

Professional Development Courses

Centre for Learning Innovation and Professional Practice



Academic Induction Program

To provide introductory learning, teaching and administrative support to new academic staff at Federation University.

Target group	Highly desirable. All new academic staff regardless of fraction, role contract/ongoing.
Campus	Mt Helen, Gippsland and Berwick
Delivery mode	Blended (2 day workshop + online)
Offered	Mt Helen: Workshop #1 – 14 & 15 February 2017 Mt Helen: Workshop #2 – 30 & 31 March 2017 Gippsland: Workshop #1– 14 & 15 February 2017 Gippsland: Workshop #2 – 30 & 31 March 2017 Berwick: Workshop #1 - 1 & 2 February 2017
Time allocation	Overall: 12 - 16 hours Breakdown: 10 hours face-to-face, with an additional 2 - 6 hours online (depending upon role) Online module: Completed within two weeks of the workshop
Facilitators	Lecturers & staff within CLIPP & Library
Cost	Free Sessional staff – Faculties will be reimbursed sessional wages at the 'Other Required Academic Activity' rate, on completion of the program (limits apply)
Enrolment	Enrol via LimeSurvey: Session #1 Mt Helen 14 & 15 February 2017- http://bit.ly/2j7TGYS Session #1 Gippsland 14 & 15 February 2017- http://bit.ly/2iHNhJB Session #1 Berwick 1 & 2 February 2017- http://bit.ly/2j2a8r3 Session #2 Mt Helen 30 & 31 March 2017- http://bit.ly/2j2fkLv Session #2 Gippsland 30 & 31 March 2017- http://bit.ly/2j87ceB Contact Sharon Holden at s.holden@federation.edu.au or phone: (03) 5327 9383 if you have any enrolment issues
Further information	Contact Traci Robins within CLIPP on t.robins@federation.edu.au or phone: (03) 5327 6404 or view the CLIPP Professional Development website

This program is delivered in a blended model containing 2 face-to-face sessions and an online learning package. Staff will be provided with information and resources to support their appointment as academic teaching staff.

Course includes

Day 1: 9:30am – 3:00pm

- Introduction to learning and teaching in higher education
- Student focused learning
- Assessment and meeting learning outcomes
- Effective teaching practices (Part A)

Day 2: 9:30am – 3:00pm

- Introduction to Moodle (Learning Management System)
- Introduction to ePortfolio's
- Resources to support staff
- Effective teaching practices (Part B)
- Resources to support students

Online Learning Modules (2 - 6 hours depending upon role)

Collection of online modules and units to be completed within two weeks of the face-to-face induction workshop:

- Induction Package A (2 hours) – Designed for sessional markers
- Induction Package B (4 hours) – Designed for those teaching (face-to-face, blended or online) and marking
- Induction Package C (6 hours) – Designed for those teaching, marking and coordinating courses