Formal Matters

1. Welcome
The Chair welcomed members in attendance at the Gippsland Campus and members joining the meeting by video conference from the Mt Helen Campus.

The Chair welcomed Mr Richard Elkington, Chair, Regional Development Australia and Mr Paul Johnson, Manager – Strategy, Regional Development Australia in attendance at the meeting in relation to regional development in Gippsland and implications for Federation University.

The Chair welcomed Mr Alex Power, Chair of the Student Senate in attendance as result of Ms Laura Ryan being an apology.

The Chair welcomed Mr Bob O’Shea attending the meeting as a result of Professor Terri Joiner being an apology.

The Chair advised Professor Andrew Chan would be joining the meeting with a view to providing further information in relation to the Research Strategic Plan 2015-2019 at Item 13.1 and Ms Andrea Warr would be joining the meeting to answer any questions in relation to the VET Program Approval Procedure at Item 20.2.

2. Apologies
Apologies were received from Ms Bonnie Chew, Professor Terri Joiner, Ms Laura Ryan and Professor Andy Smith.
3. **Strategic Matters**

3.1 **Regional Development in Gippsland: Implications for Federation University**

The Chair invited Mr Richard Elkington, Chair of Regional Development Australia to address the Board.

Mr Elkington advised Regional Development Australia’s vision was for Federation University to be a regionally based university that leads the Gippsland region and outlined the RDA’s plan for Federation University’s role as:

- leveraging off existing strengths: food, water, energy and timber;
- advocating in a unified manner; and
- integrating with existing leadership and community structures.

Mr Elkington noted until 2013 Gippsland had experienced poor outcomes in post-secondary retention and low educational aspirations with minimal intake of students at the Gippsland campus. In terms of the preferred ‘future state’ Mr Elkington advised:

- Federation University to be the catalyst for economic growth.
- Genuine partnership with industry.
- Responsiveness to regional needs and aspirations.
- Federation University to be a key participant in the Gippsland Workforce Plan focusing on six key industry sectors: advanced manufacturing; energy and mining; timber and forestry; health, aged care and community service; building and construction; and advanced manufacturing.
- Improved regional education/skills outcomes attainment.
- Federation University to be part of the fabric of Gippsland leadership.

Mr Elkington advised the next steps were for Federation University to become a partner in the development of the Gippsland Workforce Plan and to link with existing structures to increase regional engagement.

Mr Elkington advised the Regional Plan for Gippsland is being redesigned and will be launched in 2015 and with Federation University as the catalyst, an approach is required to build on for the whole region. We need to look at what skills are required to be delivered and to work collaboratively with key industry sectors to design programs to meet the education needs for students and the work plan in Gippsland. By spending time now to define what jobs will be available in ten years’ time in Gippsland sends a strong message to students about employment in Gippsland into the future.

The Vice-Chancellor thanked Mr Elkington for his presentation to the meeting and the ongoing support provided by Regional Development Australia.

On behalf of Academic Board the Chair thanked Mr Elkington and Mr Johnson for their attendance and a most interesting address to the meeting.

*Mr Elkington and Mr Johnson left the meeting.*

The Chair advised the PowerPoint presentation provided by Mr Elkington would be circulated with the minutes for the information of Academic Board members.

4. **Vice-Chancellor’s Report**

4.1 **Vice-Chancellor’s Report**

The Vice-Chancellor made the following comments in relation to the content of his report:
The University Council approved the final version of the University Charter for 2015 and Council's view was that the Charter should be an overarching document no more than eight pages in length.

The Vice-Chancellor advised he would like to take the opportunity to remind staff that the Charter is about what we stand for i.e. our commitment to indigenous folk; our values, objectives and strategic priorities; and how we measure our achievements and encouraged Academic Board members to make staff aware of the Charter with a view to identifying our values and objectives.

In relation to the Higher Education Reforms, the Vice-Chancellor confirmed Federation University has made a submission to the Senate Committee and subsequently the Vice-Chancellor has been asked to give evidence before the Committee. Next week will be a critical week with the Senate Committee due to report on 28 October 2014.

The university has taken action in relation to the Ebola issue with procedures established and now in place in relation to staff or students travelling to and returning from western parts of Africa.

The Chair thanked the Vice-Chancellor for his report.

4.2 Questions to the Vice-Chancellor
In response to a question in relation to the OECD Report on Australian Education the Vice-Chancellor advised he had included the item in his report to make staff aware there is a lot of misleading information circulating at the moment and to highlight these statements are inaccurate.

5. Chair's Report
The Chair advised the election process for members of Academic Board for 2015-2016 is underway and requested Academic Board members encourage people in their departments to consider serving on the Board.

The Chair advised the Statement of Graduate Attributes will be submitted to the next meeting of the University Council.

The Chair advised it is envisaged by the date of the next meeting of Academic Board the new configuration of the Council Room facilities will be completed.

The Chair referred to a question raised by Professor Todd Walker at the last meeting of Academic Board in relation to bringing together programs from Gippsland and merging and how it aligns with VTAC codes. The Chair advised that advice on this matter had been taken from Academic Services and that there are no issues from the perspective of potential students – each location at which a program is offered has a different VTAC code and/or appears as being offered at multiple locations in our on-line application system. The complete advice will be circulated with the minutes.

6. Starred Items

6.1 Starred Items
It was requested Item 20.2 and Item 11 Recommendation 97 be starred.

6.2 Non-Starred Items
Resolution AB7/14/1
Academic Board resolved that all items on the agenda not “starred” be adopted without discussion, and the action recommended be taken or the information therein noted.

7. Minutes
The Chair invited comments or corrections in relation to the minutes of Academic Board Meeting AB6/14 held 10 September 2014.

It was noted amendments were required to Item 11, page 24 as follows:

• the second last paragraph to read “Professor Chan advised we have eighty percent of the data and we will try to publish data at the end of this month with optimisation of data in November/December 2014”; and

• reference to SCU was inappropriate for inclusion in the minutes and, therefore, the third last paragraph should be removed.

Academic Board members confirmed the minutes from meeting AB6/14 held 10 September 2014 with the amendments as noted to Item 11.

Resolution AB7/14/2
Academic Board confirmed the minutes of Academic Board meeting AB6/14 held 10 September 2014.

8. Schedule of Business
No discussion.

9. Report from Academic Board Executive Committee
Academic Board noted the minutes of the Academic Board Executive Committee Meeting ABEC 6/14 held on 9 October 2014.

Reports from the Standing Committees

10. Report from Appeals Committee
The Chair invited Mr Eric Holm, Chair of the Appeals Committee to provide a report to the meeting.

Mr Holm advised 196 appeals have been received which is comparable to 231 appeals received in 2013 at this time with most appeals relating to grades and exclusion.

Mr Holm advised it is worthy to note at Academic Board that we are presently under increased scrutiny having received a number of queries from the Office of the Ombudsman and this situation is currently being investigated.

The Chair thanked Mr Holm for his report.

11. Report from Curriculum Committee
The Chair invited Associate Professor Mark Myers to provide a report to the Board.
Associate Professor Myers advised, as a result of the excessive workload undertaken by Curriculum Committee in May, Academic Board’s permission was sought at that time to reduce the quorum for the Curriculum Committee meeting to six to facilitate breaking the meeting into multiple parts. The practice of a reduced quorum has been continued for meetings held between June and October, however, the original recommendation seeking approval for a reduced quorum applied only to the May meeting. Associate Professor Myers advised retrospective approval is now sought to reduce the quorum in relation to Curriculum Committee Meetings CC7/14, CC8/14, CC9/14 and CC10/14.

Resolution AB7/14/3
Due to the increase in the number of meetings required by Curriculum Committee, Academic Board approved a reduced quorum for Curriculum Committee from half the membership to six noting Academic Board’s confidence in the reduced membership’s ability to maintain the quality assurance function of the Committee with oversight provided by Academic Board. This Standing Resolution to be effective from 1 June 2014 to 31 December 2014.

Academic Board noted the Summary Sheet and minutes from Curriculum Committee Meeting CC10/14 Part 1 held on 1 October, Part 2 held 3 October and Part 3 held 7 October 2014.

Federation Business School
Recommendations 1, 2, 3, 4, 5 and 6
Associate Professor Myers advised Recommendations 1 to 6 related to programs with nil student enrolments or where programs have been replaced by revised programs with enrolment plans in place to teach out.

Associate Professor Myers clarified the letter referred to in recommendation 5 applies to programs with substantial enrolments and a substantial teach out period with a view to providing students ample forewarning so plans can be made.

Resolution AB7/14/4
Academic Board approved and forwards to Council for noting the removal from Schedule 5.1 and adding to Schedule 5.1.1 the following programs and in respect of recommendation 5 directs Federation Business School to send, as soon as practical, a letter of communication advising of the changes to all relevant students:

- BA9 Master of Business Management program, including the specialisations:
  - Master of Business Management (Human Resource Management)
  - Master of Business Management (International Marketing)
- BD4 Graduate Certificate in Business (General Management), including the specialisations:
  - Graduate Certificate in Business (Human Resource Management)
  - Graduate Certificate in Business (Marketing)
- BE4 Graduate Certificate in Electronic Business
- BF4 Graduate Certificate in Commerce
- BG4 Graduate Diploma of Commerce
- BH9 Master of Professional Accounting
- BI9 Master of Commerce (Professional Accounting)
- BJ9 Master of Business (Global Marketing), including the specialisation:
  - Master of Business Administration (Global Marketing)
- BP4 Graduate Diploma of Management
- BP9 Master of Business Administration, including the specialisations:
  - Master of Business Administration (Electronic Commerce)
Recommendation 7
Associate Professor Myers advised the Master of Business Administration (Health Services Management) is being created as a cognate entry for those in the health services management area with a work based background i.e. nurses. They have to be able to document that they have met all AQF level 7 qualifications.

Resolution AB7/14/5
Academic Board approved and forwards to Council for noting the modification to the MM9 Master of Business Administration (Health Services Management) Program.

Recommendation 8
Associate Professor Myers advised recommendation 8 was to provide clarity around entry requirements and consultation had been undertaken with FedUni colleagues and partners.

Resolution AB7/14/6
Academic Board approved and forwards to Council for noting the entry requirements for the following Applied Degree programs as listed in the Federation Business School – Applied Degree Entrance Requirements and Credit Arrangements:

- VM5 Bachelor of Applied Management
- VH5 Bachelor of Hospitality (Management)
- VAS Bachelor of Applied Management (Design)
Recommendation 9, 11 and 12
Associate Professor Myers advised recommendations 9, 11 and 12 could be moved in one resolution. NN4 Graduate Diploma of Paramedicine, PK4 Graduate Diploma of Outdoor and Environmental Education and PO4 Graduate Certificate in Outdoor and Environmental Education were all from the Faculty of Health; the programs had been modified to meet AQF compliance requirements; and program learning outcomes have been added.

Resolution AB7/14/7
Academic Board approved and forwards to Council for noting modifications to the following programs:
- NN4 Graduate Diploma of Paramedicine
- PK4 Graduate Diploma of Outdoor and Environmental Education
- PO4 Graduate Certificate in Outdoor and Environmental Education

Recommendation 10
Associate Professor Myers advised the modifications to the NU5 Bachelor of Nursing program was to align with the National Competency Standards for Registered Nurses.

Resolution AB7/14/8
Academic Board approved and forwards to Council for noting the modifications to NU5 Bachelor of Nursing.

Recommendations 13 and 14
Associate Professor Myers advised recommendation 13 and 14 could be moved in one resolution with the programs being modified to meet AQF compliance requirements.

Resolution AB7/14/9
Academic Board approved and forwards to Council for noting modifications to the PJ9 Master of Clinical Physiology program and PJ4 Graduate Diploma of Clinical Exercise Physiology program.

Recommendations 15, 16, 17, 18, 19 and 20
Associate Professor Myers advised the programs contained in recommendations 15 to 20 have been modified to meet AQF compliance requirements with the programs GNP5 Bachelor of Nursing Practice and GMD4 Graduate Diploma of Midwifery being aligned to ANMAC National competency and accredited learning outcomes for a registered nurse.

Associate Professor Myers recommended recommendations 15, 16, 17, 18, 19 and 20 be moved in one resolution.

Resolution AB7/14/10
Academic Board approved and forwards to Council for noting the modifications to the following programs:
- YL9 Master of Psychology (Clinical)
- HP8 Bachelor of Arts (Psychology) (Honours)
- YD4 Graduate Diploma of Psychology
- EH9 Master of Applied Science (Occupational Health and Safety)
- GNP5 Bachelor of Nursing Practice
- GMD4 Graduate Diploma of Midwifery

Recommendation 21
Associate Professor Myers advised the programs contained in recommendation 21 are being discontinued as part of the tidy up of Schedule 5.1. The majority of the programs
have no students currently enrolled with some students finishing their study at the end of 2014.

Resolution AB7/14/11
Academic Board approved and forwards to Council for noting the removal from Schedule 5.1 and adding to Schedule 5.1.1 the discontinuation of the following eight programs:

- Doctor of Psychology DY0
- Master of Psychology YP9
- Graduate Diploma of Psychology YZ4
- Bachelor of Applied Science (Human Movement) (Honours) PR8
- Bachelor of Education (Physical Education) and Bachelor of Education (Physical Education) Honours PS5
- Bridging Program for Division 2 Nurses XN4
- Initial Registration for Overseas Nurses/Return to Practice XN5
- Bachelor of Nursing Practice/Bachelor of Midwifery 3953

Recommendations 22 and 23
Associate Professor Myers advised the EC4 Graduate Certificate in Occupational Hazard Management program and the ED4 Graduate Diploma in Occupational Hazard Management program have been modified to meet AQF compliance requirements and recommended they be moved in one resolution.

Resolution AB7/14/12
Academic Board approved and forwards to Council for noting the modifications to the EC4 Graduate Certificate in Occupational Hazard Management program and the ED4 Graduate Diploma in Occupational Hazard Management program.

Recommendation 24
Associate Professor Myers advised the modifications to the GNP5 Bachelor of Nursing Practice and GNM5 Bachelor Nursing Practice/Bachelor of Midwifery programs were to meet AQF compliance requirements and to replace a Monash program that was not gifted to us with a brand new course.

Resolution AB7/14/13
Academic Board approved and forwards to Council for noting the modifications to the GNP5 Bachelor of Nursing Practice and GNM5 Bachelor Nursing Practice/Bachelor of Midwifery programs.

Faculty of Science and Technology
Recommendation 25
Associate Professor Myers advised the modification to CM8 Bachelor of Mathematical Sciences (Honours) was to meet AQF compliance requirements and to adjust the credit points for the thesis component of the Honours Program to fit in with Honours Guidelines.

Resolution AB7/14/14
Academic Board approved and forwards to Council for noting the modification to CM8 Bachelor of Mathematical Sciences (Honours).

Recommendations 26, 27, 28, 29, 30, 31 and 32
Associate Professor Myers advised recommendations 26 to 32 related to meeting AQF compliance requirements and alignment with ALTC Science standards and recommended they be moved in one resolution.
Resolution AB7/14/15
Academic Board approved and forwards to Council for noting the modification to the following programs:
- GSB5 Bachelor of Science (Biotechnology)
- GSC8 Bachelor of Science (Honours)
- GSV5 Bachelor of Science (Veterinary Bioscience)
- SF5 Bachelor of Food and Nutritional Sciences
- SS8 Bachelor of Applied Science (Honours) to include its associated streams: Bachelor of Applied Science (Honours) (Environmental Management); Bachelor of Applied Science (Honours) (Geology); and Bachelor of Applied Science (Honours) (Metallurgy)
- SU4 Graduate Certificate of Brewing
- SV4 Graduate Diploma of Brewing

Recommendation 33
Resolution AB7/14/16
Academic Board noted the new course SCCHM2010 Instrumental Analysis.

Recommendation 34
Associate Professor Myers advised the program CA4 Graduate Diploma of Advanced Computing had been modified to meet AQF compliance requirements and to reflect an increase in the value of the thesis component.

Resolution AB7/14/17
Academic Board approved and forward to Council for noting the modification to program CA4 Graduate Diploma of Advanced Computing.

Recommendation 35
Associate Professor Myers advised the modifications to program CT5 Bachelor of Information Technology including modification to the streams as detailed in recommendation 35 were to facilitate online delivery.

Resolution AB7/14/18
Academic Board approved and forwards to Council for noting the modification to program CT5 Bachelor of Information Technology including modification to the streams:
- CT5 Bachelor of Information Technology (Business Systems)
- CT5 Bachelor of Information Technology (Computer Games and Digital Media)
- CT5 Bachelor of Information Technology (Software Engineering)
- and new stream CT5 Bachelor of Information Technology (Mobile Application Development and Security) to include online delivery.

Recommendation 36
Associate Professor Myers advised the EM9 Master of Mining Engineering had been modified to meet AQF compliance requirements and restructure of the research courses.

Resolution AB7/14/19
Academic Board approved and forwards to Council for noting the modification to program EM9 Master of Mining Engineering.
Recommendation 37
Associate Professor Myers advised the modifications to the program GCE5 Bachelor of Civil and Environmental Engineering (Honours) were in relation to program learning outcomes and to meet AQF compliance requirements.

Resolution AB7/14/20
Academic Board approved and forwards to Council for noting the modification to the program GCE5 Bachelor of Civil and Environmental Engineering (Honours).

Recommendation 38
Associate Professor Myers recommended recommendation 38 be removed from the agenda pending an investigation to ensure the program GCE5 Bachelor of Civil and Environmental Engineering (Honours) is a level A qualification to come back to the next meeting.

Recommendation 39
Associate Professor Myers advised GEM4 Graduate Diploma of Engineering Maintenance Management had been modified in relation to AQF compliance requirements and program learning outcomes.

Resolution AB7/14/21
Academic Board approved and forwards to Council for noting the modification to the program GEM4 Graduate Diploma of Engineering Maintenance Management.

Recommendations 40, 41, 42 and 43
Associate Professor Myers advised recommendations 40, 41, 42 and 43 related to AQF compliance requirements, addressing learning outcomes and developing program outcomes and recommended they be moved in one resolution.

Resolution AB7/14/22
Academic Board approved and forwards to Council for noting the modification to the following programs:
- GGG9 Master of Geomechanics and Geohydrology
- GMM4 Graduate Certificate in Maintenance Management
- GMR9 Master of Maintenance and Reliability Engineering
- GRE4 Graduate Certificate in Reliability Engineering

Recommendation 44
Associate Professor Myers advised the programs contained in recommendation 44 are being discontinued as part of the tidying up of Schedule 5.1. Some programs have been replaced with other programs and students have been moved into those programs and other programs have no students enrolled. Some courses within some of these programs still exist but they are only in new programs so students can complete their study. There will be no further intake into these courses.

Resolution AB7/14/23
Academic Board approved and forwards to Council for noting the removal of the following programs from Schedule 5.1 and adding to Schedule 5.1.1:
- CE4 Graduate Certificate in Information Technology Management
- CF4 Graduate Diploma of Information Technology Management
- CF9 Master of Information Technology Management
- CO9 Master of Information Technology Studies
- CR4 Graduate Diploma of Business Information Systems
- CR9 Master of Business Information Systems
Recommendation 45
Resolution AB7/14/24
Academic Board approved the Articulation Agreements with Kingdom of Saudi Arabia into the following programs:
- CT5 Bachelor of Information Technology
- CT5.BS Bachelor of Information Technology (Business Systems)
- CT5.SE Bachelor of Information Technology (Software Engineering)
- CT5.CGDM Bachelor of Information Technology (Computer Games and Digital Media)
- CT5.MADS Bachelor of Information Technology (Mobile Application Development and Security)

Faculty of Education and Arts
Recommendation 46
Associate Professor Myers advised the program modification to TG5 Bachelor of Education (Birth to Yr6) related to AQF compliance requirements and also opens the program to international students.

Resolution AB7/14/25
Academic Board approved and forwards to Council for noting the program modification of the program TG5 Bachelor of Education (Birth to Yr6).

Recommendations 47, 48, 49, 50 and 51
Associate Professor Myers advised recommendations 47, 48, 49, 50 and 51 related to AQF compliance requirements and program learning outcomes for each program and recommended they be moved in one resolution.

Resolution AB7/14/26
Academic Board approved and forwards to Council for noting the program modifications to the following programs:
- GRC4 Graduate Diploma in Regional Education and Community Development
- GRC9 Master of Regional Education and Community Development
- GRD4 Graduate Certificate in Regional Education and Community Development
- TM9 Master of Education Studies
- TS9 Master of Special Education
Recommendation 52
Associate Professor Myers advised the program modification to GPE5 Bachelor of Primary Education related primarily to the name being changed back to its original format and AQF compliance requirements.

Resolution AB7/14/27
Academic Board approved and forwards to Council for noting the program modification to GPE5 Bachelor of Primary Education.

Recommendation 53
Associate Professor Myers advised the program modification to GAP5 Bachelor of Arts / Bachelor of Primary Education related to AQF compliance requirements.

Resolution AB7/14/28
Academic Board approved and forwards to Council for noting the program modification to GAP5 Bachelor of Arts / Bachelor of Primary Education.

Recommendation 54
Associate Professor Myers advised the amendments to the HJ9 Master of Criminal Justice and Criminology program related to AQF compliance requirements and the possibility of offering the program at the Mt Helen campus.

Resolution AB7/14/29
Academic Board approved and forwards to Council for noting the amendments to the HJ9 Master of Criminal Justice and Criminology program.

Recommendation 55
Resolution AB7/14/30
Academic Board approved and forwards to Council for noting the Qualifications for Removal from Scope of Registration Statute 5.1 The Schedule (Current) and 5.1.1 – The Schedule (Non-Current) program additions / deletions / alterations that will then be sent for approval by the Chair, Academic Board and the Vice-Chancellor (as per Regulation 5.1.3 – Courses).

Recommendation 56
Associate Professor Myers advised the Fourth Year (Honours) Programs Procedure was approved some time ago as a Guideline and Policy Committee felt it should be a Procedure, there is really no change from the previous version.

Resolution AB7/14/31
Academic Board approved the Fourth Year (Honours) Programs Procedure.

Federation Business School
Recommendation 57
Resolution AB7/14/32
Academic Board noted the following courses which are electives within the following programs:
- BUECO 6922  Economics of Globalisation  MM9, BX9, BL9
- BUENT 6928  Entrepreneurship  MM9, BX9, BL9

Recommendation 58
Resolution AB7/14/33
Academic Board noted the modifications to the following courses in the program VM5 Bachelor of Applied Management:
- BSMAN2002 Introduction to Strategic Planning
- BSMAN2006 Principles of Employee Relations
- BSMAN2007 Fundamentals of Leadership
- BSMAN2009 Principles of Human Resource Planning

Federation College
Recommendation 59
Resolution AB7/14/34
Academic Board noted the course modifications to ATGSC1369 Understanding University Learning.

Recommendation 60
Resolution AB7/14/35
Academic Board noted the course modifications to ATGSC1370 Knowledge and Professionals.

Recommendation 61
Resolution AB7/14/36
Academic Board noted the course modifications to FASTP1011 Introduction to Tertiary Studies.

Recommendation 62
Associate Professor Myers advised the program modification to FA0 Foundation Access Studies was in relation to AQF compliance requirements.

Resolution AB7/14/37
Academic Board approved and forwards to Council for noting the program modification to FA0 Foundation Access Studies.

Recommendation 63
Resolution AB7/14/38
Academic Board noted the course modifications to FASTP1015 Academic Writing.

Faculty of Health
Recommendation 64
Resolution AB7/14/39
Academic Board noted modifications to the following courses:
- SCBIO 2053 Applied Biochemistry
- SCBIO 2054 Nutrition and Metabolism
- SCFST 3050 Lifespan Nutrition

Recommendation 65
Resolution AB7/14/40
Academic Board noted modifications to the following courses:
- ATSGC1359 Introduction to Psychology B: Brains and behaviour
- ATSGC1840 Introduction to Psychology A: Behaviour in the Modern World
- ATSGC2260 Developmental Psychology: Behaviour Across the Lifespan
- ATSGC2820 Abnormal Psychology & Behavioural Disorders
- ATSGC2821 Social Psychology
- ATSGC2831 Research in the Social Sciences
- ATSGC3842 Sport Psychology
Recommendation 66
Resolution AB7/14/41
Academic Board noted modifications to the following courses:

- EXPHS6008 Psychosocial Healthcare
- EXSCI3106 Introduction and Background to Sport and Exercise Psychology

Recommendation 67
Resolution AB7/14/42
Academic Board noted modifications to the following (Graduate Certificate in Outdoor and Environmental Education) courses:

- OEEDU5001 Concepts in Outdoor Education
- OEEDU5002 Adventure Education
- OEEDU5003 Connecting with Nature
- OEEDU6001 Contemporary Issues in Outdoor Education
- OEEDU6002 Expeditioning
- OEEDU6003 Outdoor Activities Contract
- OEEDU6004 Independent Study in Outdoor Environmental Education
- OEEDU6005 Outdoor Education Field Experience

Recommendation 68
Resolution AB7/14/43
Academic Board noted the modifications to the Master of Clinical Physiology courses:

- EXPHS7004 Clinical Exercise Physiology Thesis
- EXPHS7005 Clinical Exercise Physiology Thesis Part A
- EXPHS7006 Clinical Exercise Physiology Thesis Part B

Recommendation 69
Resolution AB7/14/44
Academic Board noted the modifications to the following Master of Psychology (Clinical) courses:

- PSYCM 7001 Adult Clinical Psychology
- PSYCM 7002 Clinical Child Psychology
- PSYCM 7108 Adult Health Psychology
- PSYCM 7115 Dissertation A
- PSYCM 7116 Dissertation B

Recommendation 70
Resolution AB7/14/45
Academic Board noted the modifications for the following Master of Applied Science (Occupational Health and Safety) courses:

- SCOHS7701 The Critical Researcher
- SCOHS7703 Presentations
- SCOHS7704 Thesis

Recommendation 71
Associate Professor Myers advised the modifications to the SH5 Bachelor of Health Sciences program related to an increase in pathways and opportunities, introducing an
additional stream, modifying the Bachelor of Health Sciences to better address the program discipline and to provide pathways to other programs with credit points.

Resolution AB7/14/46
Academic Board approved and forwards to Council for noting the modifications to the SH5 Bachelor of Health Sciences program.

Recommendation 72
Resolution AB7/14/47
Academic Board noted the sequence correction for the SH5 Bachelor of Health Sciences Sport and Exercise Science Stream.

Recommendation 73
Resolution AB7/14/48
Academic Board noted the course modifications to the following three courses from Human Movement and Sport Sciences:
- EXSCI2005 Sports Coaching I
- EXSCI2006 Sports Coaching II
- EXSCI2009 Exercise Prescription

Recommendation 74
Resolution AB7/14/49
Academic Board noted the new course NURBN2013 The Health & Culture of First Australians.

Industry Skills Centre
Recommendation 75
Resolution AB7/14/50
Academic Board noted the applications for the following four qualifications to be added to the Scope of Registration:
- 22268VIC Advanced Diploma of Building Design (Architectural)
- MSF20313 Certificate II in Furniture Making
- MSF31113 Certificate III in Cabinet Making
- CPC32413 Certificate III in Plumbing

Faculty of Science and Technology
Recommendation 76
Resolution AB7/14/51
Academic Board noted the modification to the following courses from the program SU4 Graduate Certificate of Brewing:
- SCBRW 5081 Brewing Raw Materials
- SCBRW 5082 The Brewing Process
- SCBRW 5083 Yeast and Fermentation
- SCBRW 5086 Downstream Processing

Recommendation 77
Resolution AB7/14/52
Academic Board noted the modification to the following courses from the program SV4 Graduate Diploma of Brewing:
- SCBRW 5084 Malt and Beer Analysis
- SCBRW 5085 Process Technologies
- SCBRW 5087 Packaging
- SCBRW 5088 Microbrewery Development
Recommendation 78
Resolution AB7/14/53
Academic Board noted the modification to the course ENVGC 3761 Waste Management & Remediation.

Recommendation 79
Resolution AB7/14/54
Academic Board noted the new course SCBIO 1010 Principles of Biology.

Recommendation 80
Resolution AB7/14/55
Academic Board noted the new course SCBIO 1020 Systems Biology.

Recommendation 81
Resolution AB7/14/56
Academic Board noted the new course SCCHM 1001 Chemistry 1.

Recommendation 82
Resolution AB7/14/57
Academic Board noted the modification to the course SCFST 3066 Food Quality Management.

Recommendation 83
Resolution AB7/14/58
Academic Board noted the modification to the course SCGEO 2111 General Science: Landscape Evolution.

Recommendation 84
Resolution AB7/14/59
Academic Board noted the modification to the following courses:
- STATS 1000 Statistical Methods
- STATS 1900 Business Statistics
- STATS 2101 Statistics for Prediction
- STATS 6900 Quantitative Methods

Recommendation 85
Resolution AB7/14/60
Academic Board noted the following new courses from the program EM9 Master of Mining Engineering:
- ENMIN 7091 Mining Research Project 1 Research Methodology
- ENMIN 7092 Mining Research Project 2
- ENMIN 7093 Mining Research Project 3

Recommendation 86
Resolution AB7/14/61
Academic Board noted the modification to the following courses from the program EM9 Master of Mining Engineering:
- ENMIN 5017 Ore Reserve Estimation
- ENMIN 7010 Mine Planning & Scheduling
- ENMIN 7020 Advanced Mine Ventilation
- ENMIN 7030 Advanced Rock Mechanics
- ENMIN 7040 Advanced Rock Breakage
- ENMIN 7050 Mine Environment Engineering
Recommendation 87
Resolution AB7/14/62
Academic Board noted the following courses for years 3 and 4 from the program GM8 Bachelor of Mechatronic Systems Engineering (Honours):

- ENMTX 3010 Engineering Computer Applications & Interactive Modelling
- ENMTX 3020 Mechatronics Components Design
- ENMTX 3030 Digital Imaging & Artificial Intelligence
- ENMTX 3040 System Dynamics & Control
- ENMTX 3050 Digital & Embedded Systems
- ENMTX 3060 Sensors & Artificial Perception
- ENMTX 3070 Industrial Robotic Systems (PBL)
- ENMTX 3800 Mechatronics Project
- ENMTX 4010 Intelligent Mechanisms Design
- ENMTX 4020 Advanced Control Systems Engineering
- ENMTX 4050 Maintenance & Asset Management
- ENMTX 4060 Engineering Project Management and Sustainable Development

Recommendation 88
Resolution AB7/14/63
Academic Board noted the modification to the course ITECH 3224 WWW Technology 2.

Recommendation 89
Resolution AB7/14/64
Academic Board noted the modification to the course ITECH 6224 World Wide Web Technology 2.

Faculty of Education and Arts
Recommendation 90
Resolution AB7/14/65
Academic Board noted the course modification to comply with AQF of the following course in the Masters of Education Studies TM9 and Masters of Special Education TS9 Programs and that it be forwarded to Curriculum Committee for further approval:

- EDMED7001 Issues in Vocational Education and Workplace Learning
- EDMED7048 Critical Issues in Dis/ability and inclusion
- EDMED7049 Differentiating Instruction for Diverse Learners
- EDMED7050 Ways of Researching Disability and Inclusion
- EDMED7051 Framing Research in Disability
- EDMED7121 Minor Thesis (Part A)
- EDMED7122 Minor Thesis (Part B)

Recommendation 91
Resolution AB7/14/66
Academic Board noted the course modification to the following course in the TG5 Bachelor of Education (Birth-Yr6) program:

- EDBED2006 Language and Literacies in the Primary Years
Recommendation 92
Resolution AB7/14/67
Academic Board noted the course modification to the following course in the Bachelor of Arts Disciplines (HS5, HE5, HW5 & HX5):

• WELSI2104 Working in Human Service Organisations

Recommendation 93
Resolution AB7/14/68
Academic Board noted the course modifications in the Bachelor of Arts programs (Gippsland):

• ATSGC2452 Courtesans, Concubines and Conquest
• ATSGC2570 International Relations
• ATSGC3452 Courtesans, Concubines and Conquest
• ATSGC3570 International Relations

Recommendation 94
Resolution AB7/14/69
Academic Board noted the following course modifications in the Bachelor of Arts Disciplines (HS5, HE5, HW5 & HX5):

• PHIGL1005 Asian Philosophies
• PHILO1003 Classical Philosophy
• PHILO1004 Practical Ethics
• PHILO2008 Ethics and the Age of the Enlightenment
• PHILO2009 Modern European Philosophy
• PHILO2111 Special Topics in Philosophy

Recommendation 95
Resolution AB7/14/70
Academic Board noted the following new courses in the Bachelor of Arts Disciplines (HS5, HE5, HW5 & HX5):

• PHIGL2205 Asian Philosophies
• PHILO2203 Classical Philosophy
• PHILO2208 Ethics and the Age of the Enlightenment
• PHILO2209 Modern European Philosophy
• PHILO2211 Special Topics in Philosophy
• PHILO3208 Ethics and the Age of the Enlightenment
• PHILO3209 Modern European Philosophy
• PHILO3211 Special Topics in Philosophy

Recommendation 96
Resolution AB7/14/71
Academic Board noted the addition to the Scope of Registration the new training package CUA60213 Advanced Diploma of Live Production and Management Services.

Recommendation 97
Associate Professor Myers advised the amendments to the TE3 Associate Degree in Training and Education program were rejected initially by Curriculum Committee and brought back with additional evidence of how ASQA requirements would be met, that more detailed information has not been minuted as yet.
Associate Professor Myers requested finer detail be provided by Professor Erica Smith in relation to requirements for compliance with ASQA for VET programs and embedding of VET programs within courses.

It was noted recommendation 97 would be withdrawn from the agenda with a view to coming back to Academic Board at a later date.

Associate Professor Myers advised taking all of the above resolutions into account we are now ninety nine percent AQF compliant and at the final Academic Board meeting for 2014 he will table a report on the process.

On behalf of Academic Board the Chair congratulated Associate Professor Myers, members of the Curriculum Committee and all academic and administrative staff involved in the AQF process for their work over the past few months.

The Chair thanked Associate Professor Myers for his report.

12. **Report from Learning & Teaching Committee**
The Chair invited Associate Professor Nina Fotinatos to provide a report to the Board.

Associate Professor Fotinatos highlighted items that the Learning & Teaching Committee are focusing on as follows:

- Version 4 of the eVALUate (Student Evaluation of Learning and Teaching Policy & Procedure) is going back to the next Learning & Teaching Committee Meeting for endorsement prior to distribution for university wide consultation and submission to Academic Board at the beginning of 2015.
- The FedUni 2015-2016 Learning & Teaching Plan has gone out for university wide consultation following a half day workshop with a further workshop planned for 10 November. The aim is to endorse the Plan at the Learning & Teaching Committee Meeting on 17 December 2014 and it will be brought back to Academic Board at the beginning of 2015.
- Associate Professor Fotinatos is working with Deb Pascoe to revive the Work Integrated Learning In-service (WIL) Working Party with key stakeholders in faculties to become involved.

12.1 Academic Board noted the Overview of the Australian University Teaching Criteria and Standards Framework.

12.2 Associate Professor Fotinatos advised the Learning & Teaching Committee Meeting held 24 September 2014 was not quorate and there were no minutes.

The Chair thanked Associate Professor Fotinatos for her report.

*Ms Andrea Warr and Professor Andrew Chan joined the meeting.*

13. **Report from Research Committee**
The Chair invited Associate Professor Singarayer Florentine to provide a report to the Board.

Associate Professor Florentine advised at the last Research Committee Meeting Ms Raylene Reese, Coordinator, Web Development, Centre for eResearch and Digital Innovation (CeRDI) had spoken to the committee in relation to website development and Mr Nathan Wallis, Systems
Analysis Programmer, Corporate Web, Centre for eResearch and Digital Innovation (CeRDI) had spoken to the Committee regarding the implementation of updatable staff research profiles. Dr Lynne Reader, Business Development Consultant, Higher Education, Commercial Services also attended the meeting and addressed the Committee in relation to the current research arena.

13.1 Research Strategic Plan

Associate Professor Florentine advised the Research Committee Executive Committee at their meeting on 29 September 2014 discussed and recommended changes to the Research Strategic Plan. The recommended changes were forwarded to Professor Andrew Chan, Chair of the Working Party and the Plan was amended accordingly. The Committee resolved to circulate the updated version of the Research Strategic Plan to Executive Deans of Faculties for comment and to forward the finalised version to Academic Board for approval.

Associate Professor Florentine advised Professor Andrew Chan was in attendance to answer any questions Academic Board members may have in relation to the Research Strategic Plan.

Mr Darren Holland joined the meeting.

Professor Chan advised the plan has been well received with some good feedback from faculties. The implementation plan is the second stage and will be discussed at the next Research Committee Meeting.

It was noted the Research Strategic Plan and the Research Directions for Federation University discussion paper would lie on the table for the next meeting cycle and Academic Board would endorse the working party proceeding with the implementation strategies. At the next meeting of Academic Board time will be set aside time to discuss feedback and to move appropriately at that meeting.

Professor Frank Stagnitti highlighted the Research Strategic Plan and the Research Directions for Federation University discussion paper are intended to inform each other and recommended at the next meeting of Academic Board three people be invited to speak to the Research Strategic Plan for five minutes each with discussion to follow.

It was noted the recommendation would be withdrawn with the papers to lie on the table for the next meeting.

The Chair noted feedback should be directed to the authors (Associate Professor Singarayer Florentine and Professor Frank Stagnitti) and to Academic Board at academic.secretariat@federation.edu.au to be captured in meaningful way.

The Chair thanked Associate Professor Florentine for his report and Professor Chan for his attendance at the meeting.

13.2 Academic Board noted the summary sheet and minutes from Research Committee Meeting RC 7/14 held 2 October 2014.

Resolution AB7/14/72

Academic Board noted the Higher Degree by Research Awards that were approved by the Chair, Academic Board, on advice from the Chair Research Higher Degree Sub-Committee and the Chair of Research Committee, in between meetings.

Professor Chan left the meeting.
14. **Report from Student Senate**  
The Chair noted Ms Laura Ryan was an apology for the meeting and invited Mr Alex Power, Chair of the Student Senate to provide a report to the Board.

Mr Power thanked the Chair for inviting him to speak to the Board and advised the Student Senate held their final meeting for the year last night at which new members had been welcomed.

Mr Power noted 2014 had been a very productive year and highlighted the FedUni Leadership Conference 2014 held at the Mt Helen Campus on 9-10 October 2014 had been a highly successful event.

On behalf of Academic Board the Chair congratulated and passed on a vote of thanks to the organisers of the FedUni Leadership Conference 2014.

The Chair thanked Mr Power for his report.

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**Reports from other Committees**

15. **Report from Council**  
Academic Board noted the extract of minutes from Council Meeting CM6/14 held 9 September 2014.

16. **Internationalisation of the Curriculum Working Party**  
No minutes were received from the Internationalisation of the Curriculum Working Party.

17. **Report from International & Partners Committee**  
Academic Board noted the minutes of the International & Partners Committee Meeting I&PC 07/14 held 18 September 2014.

18. **Report from Legislation Committee**  
No minutes were received from the Legislation Committee.

19. **Report from Policy Committee**  
Academic Board noted the Circulatory Resolution PC04/14/14-2: Confirmed Minutes of the Policy Committee.

20. **Report from Quality Committee**  
20.1 Academic Board noted the minutes from the Quality Committee Meeting QC5/14 held 8 September 2014.

20.2 VET Program Approval Procedure  
Ms Andrea Warr advised the VET Program Approval Procedure had previously been disseminated for university wide comment with feedback on very minor items taken to account. The Procedure is presented to this meeting of Academic Board for endorsement.
to enable the Procedure to proceed to Policy Committee for approval and publishing and to facilitate ASQA registration next year.

In response to queries raised by Academic Board members Ms Warr advised it has been assumed teachers and faculties will be writing the assessment tools and ensuring training packages are the most current version.

It was recommended the VET Program Approval Procedure be endorsed with minor editorial changes undertaken in relation to Deputy Deans and Campus Solutions.

Resolution AB7/14/73 Academic Board endorsed the VET Program Approval Procedure and forwards to Policy Committee for approval and publishing.

The Chair thanked Ms Warr for her attendance at the meeting.

Ms Warr left the meeting.

21. Reports from Faculty Boards

21.1 Business
Academic Board noted the Summary Sheet and unconfirmed minutes from the Federation Business School Board Meeting 5/14 held 10 September 2014.

21.2 Education and Arts
21.2.1 Academic Board noted the minutes of the Faculty of Education and Arts Board Meeting FEA Board OM 01/14 held 8 May 2014.

21.2.2 Academic Board noted the minutes of the Faculty of Education and Arts Board Meeting FEA Board OM 02/14 held 20 June 2014.

21.2.3 Academic Board noted the minutes of the Faculty of Education and Arts Board Meeting FEA Board OM 03/14 held 9 July 2014.

21.2.4 Academic Board noted the minutes of the Faculty of Education and Arts Board Meeting FEA Board OM 04/14 held 12 September 2014.

21.2.5 Academic Board noted the minutes of the Faculty of Education and Arts Board Circulatory Resolution Meeting FEA Board CM 08/14: 5 August 2014.

21.2.6 Academic Board noted the minutes of the Faculty of Education and Arts Board Circulatory Resolution Meeting FEA Board CM 09/14: 6 August 2014.

21.3 Health
21.3.1 Academic Board noted the summary sheet and minutes of the Faculty of Health Board Meeting FB 7/14: August 2014.

21.3.2 Academic Board noted the summary sheet and unconfirmed minutes of the Faculty of Health Board Meeting FB 8/14 held 11 September 2014.

21.4 Science
Academic Board noted the unconfirmed minutes of the Faculty of Science and Technology Board Meeting FOSTB 10/14 held on 18 September 2014.
21.5 **Federation College**
No minutes have been received from Federation College.

21.6 **Industry Skills Centre**
No minutes have been received from the Industry Skills Centre.

22. **Report from Dual Sector Project**
Academic Board noted the report from the Dual Sector Partnership Project dated 8 October 2014.

23. **Awards Approvals**
No awards were received that were approved by the Chancellor and the Chair, Academic Board, in between meetings of the Board.

**Information for Members**

Nil

**Other Business**

24. **Research Directions for Federation University**
The Chair invited Professor Frank Stagnitti to speak to the Research Directions for Federation University discussion paper.

Professor Stagnitti advised feedback was sought by the end of October and a summary of responses will be provided to the academic community through Academic Board. To date some really good quite positive feedback has been received with most of the feedback being around clarification of strategies and suggestions for improvement.

Professor Stagnitti advised it had been a worthwhile process and invited people to contribute to the discussion paper.

The Chair thanked Professor Stagnitti for his report and noted the discussion paper was a very interesting read which is putting research into people’s thinking in a strategic way.

**Date of Next Meeting**

The next meeting of Academic Board will be held on Wednesday, 3 December 2014 @ 1.30pm and will be chaired from the Council Room at Mt Helen and video conferenced to Room 1W207 at the Gippsland Campus.

*Meeting concluded at 3.15 pm*