

BOLD Learning Standards - Level 2

Elements to include in your online course (Delivery Mode Specific Standards)

This document has been developed to assist you to meet the minimum requirements of Federation University's Blended On-Line and Digital (BOLD) learning standards, and provides recommendations on how to excel in delivering blended and online learning.

The following table highlights elements that can be included in an online course (general course elements, learning resources, learning activities and interaction). Broken down by delivery mode (face-to-face, blended and wholly online), a tick indicates which elements should be included in your online course as a minimum as well as outlining recommended additional features for improved blended and online delivery.

The set of recommendations in the 'Delivery Mode Specific Standards' table can be used to help you identify where your practice currently is, where you would like it to be, and what you need to include to get there.

Help available:

Contact CLIPP or visit one of our offices:

Phone: (03) 5327 6151 | Email: clipp@federation.edu.au | Web: federation.edu.au/clipp

Visit us: Berwick: Office 1126, Building 903 | Gippsland: 1E-163 (Library) | Mt Helen: U202 (Building U)

I would like to redesign or enhance my course or program	I would like to build upon and enhance my learning and teaching practices			I need help with Moodle or a learning technology	I would like to identify or build learning content or resources	I would like to better support and scaffold student learning		
CLIPP Faculty embedded Learning Designer (CFeLD) and central support	BOLD Professional Development	Courses and programs	Scholarship	Learning technology support	Resource identification and development support	Embedded and co-curricular support		
Design Ready workshops Embedded learning design support Alignment of learning activities, resources and assessment strategies Apply BOLD principles to design engaging student centred learning in Moodle Evaluation of current blended delivery practice	Online self help resources F2F & Online workshops Peer enhancement workshops Assessment and marking criteria workshops	Academic Induction Program BOLD short course Teaching Ready Academic Ready Graduate Certificate (Tertiary Teaching)	Internal staff learning and teaching awards External staff learning and teaching awards SOLT research	eLearning Hub Advice on choosing the right tool for the job Time saving tips Training for teaching teams	eLearning enhancement + innovations Troubleshooting and resolving problems Moodle Mahara Adobe Connect Kaltura Turnitin Equella	Graphic design Audio and Podcasting Video development Animation Gamification Digital narratives	Embedded academic skills resources Workshops and Moodle resources Advice on creating student friendly assessment and feedback	PASS (Peer Assisted Study Sessions) YourTutor FedReady Program ASK Service Mentor Program
Contact: Von (Yvonne) Button Ph: 5327 9846	Contact: Tulsa Andrews Ph: 5327 9654			Support email: boldtech@federation.edu.au		Contact: Talia Barrett Ph: 5327 9868	Contact: Ellen Sabo Ph: 5327 6304 Natasha Tonkin Ph: 5327 6618	
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Delivery Mode Specific Standards (Draft)

Elements to include in your online course

Purpose <i>(Instruction for student)</i>	Elements of your online course			Face-to-face Minimum Moodle Presence	BOLD Learning Delivery		
					Blended		Online (Wholly Online)
	General Element	Specific Components	Examples/items/Moodle tools		Minimum	Additional	Additional
To achieve consistent student experience of Moodle site organisation & presentation across courses for basic administrative and course management content and activities <i>(Familiarise)</i>	General course content & activities	Admin content	Course outline	✓	✓	✓	
			Link to necessary School information (recommend Schools develop Moodle resource page)	✓	✓	✓	
		Basic communication (Asynchronous)	News forum	✓	✓	✓	
			General discussion & questions forum	✓	✓	✓	
			Resources/activity establishing teacher presence online, e.g: • Introductory video • Welcome post to News forum			✓	
		Assessment	Online submission of assignments	✓	✓	✓	
			Quiz			✓*	
			Other tools available for assessment: Forums, SCORM Workshop, Database, Lesson			✓*	
			Ongoing teacher presence/support online (Recommend including statement setting expectations for students)	✓ ⁺	✓ ⁺	✓ ⁺	
		To present information based content <i>(Read/ Watch)</i>	Learning resources	Resources / Content	Readings / Web Links / Moodle Book / Moodle page/other	✓	✓
Audio/video lecture style content	• Audio/Video recordings of live lectures or • Pre-prepared video and/or • YouTube & open content					✓	
To facilitate student-content interaction <i>(Reflect/ Research/ Respond/ Check your learning)</i>	Individual learning activities	Self-paced learning activities	• Interactive learning objects • Moodle Lesson				✓
		Topic consolidation opportunities	• Quiz • Choice • Moodle Lesson • Reflective activity (ePortfolio) (Could also be group activity such as topic discussion forum)			✓	
To generate student-student & student-teacher interaction <i>(Write, talk, answer, discuss)</i>	Group learning activities/	Communication & interactive engagement	Teacher-led topic discussion forum(s)			✓	
			Introductory forum/activity for socialisation			✓	
			• Group/class collaboration (e.g. Wiki, Forum) • Peer review (Workshop, Forum, Survey)			✓*	
			Live virtual classrooms (Synchronous)				✓

* Where appropriate to subject matter

+ Expectations for response times and levels of teacher presence online will vary depending on delivery mode.

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