Formal matters

The minutes are recorded in agenda order.

1. Apologies and welcome

1.1 Apologies

Apologies from Professor David Battersby, Ms Bonnie Chew, Ms Leeanne Pitman, Ms Claire Rasmussen and Dr Helen Weadon, were received and noted.
1.2 Welcome

The Chair warmly welcomed FedUni Council member, Steve Davies. The Chair also welcomed Pro Vice-Chancellor (International and Partnerships), Professor Mike Willis, co-opted to the Board for the remainder of the year to report on quality matters related to international and partner providers; and to Carmel Grant, representing the Library in the absence of the University Librarian.

2. Preliminary matters

The Chair brought forward discussion of items under 16 - Report from Research Committee. The discussion is recorded under items 16.2 and 16.3 in the minutes.

3. Strategic Matters

Funding Vocational Education and Training (VET) in Victoria

Professor Erica Smith, delivered a presentation on her recent project entitled *The Effects of a radical change in funding rules for VET in Victoria*. The research was commissioned by Service Skills Australia to examine the effects of changes in funding approaches on training for the service industries. A copy of Professor Smith’s presentation will be circulated to members with the minutes.

Professor Smith invited members to recall the severe cuts in State Government funding of VET in recent years, which triggered long term impacts all VET providers in Victoria, including FedUni. Professor Smith’s research found the cuts had profound effects on the availability of training; on providers; on students; and, on regional and remote communities.

During the presentation the following points were noted:

- The 2012-2014 funding cuts were reported to compensate for an overspend under the Labor government after the 2009 move towards full marketisation of the VET sector. Training market expansion was initially greeted favourably, but problems soon began to emerge.
- The cuts removed special funding for TAFE institutes ($300m approx.) and reduced hourly funding rates to as low as $1.50 per-student per-hour for some qualifications (compared to $10 - $13 for most traditional apprenticeships). Funding was also now tied to ‘public value’ or ‘valued careers’, rather than to delivery costs as in the past.
- The service industries, account for about 40% of the labour-force in Australia with a large proportion of young people represented. These industries were worst affected by the cuts which impacted across the VET sector;
- Given that a large proportion of people employed in the service industries are women, there was also significant gender effect from the cuts.
- The resulting impacts on Registered Training Organisations (RTO’s) ranged from loss of qualifications and whole industry areas; increased administration costs with the constant changes; redundancies; low morale; entry of new RTO’s (post 2008), to closure of some RTO’s (post 2012).
- Coping strategies for RTO’s ranged from shifting qualifications/electives; reducing the number of electives; different modes of delivery such as larger classes and more on-line; binding qualifications together; service agreements including provision for funding changes; restructures and amalgamations to reduce administrative overheads; reduced student supports, and reduced capital investment.
• As a result of the cuts to funding and constant tinkering the quality of VET is suffering and future planning and budgeting for providers is almost impossible.
• The funding approach treats the ‘training market’ as uniform across Victoria. It is not.
• An urgent rethink of the Victorian funding model is needed to prevent the collapse of the system, and to restore confidence in VET qualifications.

The Chair thanked Professor Smith for her presentation, noting her optimism about some of these issues being addressed following the Victorian VET funding review consultation, held in Ballarat that morning.

4. Vice-Chancellor’s Report

4.1 Vice-Chancellor’s Report

The meeting noted the report from the Vice-Chancellor, who was overseas on business.

4.2 Questions to the Vice-Chancellor

There were no questions in relation to the Vice-Chancellor’s Report.

5. Chair’s Report

The following points were noted from the Chair’s report:

• The Academic Board Review panel meeting will be conducted on Tuesday 4th August and several representatives from the Board have been invited for interview by the Review Panel. The Panel’s report and recommendations will be presented to the Board.
• Policy Committee has endorsed Academic Board to review a suite of policies – a list of which will be circulated with the minutes. Members were asked to nominate a representative from their faculty/portfolio for stakeholder meeting/s convened to review each policy. The reviewed policies will be come to the Board before University-wide comment, then returned to Academic Board prior to Policy Committee.
• The Chair commended a recent showcase from the Internationalisation of the Curriculum Working Party. The event was supported by CLIPP and well attended by students. Excellent feedback has been received about the event and many new ideas generated about why internationalising the curriculum and becoming a global citizen is important. Further information and presentations from the event are available on the CLIPP website.

6. Starred Items

6.1 Starred Items

No additional items were starred in addition to those agenda items already starred for discussion.
6.2 Non-Starred Items

Resolution AB5/15/1

Academic Board resolved that all items on the agenda not “starred” be adopted without discussion, and the action recommended be taken or the information therein noted.

7. Minutes of previous meeting AB4/15

Resolution AB5/15/2

Academic Board confirmed the minutes from Academic Board meeting AB4/15 held Wednesday, 17 June 2015.

8. Business arising from the minutes of previous meeting AB3/15

8.1 Chair’s report – Strategic Plan 2016-2020 (from AB4/15 item 5)

The Chair drew attention to Council’s Strategic Plan 2016-2020 noting the working party convened to assist her prepare a response to Council will be convened in the next week. The Chair invited members to engage with the Plan in discussion and to also respond individually, as invited by Council, if they wish.

The following suggestions were noted during discussion of the Strategic Plan:

Research:

- that the 2016 target for the KPI to increase the number of higher degree by research students would be better measured by timely completions of degrees, rather than an increased intake;
- the 2016 target for the KPI relating to weighted research publications would be better to focus on the quality of the output, rather than quantity. The number of ARC applications was intentionally reduced this year to focus on the quality of applications, so the target figure is likely to reduce under this strategy, rather than increase;
- that a workload component and incentives to support research active staff, be factored into planning to improve research outcomes;
- that the plan be modified so that the overall objectives are better aligned with the annual targets, as some inconsistencies were present;
- that members not restrain their suggestions to perceived financial constraints. The organisation needs to find a way to make its vision a reality, and members were assured that Council seeks diverse suggestions;
- that the KPIs could be better aligned with the Strategic Priorities 2016-20.

The Chair of Research Committee offered to seek comments on the research aspects of the Plan from Committee members and forward them to the Secretariat for the working party preparing the Board’s response to Council.
Vocational Education and Training:

- the structure of the Plan received positive feedback and the strong commitment for VET was welcomed;
- that an additional goal relating to targeted promotions in VET, be considered;
- that the strategic priorities relating to VET should align better with the strategic priorities for international and higher education's goal for sustained and planned growth. For example, additional wording along the lines of "provide strong leadership and planned and sustainable growth in VET delivery in the western region", would strengthen this component of the Plan;
- under Objective 2 the wording be clarified to indicate that the 2016 target of “25-30% for the percentage of students in VET programs” relates to the proportion of total students, rather than the percentage of student load revenue contributed to the University.

Partnerships and Engagement

A member commented that with the exception of the mention of the Technology Park and the Enterprise Centre, there is potential for our statements around partnerships and engagement to be grander and more bold in their outlook. The following four key ideas were noted, and endorsed by the Board:

- there is a strong and renewed international push for universities to engage with their communities. This is evident in Ireland where there is community engagement is legislated; UNESCO has set up a Chair in Community Engagement; and Canada has a national program in community-based research. No Australian university has yet identified itself as a community-engaged university;
- it was proposed that, given FedUni’s history and regional commitment, we consider positioning ourselves as the first community engaged university in Australia;
- that the objectives and strategic priorities in this section of the Plan seem to serve the interests of the University, rather than our partners. We need to strike a balance so that the outcomes and outputs, as measured by industry and community partners, deliver something back to our partners;
- that FedUni set a strategic priority to develop a charter around community engagement that articulates what it means; what the principles are; what our practises would be; and the outcomes and commitments expected. Every faculty/portfolio would be required to sign up to the charter;
- if we are to be bold and adopt community engagement as one of our strategic priorities then, given that we are a regional university, we should think about 1-3 big projects that will have a significant impact on our region - either environmentally, socially or economically. It was suggested that in areas like liveable cities, climate change, and problems of youth unemployment in the regions, we have stakeholders whom we could engage over a five-year period on large-scale projects that could make a
real difference in the regional agenda, and contribute to our learning and teaching and research.

The Chair thanked members for their suggestions and invited them to email any other points to be included in the Board’s response to Council, to either the Chair or the Secretariat.

8.2 Report from Student Senate (from AB4/15 item 16)

Discussion of this item is recorded under item 17.

9. Schedule of Business

There was no further business to report under this item.

10. Report from Academic Board Executive Committee

10.1 Minutes from previous meetings

The unconfirmed minutes from Academic Board Executive Committee meetings ABEC4/15 held 3 June 2015, Extraordinary ABEC1/15 held 24 June 2015, and ABEC 5/15 held 15 July 2015, were received and noted.

10.2 VET RPL and Credit Transfer Assessment Policy and Procedure

Academic Board Executive Committee’s commendation of the above policy as a useful template in the higher education context for controlling and developing pathways for Faculty, was noted in the agenda papers.

11. Accreditation Update

11.2 ASQA Re-registration Taskforce

The DVCA confirmed the ASQA Audit is scheduled for 11-13 August and extended his thanks to all staff involved in preparing for the audit, noting that it’s a big task and that he is confident the organisation will present itself well. The notes from ASQA Re-registration Taskforce meetings 10/15, held 15 June 2015, and 11/15, held 29 June 2015, were received and noted.

11.2 TEQSA Strategy Group meeting

The DVCLQ noted receipt of formal advice about the evidence requirements of TEQSA. A working party, with a partner and international quality assurance focus, has been established to prepare for the end of year re-registration submission. The notes from TEQSA Re-registration Taskforce meeting 6/15 held 24 June, were received and noted.
12. **International and partner providers update**

The Pro Vice-Chancellor (International and Partnerships) thanked the Board for inviting his participation and provided background about quality-related and compliance aspects of delivering the University’s courses overseas. The following points were noted:

- that an important role of our international delivery overseas is developing internationalisation as a focus for FedUni;
- the approval process for overseas delivery can be lengthy, taking up to two years in some countries, and our relationship with governments is critical in the success of negotiations;
- FedUni has had four-five partners in China, three in Malaysia, one in Hong Kong and one in Singapore for a number of years. Our partnerships are now being consolidated to focus on productive quality partnerships. Several have been closed recently given the proportion of time spent in their governance compared to outcomes. A partnership in China was closed in a more strategic move as it was a private provider, and around 99% of universities in China are government-owned;
- FedUni conducts an annual audit with its partner institutions - reviewing the framework of the partnership, progress, growth, numbers, and competitors, and the fit of the programs. Formal audit documentation is prepared and interviews conducted with teaching staff and students as required, as part of that audit. The audit process is soon to be managed by CUP to provide a separation from the management process;
- a vital, continuous management loop has evolved between FedUni staff and partner staff involving daily online interactions about the delivery of our programs overseas. This was identified as an important area for further development;
- FedUni has established an office in Beijing to not only develop student recruitment, but to promote government and partnership liaison and to ensure quality control;
- FedUni is extending into dedicated campus models including Dubai and Malaysia. The advantage of this model is that it enables direct control of the quality framework, and a broader range of programs and research opportunities can be offered;
- penalty clauses are being introduced in partnership agreements to facilitate partner responsibility for their management of programs, so that where certain problems arise, FedUni isn’t liable to bear the associated costs.

In discussion it was noted that the moderation component of our international partnerships has proved difficult at times, and that this is an area to be considered with care with overseas partners.

A member also noted from a recent visit to China, that there is a growing expectation of equality in partnerships via engagement, exchanges, and research partnerships, and we need to develop our partnerships accordingly if we are to establish successful income generating activities.
13. Report from Appeals Committee

The Chair of Appeals Committee reported that 27 appeals have been received since the last Board meeting, most of which related to adverse decisions and final grades. The next round are likely to be exclusion appeals, although there has been a welcome reduction in the number of exclusions recently.

14. Report from Curriculum Committee

The Chair of Curriculum Committee advised that many of the recommendations to follow relate to making courses from the Gippsland campus becoming AQF compliant, and explained the background for each before resolution.

The DVCLQ noted in relation to blended, online and digital (BOLD) delivery that the Board is interested, not only in the availability of BOLD delivery, but in the quality of online teaching and ensuring its quality compliance. She referred members to the CLIPP resources that are available to help their staff develop BOLD delivery teaching skills.

14.1 Minutes from meeting CC5/15

The minutes and extract from Curriculum Committee meeting CC5/15 held 8 July 2015, were received and noted.

Item 14.1 - Resolution AB5/15/3
(Curriculum Committee Resolution: CC5/15/19)
Academic Board approved the program modification, to offer the below listed Programs online:

<table>
<thead>
<tr>
<th>Program Code</th>
<th>Program Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>VA5</td>
<td>Bachelor of Applied Management (Design)</td>
</tr>
<tr>
<td>VM5</td>
<td>Bachelor of Applied Management</td>
</tr>
<tr>
<td>VH5</td>
<td>Bachelor of Hospitality (Management)</td>
</tr>
</tbody>
</table>

(Faculty Board Minutes Resolution Reference Code: FBSB4/15/4)

Item 14.1 - Resolution AB5/15/4
(Curriculum Committee Resolution: CC5/15/20)
Academic Board approved the modifications to the following programs by offering ATSCG1369 Understanding University Learning or BUGEN1501 Academic Skills for Business:

<table>
<thead>
<tr>
<th>Program Code</th>
<th>Program Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BC5</td>
<td>Bachelor of Commerce (Undesignated)</td>
</tr>
<tr>
<td>BC5</td>
<td>Bachelor of Commerce (Accounting)</td>
</tr>
<tr>
<td>BC5</td>
<td>Bachelor of Commerce (Economics &amp; Finance)</td>
</tr>
</tbody>
</table>
Item 14.1 - Resolution AB5/15/5  
(Curriculum Committee Resolution: CC5/15/28)  
Academic Board approved the minor Program Modification of TZ5 Bachelor of Education (Primary F-6)  
(Faculty Board Minutes Resolution Reference Code: FB05/04/15)

Item 14.1 - Resolution AB5/15/6  
(Curriculum Committee Resolution: CC5/15/30)  
Academic Board approved the minor Program Modification to TG5 Bachelor of Education (Birth - Yr6)  
(Faculty Board Minutes Resolution Reference Code: FB07/04/15)

Item 14.1 - Resolution AB5/15/7  
(Curriculum Committee Resolution: CC5/15/31)  
Academic Board approved the minor Program Modification to TM9 Master of Education Studies.  
(Faculty Board Minutes Resolution Reference Code: FB08/04/15)

Item 14.1 - Resolution AB5/15/8  
(Curriculum Committee Resolution: CC5/15/42)  
Academic Board approved and forwards to Council for approval, the new Program HM1 Diploma of Arts Program.  
(Faculty Board Minutes Resolution Reference Code: FB19/04/15)

Item 14.1 - Resolution AB5/15/9  
(Curriculum Committee Resolution: CC5/15/48)  
Academic Board approved the modifications to the following program:  
• PH5 Bachelor of Health and Physical Education  
(Faculty Board Minutes Resolution Reference Code: FB05/15/7)

Item 14.1 - Resolution AB5/15/10  
(Curriculum Committee Resolution: CC5/15/50)  
Academic Board approved the modifications to the following program:  
• SH5 Bachelor of Health Sciences (Biomedical Science) Stream  
(Faculty Board Minutes Resolution Reference Code: FB05/15/9)

Item 14.1 - Resolution AB5/15/11  
(Curriculum Committee Resolution: CC5/15/51)  
Academic Board approved the modifications to the following program:  
• GNM5 Bachelor of Nursing Practice Bachelor of Midwifery (BNP/BM)  
(Faculty Board Minutes Resolution Reference Code: FB05/15/11)
Item 14.1 - Resolution AB5/15/12:
(Curriculum Committee Resolution: CC5/15/52)
Academic Board approved the modifications for the following program:
  • GMD4 Graduate Diploma of Midwifery
(Faculty Board Minutes Resolution Reference Code: FB05/15/12)

Item 14.1 - Resolution AB5/15/13
(Curriculum Committee Resolution: CC5/15/11)
Academic Board noted the following new courses from the following Programs:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Program Code</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUGEN3700</td>
<td>Industry Experience Project</td>
<td>BB5</td>
<td>Gippsland course recoded to FedUni</td>
</tr>
<tr>
<td>BUGEN3750</td>
<td>Industry Based Learning Project</td>
<td>BB5</td>
<td>Gippsland course recoded to FedUni</td>
</tr>
</tbody>
</table>

Program Code  Program Title
BB5  Bachelor of Business
BB5  Bachelor of Business (Management)
BB5  Bachelor of Business (Marketing)
BB5  Bachelor of Business (Human Resources Management)
BB5  Bachelor of Business (Tourism)
BB5  Bachelor of Business (Management and Marketing)
BB5  Bachelor of Business (Management and Human Resource Management)
BB5  Bachelor of Business (Management and Tourism)
BB5  Bachelor of Business (Marketing and Human Resource Management)
BB5  Bachelor of Business (Marketing and Tourism)
BB5  Bachelor of Business (Human Resource Management and Tourism)

(Faculty Board Minutes Resolution Reference Code: FBSB3/15/15)

Item 14.1 - Resolution AB5/15/14
(Curriculum Committee Resolution: CC5/15/12)
Academic Board noted the new course BUGEN3701 Business Simulation from the following program:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Program Code</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUGEN3701</td>
<td>Business Simulation</td>
<td>BB5</td>
<td>New course</td>
</tr>
</tbody>
</table>

Program Code  Program Title
BB5  Bachelor of Business
BB5  Bachelor of Business (Management)
BB5  Bachelor of Business (Marketing)
BB5  Bachelor of Business (Human Resources Management)
BB5  Bachelor of Business (Tourism)
BB5  Bachelor of Business (Management and Marketing)
BB5  Bachelor of Business (Management and Human Resource Management)
BB5  Bachelor of Business (Management and Tourism)
BB5  Bachelor of Business (Marketing and Human Resource Management)
BB5  Bachelor of Business (Marketing and Tourism)
BB5  Bachelor of Business (Human Resource Management and Tourism)

(Faculty Board Minutes Resolution Reference Code: FBSB3/15/8)
Item 14.1 - Resolution AB5/15/15  
*(Curriculum Committee Resolution: CC5/15/13)*

Academic Board noted the following new courses from the following programs:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Program Code</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUACC3706</td>
<td>Financial Accounting</td>
<td>BC5</td>
<td>New code only</td>
</tr>
<tr>
<td>BUACC3714</td>
<td>Advanced Management Accounting</td>
<td>BC5</td>
<td>New code only</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Program Code</th>
<th>Program Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BC5</td>
<td>Bachelor of Commerce (Accounting)</td>
</tr>
<tr>
<td>BC5</td>
<td>Bachelor of Commerce (Accounting and Law)</td>
</tr>
<tr>
<td>BC5</td>
<td>Bachelor of Commerce (Accounting and Economics &amp; Finance)</td>
</tr>
</tbody>
</table>

(Faculty Board Minutes Resolution Reference Code: FBSB3/15/9)

Item 14.1 - Resolution AB5/15/16  
*(Curriculum Committee Resolution: CC5/15/14)*

Academic Board noted the program structure modifications to the individual program structures as listed below:

- BB5 Bachelor of Business
- BB5 Bachelor of Business (Marketing)
- BC5 Bachelor of Commerce (Accounting)
- MM5 Bachelor of Management (Human Resource Management)
- MM9 Master of Business Administration

(Faculty Board Minutes Resolution Reference Code: FBSB3/15/10)

Item 14.1 - Resolution AB5/15/17  
*(Curriculum Committee Resolution: CC5/15/18)*

Academic Board noted the new course BUMGT6996 Global Business Project from the programs listed below:

<table>
<thead>
<tr>
<th>Program Code</th>
<th>Program Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MM9</td>
<td>Masters of Business Administration</td>
</tr>
</tbody>
</table>

(Faculty Board Minutes Resolution Reference Code: FBSB4/15/3)

Item 14.1 - Resolution AB5/15/18  
*(Curriculum Committee Resolution: CC5/15/21)*

Academic Board noted the modification to the courses BUGEN1530 Principles of Responsible Business and BUGEN2630 Principles of Responsible Business from the below listed programs.

<table>
<thead>
<tr>
<th>Program Code</th>
<th>Program Title</th>
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<tbody>
<tr>
<td>BB5</td>
<td>Bachelor of Business</td>
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<tr>
<td>BB5</td>
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<td>Bachelor of Business (Human Resources Management)</td>
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<td>BB5</td>
<td>Bachelor of Business (Tourism)</td>
</tr>
<tr>
<td>BB5</td>
<td>Bachelor of Business (Management and Marketing)</td>
</tr>
<tr>
<td>Program Code</td>
<td>Program Title</td>
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</tr>
<tr>
<td>BB5</td>
<td>Bachelor of Business (Management and Human Resource Management)</td>
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<tr>
<td>BB5</td>
<td>Bachelor of Business (Management and Tourism)</td>
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<tr>
<td>BB5</td>
<td>Bachelor of Business (Marketing and Human Resource Management)</td>
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<tr>
<td>BC5</td>
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<td>Bachelor of Commerce (Accounting and Law)</td>
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<td>Bachelor of Commerce (Accounting and Economics &amp; Finance)</td>
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<tr>
<td>BC5</td>
<td>Bachelor of Commerce (Law and Economics &amp; Finance)</td>
</tr>
</tbody>
</table>

(Faculty Board Minutes Resolution Reference Code: FBSB4/15/9)

**Item 14.1 - Resolution AB5/15/19**
*(Curriculum Committee Resolution: CC5/15/22)*

Academic Board noted the modification to the course BULAW1502 Fundamentals of Law from the below listed programs.

<table>
<thead>
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</table>

(Faculty Board Minutes Resolution Reference Code: FBSB4/15/10)
Item 14.1 - Resolution AB5/15/20
(Curriculum Committee Resolution: CC5/15/23)
Academic Board noted the modification to the course BULAW1503 Commercial Law from the below listed programs:

<table>
<thead>
<tr>
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<th>Program Title</th>
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<tr>
<td>BB5</td>
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<td>Bachelor of Business (Tourism)</td>
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<tr>
<td>BB5</td>
<td>Bachelor of Business (Marketing and Human Resource Management)</td>
</tr>
<tr>
<td>BB5</td>
<td>Bachelor of Business (Marketing and Tourism)</td>
</tr>
<tr>
<td>BB5</td>
<td>Bachelor of Business (Human Resource Management and Tourism)</td>
</tr>
</tbody>
</table>

(Faculty Board Minutes Resolution Reference Code: FBSB4/15/11)

Item 14.1 - Resolution AB5/15/21
(Curriculum Committee Resolution: CC5/15/24)
Academic Board noted the new course BULAW1504 Tort Law from the below listed programs:

<table>
<thead>
<tr>
<th>Program Code</th>
<th>Program Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BC5</td>
<td>Bachelor of Commerce</td>
</tr>
<tr>
<td>BC5</td>
<td>Bachelor of Commerce (Accounting)</td>
</tr>
<tr>
<td>BC5</td>
<td>Bachelor of Commerce (Law)</td>
</tr>
<tr>
<td>BC5</td>
<td>Bachelor of Commerce (Economics and Finance)</td>
</tr>
<tr>
<td>BC5</td>
<td>Bachelor of Commerce (Accounting and Law)</td>
</tr>
<tr>
<td>BC5</td>
<td>Bachelor of Commerce (Accounting and Economics &amp; Finance)</td>
</tr>
<tr>
<td>BC5</td>
<td>Bachelor of Commerce (Law and Economics &amp; Finance)</td>
</tr>
</tbody>
</table>

(Faculty Board Minutes Resolution Reference Code: FBSB4/15/12)

Item 14.1 - Resolution AB5/15/22
(Curriculum Committee Resolution: CC5/15/25)
Academic Board noted the new course BULAW1505 Property Law from the below listed programs:

<table>
<thead>
<tr>
<th>Program Code</th>
<th>Program Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BC5</td>
<td>Bachelor of Commerce (Law)</td>
</tr>
<tr>
<td>Program Code</td>
<td>Program Title</td>
</tr>
<tr>
<td>--------------</td>
<td>-------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>BC5</td>
<td>Bachelor of Commerce (Accounting and Law)</td>
</tr>
<tr>
<td>BC5</td>
<td>Bachelor of Commerce (Law and Economics &amp; Finance)</td>
</tr>
</tbody>
</table>

(Faculty Board Minutes Resolution Reference Code: FBSB4/15/13)

**Item 14.1 - Resolution AB5/15/23**  
*(Curriculum Committee Resolution: CC5/15/27)*  
Academic Board noted the recommendations made in the Program Review of the Master of Education Studies.  
(Faculty Board Minutes Resolution Reference Code: FB03/03/15)

**Item 14.1 - Resolution AB5/15/24**  
*(Curriculum Committee Resolution: CC5/15/29)*  
Academic Board noted the following new courses in the TZ5 Bachelor of Education (F-6) program:  
- EDBED4009 Perspectives on Curriculum and Assessment  
- EEBED4105 Extended Practicum A  
- EEBED4106 Extended Practicum B  
(Faculty Board Minutes Resolution Reference Code: FB06/04/15)

**Item 14.1 - Resolution AB5/15/25**  
*(Curriculum Committee Resolution: CC5/15/32)*  
Academic Board noted the following course modifications in the TM9 Master of Education Studies program:  
- EDMED7036 Leadership in Policy in Organisational Contexts  
- EDMED7049 Differentiating Instruction for Diverse Learners  
(Faculty Board Minutes Resolution Reference Code: FB09/04/15)

**Item 14.1 – Resolution AB5/15/26**  
*(Curriculum Committee Resolution: CC5/15/33)*  
Academic Board noted the following course modifications in the TK/TN4 Graduate Certificate in Tertiary Education program:  
- EDGCT5007 Tertiary Teaching and Learning  
- EDGCT5008 Professional Practice in Tertiary Teaching  
(Faculty Board Minutes Resolution Reference Code: FB10/04/15)

**Item 14.1 – Resolution AB5/15/27**  
*(Curriculum Committee Resolution: CC5/15/34)*  
Academic Board noted the following course modification to comply with AQF in the GPE5 Bachelor of Primary Education program:  
- EDFGC2611 Experiencing aquatic environments  
(Faculty Board Minutes Resolution Reference Code: FB11/04/15)  
- Teaching  
(Faculty Board Minutes Resolution Reference Code: FB10/04/15)
Item 14.1 – Resolution AB5/15/28  
(Curriculum Committee Resolution: CC5/15/35)

Academic Board noted the following course modifications to comply with AQF in the Regional Education and Community Development programs:

- EDFGC6007 Qualitative approaches to research
- EDFGC6010 Professional project (A)
- EDFGC6020 Professional project (B)
- EDFGC6031 Minor Thesis (Part 1)
- EDFGC6032 Minor Thesis (Part 2)
- EDFGC6310 Indigenous Issues in Education
- EDFGC6806 Sustainable Community Development

(Faculty Board Minutes Resolution Reference Code: FB12/04/15)

Item 14.1 – Resolution AB5/15/29  
(Curriculum Committee Resolution: CC5/15/36)

Academic Board noted the following new courses in the Bachelor of Music Theatre Program:

- MTACT1122 Music Theatre Acting 2
- MTSIN1122 Music Theatre Singing 2
- MTDAN1122 Music Theatre Dance 2
- MTSKI1102 Music Theatre Music Skills

(Faculty Board Minutes Resolution Reference Code: FB13/04/15)

Item 14.1 – Resolution AB5/15/30  
(Curriculum Committee Resolution: CC5/15/37)

Academic Board noted the following course modifications to comply with AQF in the program GAR5 Bachelor of Arts (Gippsland):

- ATSGC1251 Introduction to Indigenous Australian Studies
- ATSGC1252 Issues in Aboriginal Education
- ATSGC1277 Media Studies
- ATSGC1278 Communication Technologies and Practices
- ATSGC1312 Modern World Events and Issues
- ATSGC1367 Sociological Reflections of Everyday Life
- ATSGC1898 A Changing World: Globalisation and Social Change
- ATSGC2364 Indigenous Australian Politics and Activism
- ATSGC2365 Australian Indigenous Literature
- ATSGC2366 Australian Indigenous Art and Design
- ATSGC2367 Australian Indigenous Women
- ATSGC2369 Indigenous Australian Human Rights
- ATSGC2448 Screen Theories and Techniques
- ATSGC2449 Media Texts
- ATSGC2450 Contemporary Media Theory
- ATSGC2451 Cultural and Communication Policy
- ATSGC2454 Media Audiences
- ATSGC2497 Popular Writing and Criticism
- ATSGC2498 Contemporary Fiction
- ATSGC2499 Authorship and Writing
- ATSGC2566 Researching the Past (Re) Discovering the Voiceless
- ATSGC2569 Australian History: Professional and Political Contexts
- ATSGC2731 Regional and Rural Societies: People, Place and Nature
• ATSGC2737 Social Justice
• ATSGC2772 English Language & Text
• ATSGC2773 Literature and History
• ATSGC2782 Alternative and Mainstream Communities
• ATSGC2894 Accommodating Minorities in Australia?
• ATSGC3364 Indigenous Australian Politics and Activism
• ATSGC3366 Australian Indigenous Art and Design
• ATSGC3367 Australian Indigenous Women
• ATSGC3369 Indigenous Australian Human Rights
• ATSGC3448 Screen Theories and Techniques
• ATSGC3449 Media Texts
• ATSGC3450 Contemporary Media Theory
• ATSGC3451 Freedom and Control in the Media
• ATSGC3454 Media Audiences
• ATSGC3497 Popular Writing and Criticism
• ATSGC3498 Contemporary Fiction
• ATSGC3499 Authorship and Writing
• ATSGC3566 Researching the Past: (Re) Discovering the Voiceless
• ATSGC3569 Australian History: Professional and Political Contexts
• ATSGC3731 Regional and Rural Societies: People, Place and Nature
• ATSGC3737 Social Justice
• ATSGC3745 Global Indigenous Studies
• ATSGC3797 Truth Power Structure: Understanding History and Politics
• ATSGC3848 Insights into Practice
• ATSGC3851 Social Policy
• ATSGC3854 Media Audiences
• ATSGC3857 Writing Techniques
• ATSGC3858 Writing Experiments
• ATSGC3894 Accommodating Minorities in Australia?

(Faculty Board Minutes Resolution Reference Code: FB14/04/15)

Item 14.1 – Resolution AB5/15/31
(Curriculum Committee Resolution: CC5/15/38)

Academic Board noted the following course modifications to comply with AQF in the Community Welfare and Human Services programs:
• APGGC4762 Management and Leadership in the Human Services
• APGGC4807 Participatory Planning: Local, National and International Perspectives
• APGGC4809 Advocacy for Community Rights
• APGGC5572 Human Services Management: Principles and Process
• ATSGC2823 Community Development
• ATSGC2825 Social Issues and Personal Values
• ATSGC3713 Field Education and Practice
• ATSGC3848 Insights into Practice
• ATSGC3851 Social Policy

(Faculty Board Minutes Resolution Reference Code: FB15/04/15)

Item 14.1 – Resolution AB5/15/32
(Curriculum Committee Resolution: CC5/15/39)

Academic Board noted the following course modifications to comply with AQF in the GPC5 Bachelor of Arts (Professional Communication) program:
• ATSGC1330 Newsroom Practice and Theory
• ATSGC1897 Public Relations Theory, Principles and Practice
• ATSGC2656 e-journalism
• ATSGC2815 Crisis and Risk Communication
• ATSGC2895 Gender, Race and Journalism
• ATSGC2896 Photojournalism
• ATSGC2918 Social Media and Online Public Relations
• ATSGC2990 Feature Writing
• ATSGC2991 Public Relations Writing
• ATSGC3059 Applied Media and Social Sciences Internship
• ATSGC3656 e-journalism
• ATSGC3838 Public Relations Campaigns
• ATSGC3895 Gender, Race and Journalism
• ATSGC3896 Photojournalism
(Faculty Board Minutes Resolution Reference Code: FB16/04/15)

Item 14.1 – Resolution AB5/15/33  
(Curriculum Committee Resolution: CC5/15/40)

Academic Board noted the following course modifications to comply with AQF in the GCJ5 Bachelor of Arts (Criminal Justice) program:
• ATSGC1283 Crime: Theory and Practice
• ATSGC1284 The Criminal Justice Process
• ATSGC2471 Comparative Criminal Justice: An International Perspective
• ATSGC3472 Crime and Violence; Rural, Regional and Urban Communities
(Faculty Board Minutes Resolution Reference Code: FB17/04/15)

Item 14.1 – Resolution AB/5/15/34  
(Curriculum Committee Resolution: CC5/15/41)

Academic Board noted the following course modifications to comply with AQF in the Visual and Media Arts programs:
• GVAGC1611 Sculpture Practice 1
• GVAGC2223 Minor Printmaking 3
• GVAGC2423 Minor Sculpture/Woodcraft 3
• GVAGC3224 Minor Printmaking 4
• GVAGC3424 Minor Sculpture/Woodcraft 4
• PRMGC1411 Printmedia Practice and Theory 1A
• PRMGC1412 Printmedia Practice and Theory 2A
• TADGC2109 Constructing Art in Australia: Colonialism to Post colonialism 2
• TADGC3109 Constructing Art in Australia: Colonialism to Post colonialism 3A
(Faculty Board Minutes Resolution Reference Code: FB18/04/15)

Item 14.1 – Resolution AB5/15/35  
(Curriculum Committee Resolution: CC5/15/49)

Academic Board noted the modifications for the following course from the programs PM5 & PZ5:
• SPMAN1002  Sport Marketing
(Faculty Board Minutes Resolution Reference Code: FB05/15/8)
Item 14.1 - Resolution AB5/15/36  
(Curriculum Committee Resolution: CC5/15/53)  
Academic Board noted the modifications for the following course from the program NN4:  
- HCPAR6902 Paramedic Work Integrated Learning  
- HCPAR6912 Paramedic Work Integrated Learning 2  
(Faculty Board Minutes Resolution Reference Code: FB05/15/13)

Item 14.1 – Resolution AB5/15/37  
(Curriculum Committee Resolution: CC5/15/54)  
Academic Board noted the modifications for the following courses from the program HY5:  
- PSYCB1001 Intro Psychology: Biological Bases, Consciousness Behaviour  
- PSYCB1002 Intro Psychology: Memory, Learning and Cognition  
- PSYCB2104 Social Psychology  
- PSYCB3101 Psychological Testing and Assessment  
- PSYCB3107 Current Issues in Psychology  
(Faculty Board Minutes Resolution Reference Code: FB05/15/14)

Item 14.1 – Resolution AB5/15/38  
(Curriculum Committee Resolution: CC5/15/55)  
Academic Board noted the new course ENCOR 1150 Calculus (replacing ENCOR 1140 Calculus and Physics) from the programs as listed below:  
- GCE5 Bachelor of Civil and Environmental Engineering (Honours)  
- GM8 Bachelor of Mechatronic Systems Engineering (Honours)  
- EG8 Bachelor of Engineering (Honours), EG8 Bachelor of Engineering (Civil)(Honours), EG8 Bachelor of Engineering (Mechanical)(Honours), EG8 Bachelor of Engineering (Mining)(Honours)  
- EX5 Bachelor of Engineering Technology, EX5 Bachelor of Engineering Technology (Civil), EX5 Bachelor of Engineering Technology (Mechanical), EX5 Bachelor of Engineering Technology (Mining)  
(Faculty Board Minutes Resolution Reference Code: FOSTB5/15/3)

Item 14.1 – Resolution AB5/15/39  
(Curriculum Committee Resolution: CC5/15/61)  
Academic Board noted the modifications to the following courses from the programs CC2 Advanced Diploma of Computing, CG4 Graduate Diploma of Technology, CG5 Bachelor of Technology, CG9 Master of Technology, CI5 Bachelor of Information Technology (Professional Practice), CP9 Master of Information Technology, CS9 Master of Information Systems and CT5 Bachelor of Information Technology:  
- ITECH 1000 Programming 1  
- ITECH 1400 Foundation of Programming  
- ITECH 2100 Programming 2  
- ITECH 5403 Comparative Programming Languages  
- ITECH 6401 Enterprise Programming  
(Faculty Board Minutes Resolution Reference Code: FOSTB4/15/8)

The Chair drew attention to Recommendations 40 and 41, complimenting the work of staff in Student Management and Systems and the Curriculum Committee in developing a system to
be rolled out electronically to inform students about program requirements and pre-requisites, and to guide their online subject selections. It was noted that the attached document is a starting point in the project and as the system is developed it will become a very valuable tool for both staff and students. The document will be fluid and as changes are approved through Curriculum Committee, they will be incorporated and the system updated.

In response to a member’s concern about whether changes notified at Curriculum Committee had yet been incorporated into the document, it was agreed to withdraw recommendations 40 and 41 until the document could be circulated, and Deans invited to advise of any updates required.

Item 14.1 – Recommendation 40 - WITHDRAWN
(Curriculum Committee Resolution: CC5/15/62)
Academic Board notes the program structures as contained in the attached document, as the authoritative source of this information.

Item 14.1 – Resolution AB5/15/41 - WITHDRAWN
(Curriculum Committee Resolution: CC5/15/63)
Academic Board notes the course pre-requisite, co-requisite and exclusion information as contained in the attached document, as the authoritative source of this information.

Item 14.1 – Resolution AB5/15/42
(Curriculum Committee Resolution CC5/15/64)
Academic Board noted that the Curriculum Committee approved and forwarded to DVC for action, the removal of the following list of qualifications from the University’s Scope of Registration:

(These qualifications have no enrolments)
- MSA40108 Certificate IV in Manufacturing Technology
- CUV30111 Cert III in Visual Arts
- CUV60411 Advanced Diploma of Graphic Design
- 22191VIC Course in Service Co-ordination
- BSB50615 Diploma of Human Resources Management (old one submitted for removal)
- ICT60115 Advanced Diploma of Information Technology (Old one already removed)
- CHC30312 Certificate III in Home and Community Care

- Electrical Skill Set 1-5 Keeping Skill Set 6:
  - Skill Set 1 UEEENCEP015A
  - Skill Set 2 UEEENCEP013A
  - Skill Set 3 UEEENCEP010A
  - Skill Set 4 UEEENCEP014A
  - Skill Set 5 UEEENCEP012A

15  Report from Learning and Teaching Committee

The Chair reported to the Board in the absence of the Chair of Learning & Teaching Committee. The highlights from the last meeting were noted including a presentation about staff responsibilities and resources in relation to Copyright for Teaching Purposes; a presentation about CLIPPP’s BOLD Learning Standards; a presentation about the practices being developed for BOLD delivery in the Faculty of Science and Technology, and discussion of the plagiarism procedure.
15.1 Minutes from meeting LT4/15

The minutes from Learning and Teaching Committee meeting LT4/15 held 10 June 2015, were received and noted.

16 Report from Research Committee

The Chair of Research Committee reported on the policy review being addressed by Research Committee in preparation for the TEQSA re-registration submission, including the two policy review matters to follow.

16.1 Minutes from meeting RC5/15

The summary sheet from Research Committee meeting RC5/15 held 9 July 2015, was noted. The minutes will be circulated with the minutes from the Board meeting.

16.2 Curriculum Approval: Doctor of Philosophy

The Curriculum Approval Form: Higher Education codifies current practice in the PhD program and brings PhD documentation into line with TEQSA and AQF compliance requirements.

Members were advised that Research Committee has discussed and approved the document, and submits it to Academic Board for approval.

It was noted:

- that the number of codes in the PhD programs has been reduced to represent discipline bases, but that masters codes have proliferated and are yet to be reviewed. The Chair asked that the current program codes be circulated with the minutes for Deans to check for errors;

- in response to a query about the IELTS score required by FedUni it was explained the current score of 6.5, as reflected in the document, is the national standard and it had been agreed to continue with that score after recent consideration at the Research and Higher Degrees Sub-Committee.

A member asked if this would be an opportunity to raise the score with a view to improving graduate outcomes. The Chair advised that the matter had been discussed by Research Committee and similar concerns were raised and considered. The decision reflected FedUni’s direction of encouraging international entry to its programs, noting that it is incumbent upon us to provide the highest level of support to these students. To set our entry level above the vast majority of other Australian universities would have broad impacts for the organisation.

Following discussion Research Committee was asked to provide detail of the deliberations about the IELTS score, and what informed their decision-making process. The Chair of Research Committee agreed to raise this for discussion at the next meeting and provide a report back to the Board.

The report would include an overview of the English language supports we provide for our international students, as it was suggested that some
universities recruiting with the lower IELTS score may be better resourced to offer better student support;

- the word-limit for a PhD thesis being “…approximately 100,000 words…” was raised. Given that someone may be capable of completing an excellent work of original research in considerably less words, or the demands of different disciplines may require less, it would be prudent to reflect this in the wording. The change “…up to 100,000 words” was suggested, but some members felt such ambiguity could be taken advantage of.

It was noted that reference also needs to take into account theses by publication.

The Chair of Research Committee was asked to finesse the wording to take into account the variety of theses that exist, and that word limits can be both limiting and indicative. This word will be communicated to the Board, but dealt with as an editorial change so that the document can proceed to meet its AQF deadline.

- supervision of off-campus delivery was raised and the Board was advised this is the subject of a paper being developed, and that final details should be available soon and reported at the next meeting.

- The question of whether an on-line location should be included in the document section relating to off-campus delivery was raised, and it was agreed that the Associate Director of Student Management and Systems would be consulted in this regard.

Resolution AB5/15/43

Academic Board approved the curriculum approval documentation for the Doctor of Philosophy, and forwards it to Council for noting.

16.3 Regulation 5.1 – Higher Doctorates, the Doctoral Degree (Research), the Doctoral Degree (Professional) and the Masters Degree (Research)

The Board was informed that the attached draft Regulation 5.1 has been updated in line with TEQSA and other government requirements and endorsed by Research Committee. The Committee sought the Board’s endorsement prior to it being assessed by Legislation Committee.

Resolution AB5/15/44

Academic Board endorsed draft Regulation 5.1 – Higher Doctorates, the Doctoral Degree (Research), the Doctoral (Professional) and the Masters Degree (Research), for assessment by Legislation Committee.
Reports from other Committees

17 Report from Student Senate

The Student Senate representative reported that Senate had appreciated the request to canvas students about their highest and lowest three learning experiences at FedUni and will report back to a future meeting.

Horsham campus students had voiced their concern about the changed mode of delivery in the Faculty of Health programs. Concerns related to access to staff and campus facilities, travel costs to other campuses and associated childcare and accommodation arrangements. Similar concerns had been voiced by some Education students. The Executive Dean advised that the Faculty of Health had consulted widely amongst the student body at Horsham campus before any changes were made, and that this will continue; but that she would be happy to discuss the matter further with the Student Senate.

It was also noted that some subject outlines had still not been available to students by the start of Spring semester, despite actions taken last semester. Deans were asked to address this matter within their faculties and the DVCA agreed to take this on board and report back to the next meeting.

18 Report from Council

An extract from the unconfirmed minutes of Council meeting CM 5/15 held 14 July 2015, will be provided to the next meeting.

19 Report from Internationalisation of the Curriculum Working Party

19.1 Minutes from meeting ICWP 3/15

The minutes from Internationalisation of the Curriculum Working Party meeting ICWP 3/15 held 7 May 2015, were received and noted.

19.1 Minutes from meeting ICWP 4/15

The minutes from Internationalisation of the Curriculum Working Party meeting ICWP 4/15, held 18 June 2015, were received and noted.

20 Report from International & Partners Committee

The minutes from International and Partners Committee meeting I&PC 4/15 held 22 May 2015, were received and noted.

21 Report from Legislation Committee

There was no business to report from the Legislation Committee since its last meeting.
22 Report from Policy Committee
The minutes from Policy Committee meeting 4/15 held 10 June 2015, were received and noted.

23 Quality Committee
Quality Committee has streamlined its functions into two taskforce working groups to deal specifically with accreditation. This is reported under item 11 of these minutes.

24 Reports from Faculty Boards

24.1 Federation Business School
The minutes and summary sheet from Federation Business School Board meeting 4/15 held 19 June 2015, were received and noted.

24.2 Faculty of Education and Arts

24.2.1 FEA Board Meeting 4/15
The minutes from Faculty of Education and Arts Board meeting 4/15 held on 19 June 2015, were received and noted.

24.2.2 FEA Board Meeting 5/15
The minutes from Faculty of Education and Arts Board meeting 5/15 held on 8 July 2015, were received and noted.

24.3 Faculty of Health
The minutes and summary sheet from Faculty of Health Board meeting 5/15 held 18 June 2015, were received and noted.

24.4 Faculty of Science and Technology

24.4.1 Minutes from FOST Board meeting 5/15
The minutes from Faculty of Science and Technology Board meeting 5/15 held 18 June 2015, were received and noted.

24.4.2 Minutes from FOST Board meeting 6/15
The minutes from Faculty of Science and Technology Board meeting 6/15 held 9 July 2015, were received and noted.

24.5 Federation College
There were no minutes to be reported for this meeting of Academic Board.
24.6 FedUni TAFE
The minutes from FedUni TAFE Board meeting 1/15 held 26 June 2015, were received and noted.

25 Report from Dual Sector Partnership Project
A report from the Manager of the Dual Sector Partnership Project will be provided at the next meeting.

26 Awards approvals
The awards that were approved by the Chair, Academic Board, on advice from the Research and Higher Degrees Sub-Committee and Chair of Research Committee, in between meetings of the Board were noted and it was resolved,

Resolution AB5/15/45
That Academic Board noted, registers and forwards to Council for noting the awards that were approved by the Chair, Academic Board, on advice from the Research and Higher Degrees Sub-Committee and Chair of Research Committee, in between meetings of the Board.

Information for members
There was no further information for members.

Other business

27 Additional recommendation from Curriculum Committee
The Board resolved,

Resolution AB5/15/46
(Curriculum Committee Resolution: CCCR3/15/1)

Academic Board approved and recommends to Council for approval, the new double degree program BD5 Bachelor of Commerce/Bachelor of Business.

<table>
<thead>
<tr>
<th>Program Code</th>
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</thead>
<tbody>
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<td>Bachelor of Business</td>
</tr>
<tr>
<td>BB5</td>
<td>Bachelor of Business (Management)</td>
</tr>
</tbody>
</table>
Program Code | Program Title
---|---
BB5 | Bachelor of Business (Marketing)
BB5 | Bachelor of Business (Human Resources Management)
BB5 | Bachelor of Business (Tourism)

Program Code | Program Title
---|---
BC5 | Bachelor of Commerce
BC5 | Bachelor of Commerce (Accounting)
BC5 | Bachelor of Commerce (Law)
BC5 | Bachelor of Commerce (Economics and Finance)

(Faculty Board Minutes Resolution Reference Code: FBSB4/15/14)

Date of next meeting

The next meeting of Academic Board will be held on **Wednesday, 9 September, 2015 at 1.30pm** in the Council Room, Mt Helen campus and video-conferenced to Room 2W263, Gippsland campus.

The meeting closed at 4:00 pm.