilities which may be aggravated by the placement, affect your ability to participate in the placement and inform them of any special requirements so that measures can be taken to facilitate your safe participation in placements. The student has the right to not disclose information but cannot hold the Host Agency or University responsible for any harm or loss as a result of the non-disclosure.

All information in this form is confidential and will not be used by the University for any purpose other than arranging and managing work based training. Students are required to report any change to their medical status that may affect the validity or currency of the below information.

Student Details
Name: _____ Date of Birth: ____/____/____
Phone: _____
Program of Study: _____ Course Code: _____
Private Health Fund: _____ Member Number: _____
Medicare Number: _____ Ambulance Number: _____

Emergency Contact:
Name & Relationship of emergency contact: _____
Address: _____
Mobile Phone: _____ Telephone (work): _____
Email: _____ Mobile: _____

Fit2Work Instructions

Police Checks are required annually
Many providers of clinical and work integrated learning (WIL) placements, including Health and Education providers, require students who have a clinical or WIL placement requirement as part of their course to undertake an annual police check. Please note this is a mandatory requirement for each calendar year that you attend a placement i.e. you will need a Police Check that states 2016 for a placement in 2016

How to apply – Fit2Work
In order to complete your police check, please ensure you prepare 100 points of certified identification. Certified identification is a photocopy of your identification documents which has been shown with the originals to an authorised person.

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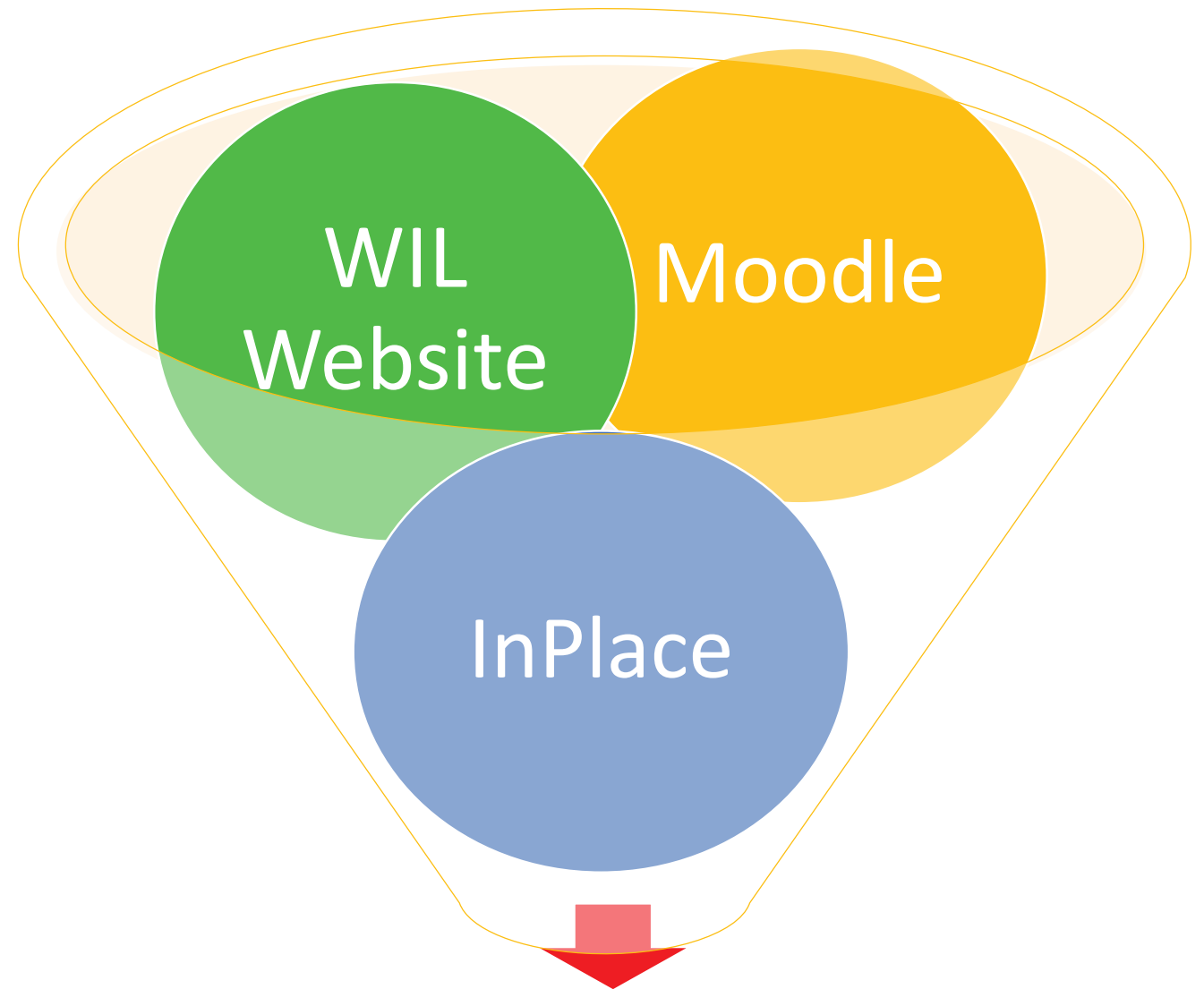
InPlace



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Positive and rewarding WIL experiences