

Club/Society Re-Affiliation Request Form

Club or Society Name: _____

Presidents Name: _____

This completed form is confirmation that our club/society would like to continue as an official Federation University Australia affiliated student club/society.

Benefits of being affiliated

- Access to club funding options.
- One fully funded BBQ per year on your campus.
- Assistance with marketing through a variety of advertising options available through the Student Engagement team
- Access to University equipment managed by Student Engagement
- Support staff advice and mentoring in the management of club or society activities
- Access to room bookings within the University.
- Access to selected University sporting facilities.
- Opportunities to promote your club or society at signup days e.g. orientation week, lunch time sign up times on campus.
- Access to leadership training for running your club or society executive
- Free printing of posters/flyers (colour and mono) as well as other selected printing products and options.
- Permission to display posters on campus noticeboards
- Cover by University Public Liability Insurance for approved trips, events and activities
- Support with OHS requirements for functions and trips to limit possible legal risks and liability
- Access to University legal department services at no charge
- Access to lockers/storage areas

As per re-affiliation requirements, we have supplied the following information (please tick boxes to confirm):

- A list of committee/office bearers for the following calendar year**
- Key dates for club/society events for following year**
- An update of club assets/financial situation/ financial statement**

A copy of AGM meeting minutes

A copy of the constitution

By signing this re-affiliation request, I can confirm that we understand our obligations and agree to abide by the policies and procedures of the University, uphold the values and standards and agree to not bring the University into disrepute in any way. Breaches to these rules and regulations may result in disciplinary actions.

We understand that the University expects a level of responsibility and in the signing this request we will work to foster a mutually beneficial relationship for both parties.

We understand that if this request form is not fully completed by C.O.B on 9th December 2016, the club/society will not be eligible for re-affiliation in 2017.

Signature of Club/Society President or Vice President:

Date:

Signature of Student Engagement staff member:

Date:

Completed form and associated documents to be returned by Friday 9th December 2016 to:
studentengagement@federation.edu.au