Formal Matters

1. Welcome

The Chair welcomed members in attendance at Mt Helen and Professor David Battersby and Dr Nicola Johnson joining the meeting by video conference from the Gippsland campus.

The Chair welcomed Ms Judie Kay, Assistant Director, Career Development and Employment, RMIT University in attendance at the meeting to speak to the Board in relation to National Developments and Research in Work Integrated Learning.

The Chair welcomed Professor Andrew Chan in attendance at the meeting to provide an update to the Board in relation to Excellence in Research for Australia (ERA).

The Chair welcomed Ms Jeannie King, newly elected Academic Board member attending her first meeting.

The Chair welcomed Mr Alex Power, Chair of the Student Senate in attendance at the meeting as result of Ms Laura Ryan being an apology.

The Chair welcomed Mr Bob O’Shea attending the meeting as a result of Professor Terri Joiner being an apology for the meeting.

The Chair welcomed Ms Deborah Cutts and Ms Claire Shaw in attendance as observers in relation to the strategic presentation on National Developments and Research in Work Integrated Learning.
2. **Apologies**

Apologies were received from Mr John Blair, Professor Terri Joiner, Professor Penny Paliadelis, Ms Leeanne Pitman, Ms Laura Ryan, Professor Erica Smith, Dr Helen Weadon and Associate Professor Barry Wright.

3. **Strategic Matters**

3.1 **Work Integrated Learning: Recent National Initiatives**

The Chair introduced Ms Judie Kay, Assistant Director, Career Development and Employment, RMIT University and President of the Australian Collaborative Education Network Limited to the meeting.

Professor Frank Stagnitti joined the meeting.

Ms Kay advised the Statement of Intent: **WIL: Strengthening University and Business Partnerships** was signed in February 2014 by the Business Council of Australia (BCA); Australian Industry Group (AIG); Australian Chamber of Commerce and Industry (ACCI); Universities Australia (UA); and the Australian Collaborative Education Network (ACEN) and provided an overview of the Statement of Intent as follows:

- Recognises and profiles the key role of WIL in Australia.
- Acknowledges the value for all stakeholders.
- Acknowledges WIL as including both projects and placements.
- Identifies gaps in the extent to which WIL is occurring nationally and barriers to expansion.
- Seen as providing the basis for greater collaboration between industry and universities impacting on national innovation.

Ms Kay advised WIL is important in producing “work ready graduates” and it is an important pedagogy across Australia with many universities and Universities Australia (UA) involved.

Ms Kay outlined the Aims of the Statement of Intent as follows:

- Improving the work readiness of university graduates.
- Enabling employers to better utilise the skills and productive capability of their work force.
- Fostering an environment in which entrepreneurships and innovation can thrive.
- Strengthening the critical partnerships that drive our national competiveness.

Ms Kay advised areas of collaboration identified were as follows:

- Identify, promote and disseminate good practice.
- Facilitate university / industry partnerships.
- Increase the scale, breadth and quality of WIL.
- Advocate for research and scholarship: an evidence base.

Ms Kay provided an Overview of Research Projects is as follows:

- Benefits Barriers and Enablers to employers providing WIL opportunities for University Students: Department of Industry (previously AWPA) Phillips KPA.

Organisations involved in the Statement of Intent are also involved in these research projects which should be completed in the next couple of months.

Ms Kay advised in assessing the impact of Work Integrated Learning (WIL) on student work-readiness fourteen universities were involved with five studies including students,
alumni and employers across all disciplines. The study looked at evidence that WIL has impact on student work readiness and a report will be launched at the ACEN Conference. Evidence has confirmed:

- Work integrated learning enhances student work-readiness.
- Impact of placement WIL exceeds simulations/project-based WIL.
- The higher the quality of the placement, the greater the impact on work-readiness.
- Simulation also makes a contribution to development of employability capabilities.
- Employers believe WIL enhances work readiness with supervisors who give feedback on students learning more so.
- Preparation and supervision (both academic and host) is important and impacts the student’s experience.

Ms Kay outlined the Curriculum Dimensions of Quality WIL as follows:

- **Authenticity** of the WIL activity – autonomy, responsibility, consequentiality.
- **Preparation** and induction processes for students and partners.
- Quality of **supervision**, monitoring of progress and learning.
- **Integration** of theory and practice – integrated learning.
- **Alignment** of WIL activity and assessments to WIL – appropriate learning outcomes.
- **De-briefing** session that enables reflection on the experience and the learning.

Ms Kay advised the WIL Leadership Framework is looking at what it takes to lead WIL in industries and the host organisations. The five interconnecting domains of Shaping the WIL Vision; Creating and Sustaining WIL Relationships; Fostering WIL Engagement, Expertise and Student Learning; Communicating and influencing WIL; and Driving Organisation and Joint Industry/University Outcomes are capabilities we have come up with and the domains have been broken into key capabilities for universities and partners.

Ms Kay advised the results/key findings of the study were as follows:

- WIL Leadership is distributed across diverse roles/settings.
- Capabilities required are similar across institutions, disciplines and industry.
- Challenges faced by WIL leaders are similar across institutions, disciplines and industry.
- Industry and partner organisations seek enhanced collaboration and support from tertiary institutions.

On behalf of Academic Board the Chair thanked Ms Kay for her presentation and advised if Academic Board members would like to receive a copy of Ms Kay’s presentation to contact Ms J McGhie.

Ms Kay, Ms Cutts and Ms Shaw left the meeting.

4. **Vice-Chancellor’s Report**

4.1 **Vice-Chancellor’s Report**

The Vice-Chancellor advised he would like to make some brief comments in relation to the content of his report.

- The Vice-Chancellor acknowledged the very important role of the University Open Day and the outstanding contribution of staff and student ambassadors who assisted at both locations.
The Vice-Chancellor advised the University Council met yesterday and moved a special motion of appreciation to staff of the University in recognition of this being the sixth year in a row that the University has scored the maximum rating of five stars for Teaching Performance. The Vice Chancellor noted this is an exceptional outcome for the university.

The Vice-Chancellor advised the Minister for Education, Christopher Pyne on the 28 August 2014 introduced into Parliament the Higher Education and Research Reform Amendment Bill 2014. The Bill was 89 pages long and contains the Government’s reform package as presented within the 2014 - 2015 Federal Budget. From the Senate, the Bill has been referred to a Senate Select Committee, the Committee for Education and Employment. The Select Committee have advised they are willing to receive submissions up until the 23 September 2014 and will put in place a process of calling people before the Select Committee to elucidate their submissions. The Select Committee will then report back to the Senate by the 28 October 2014. There are already submissions on their website and Federation University will provide a submission. The Vice-Chancellor noted there is significant momentum around this piece of the legislation from regional universities.

The Vice-Chancellor highlighted the Minister for Education had made mention of the evolution of Federation University as an important beacon for regional higher education in his second reading of the Higher Education and Research Reform Amendment Bill.

The Vice-Chancellor noted the proposed University presence in Dubai had been included in his report to outline to members the new initiative/development which Council approved at its meeting yesterday. This development will give the University a dedicated “standalone” presence in a location where the University has been seeking to establish itself for some time.

The Vice-Chancellor noted the Fiona Elsey Cancer Research Institute had been included in his report to identify to members of the Board that these relationships are crucial. Yesterday Council approved renewal of Affiliate Institute status for the Fiona Elsey Cancer Research Institute and the background information has been provided in the Vice-Chancellor’s Report to show the type of work being undertaken closely with the University.

The Chair thanked the Vice-Chancellor for his report and recommended special mention of the great work of the educators in this institution in achieving the maximum rating of five stars for Teaching Performance for the sixth year in a row be included in the minutes.

4.2 **Questions to the Vice-Chancellor**

Nil.

5. **Chair’s Report**

The Chair advised the configuration of the Council Room is presently being progressed with meetings held with our technical support people and it is anticipated the facilities will be vastly improved for the next meeting of Academic Board.

The Chair referred to Item 24, Academic Calendars and requested members look at the calendars to check there are no issues.
The Chair advised the October meeting of Academic Board will be chaired at the Gippsland Campus with a number of Academic Board members intending to take part in the meeting at Gippsland.

6. **Starred Items**
   6.1 **Starred Items**
   There were no further items starred.

   6.2 **Non-Starred Items**
   
   **Resolution AB6/14/1**
   Academic Board resolved that all items on the agenda not “starred” be adopted without discussion, and the action recommended be taken or the information therein noted.

7. **Minutes**
   The Chair invited comments or corrections in relation to the minutes of Academic Board Meeting AB5/14 held 30 July 2014.

   It was noted a minor amendment was required as Ms Leeanne Pitman had been noted as an apology and was in attendance at the meeting.

   Academic Board members confirmed the minutes from meeting AB5/14 held 30 July 2014 with the amendment as noted.

   **Resolution AB6/14/2**
   Academic Board confirmed the minutes of Academic Board meeting AB5/14 held 30 July 2014.

8. **Schedule of Business**
   No discussion.

9. **Report from Academic Board Executive Committee**
   The Board noted the minutes of the Academic Board Executive Committee Meeting ABEC 5/14 held on 28 August 2014.

Reports from the Standing Committees

10. **Report from Appeals Committee**
    The Chair invited Mr Eric Holm, Chair of the Appeals Committee to provide a report to the meeting.

    Mr Holm advised appeals are tracking consistently with 2013 figures.

    Mr Holm advised membership of the Appeals Committee has expanded with a view to ensuring adequate student and staff representation from both the Mt Helen and Gippsland campuses. Induction sessions at Mt Helen and Gippsland are presently being organised and will be held within the next meeting cycle.
The Chair thanked Mr Holm for his report.

11. **Report from Curriculum Committee**
The Chair invited Associate Professor Mark Myers to provide a report to the Board.

Associate Professor Myers advised there are a large number of recommendations contained in the agenda including recommendations for noting which were overlooked at the previous meeting.

Associate Professor Myers advised, with regard to progress with AQF compliance, Ms Ruth Bartlett and Ms Joey Hutchinson have been working diligently to contact faculties to obtain up to date information.

Associate Professor Myers advised Curriculum Committee has approved 136 higher education programs and officially discontinued 48 programs. There are another 90 programs to be discontinued which leaves approximately 70 programs yet to come through to become compliant, most of which are short programs. We are more than three-quarters of the way through the process and will be well on target by the end of the year.

On behalf of Academic Board, the Chair commended the Curriculum Committee for the huge amount of work being undertaken.

11.1 Academic Board noted the combined Summary Sheet from Curriculum Committee Meetings CC4/14, CC5/15 and CC6/14.

**Faculty of Business**

**Recommendation 1**
Associate Professor Myers advised the program modification for the Diploma of Business GBS1 related to AQF compliance and moving the program to mostly online delivery in Gippsland.

**Resolution AB6/14/3**
Academic Board approved and forwards to Council for noting the program modification for the Diploma of Business GBS1.

**Faculty of Education and Arts**

**Recommendation 2**
Associate Professor Myers advised the program modification to TE5 Bachelor of Education (P-6) related to a change of name for the Gippsland program as part of the process of merging the two programs with the courses to come through next year.

Professor John McDonald advised there had been subsequent developments with a different proposal coming to Curriculum Committee which supersedes the recommendation and is seen to be a better long term solution. Professor McDonald recommended waiting for the final recommendation and that Recommendation 2 be withdrawn.

It was noted, on the advice of Professor McDonald, recommendation 2 would be withdrawn.

**Resolution AB6/14/4**
Academic Board withdrew recommendation 2 in relation to the proposed program modification to TE5 Bachelor of Education (P-6).
Faculty of Science
Recommendation 3
Resolution AB6/14/5
Academic Board noted the modifications to the EP4 Graduate Diploma of Mining courses as listed below:
- ENMIN5018 Surface Mining Operations & Equipment
- ENMIN5019 Computer Applications in Mining
- ENMIN5020 Mine Safety and Environmental Engineering
- ENMIN5021 Mine Surveying
- ENMIN5023 Mine Ventilation
- ENMIN5100 Mine Power Supply & Drainage
- ENMIN5110 Production Drilling & Blasting
- ENMIN5120 Tunnelling & Mine Development
- ENMIN5130 Underground Production Systems
- ENMIN5140 Materials Handling & Hoisting
- ENMIN5150 Company Economics and Finance
- ENMIN5160 Rock Mechanics Applications

Recommendation 4
Resolution AB6/14/6
Academic Board noted the modifications to course SCGEO2103 Structural Geology.

Recommendation 5
Resolution AB6/14/7
Academic Board noted the modifications to course SCSUS1000 Sustainability Practice.

Recommendation 6
Resolution AB6/14/8
Academic Board noted the modifications to course SCENV1502 General Science – Environmental Studies.

Faculty of Health
Recommendation 7
Resolution AB6/14/9
Academic Board noted the modifications to the Midwifery courses as listed below:
- HCMDW6001 Foundations of Midwifery Practice
- HCMDW6011 Research Based Practice Development in Midwifery
- HCMDW6041 Introduction to Human Lactation
- HCMDW6051 Developing Woman Centred Care
- HCMDW6904 Midwifery Practice 1
- HCMDW6905 Midwifery Practice 2
- HCMDW6906 Evidence Based Midwifery 1
- HCMDW6907 Evidence Based Midwifery 2

Recommendation 8
Resolution AB6/14/10
Academic Board noted the modifications to course HCNUR1021 Professional Nursing 1.

Recommendation 9
Resolution AB6/14/11
Academic Board noted the modifications to the Biomedical Science courses as listed below:
- SCMED3010 Pharmacology & Toxicology
- SCMED3011 Molecular Medicine and Biotechnology

**Recommendation 10**
Resolution AB6/14/12
Academic Board noted the modifications to course SCFST2035 Food Microbiology.

**Recommendation 11**
Resolution AB6/14/13
Academic Board noted the modifications to the Food and Nutritional Science courses as listed below:
- SCFST1022 Introduction to Food Science
- SCFST3026 Product and Process Development
- SCFST3076 Research Project

**Recommendation 12**
Resolution AB6/14/14
Academic Board noted the modifications to course SCFST2023 Food Processing Systems 1.

**Faculty of Education and Arts**

**Recommendation 13**
Resolution AB6/14/15
Academic Board noted the modifications to the Master of Teaching (Secondary) courses as listed below:
- EDMAS6001 Education and Curriculum Studies 1
- EDMAS6002 Learning and Teaching 1
- EDMAS6003 Youth, Culture and Schooling
- EDMAS6005 Professional Learning Community – Puzzles, Dilemmas and Explorations
- EDMAS6018 Senior Science Curriculum 1
- EDMAS6102 Learning and Teaching 2
- EDMAS6105 Professional Learning Community – Becoming a Teacher
- EDMAS6109 English Curriculum 2

**Recommendation 14**
Resolution AB6/14/16
Academic Board noted the modifications to course BAHRS4024 Advanced Research Skills.

**Recommendation 15**
Resolution AB6/14/17
Academic Board noted the new courses in HW9 Master of Social Work (Qualifying) program as listed below:
- MSWPG7107 Social Work Practice with Children, Young People and Families
- MSWPG7108 Social Work Practice with Groups and Communities
- MSWPG7109 Race, Ethnicity and Identity: Culturally Relevant Social Work Practice
- MSWPG7213 Social, Political and Legal Frameworks of Human Rights
- MSWPG7214 Advocating for Individuals, Families, Groups and Communities
Recommendation 16
Resolution AB6/14/18
Academic Board noted the modifications to the courses from the HW9 Master of Social Work (Qualifying) program as listed below:
- MSWPG7101 Foundations of Social Work Theory
- MSWPG7102 Professional Social Work Practice
- MSWPG7106 Social Work Field Education 1
- MSWPG7208 Social Work Field Education 2
- MSWPG7210 Social Policy Development
- MSWPG7211 Social Work Research
- MSWPG7212 Organisational Culture and Management

Recommendation 17
Resolution AB6/14/19
Academic Board noted the proposal for the addition of Camp Street as a delivery location for the following courses in the AA5 Bachelor of Visual Arts:
- ATSGC2366 Australian Indigenous Art and Design
- ATSGC3366 Australian Indigenous Art and Design

Recommendation 18
Resolution AB6/14/20
Academic Board noted the proposal for the addition of Mount Helen as a delivery location for the following courses in the GCJ5 Bachelor of Arts (Criminal Justice) program:
- ATSGC1283 Crime: Theory and Practice
- ATSGC1284 The Criminal Justice Process
- ATSGC1369 Understanding university learning
- ATSGC1370 Knowledge and context
- ATSGC2471 Comparative Criminal Justice: An international perspective
- ATSGC2364 Indigenous Australian politics and activism
- ATSGC2369 Indigenous Australian human rights
- ATSGC2737 Social Justice
- ATSGC3059 Applied media and social sciences internship
- ATSGC3364 Indigenous Australian politics and activism
- ATSGC3369 Indigenous Australian human rights
- ATSGC3471 Comparative Criminal Justice: An international perspective
- ATSGC3472 Crime and violence: Rural, regional and urban communities
- ATSGC3473 Offender Profiling
- ATSGC3737 Social Justice
- ATSGC3844 Forensic Psychology

Faculty of Business
Recommendation 19
Resolution AB6/14/21
Academic Board noted the modifications to the courses as listed below from the BC5 Bachelor of Commerce, BC5 Bachelor of Commerce (Applied Economics and Finance), and BC5 Bachelor of Commerce (Business Law) programs:
- BUACC1506 Accounting and Business Decisions
- BUACC1507 Accounting Fundamentals
- BUECO1507 Business Microeconomics
- BUGEN1530 Principles of Responsible Business
- BUECO1508 Business Macroeconomics
- BULAW1502 Fundamentals of Law
Faculty of Health

Recommendation 20
Resolution AB6/14/22
Academic Board noted the modifications to the Human Movement and Sport Science courses as listed below:
• EXSCI3012 Exercise Testing and Prescription for Clinical Populations
• PHSED3102 Adaptive Physical Activity

Recommendation 21
Resolution AB6/14/23
Academic Board noted the modifications to the Food Science course SCFST3036 Food Biotechnology.

Recommendation 22
Resolution AB6/14/24
Academic Board noted the new Human Movement and Sport Sciences courses as listed below:
• OEEDU2200 Rock Environments
• OEEDU3200 Extended Journeys in Outdoor and Environmental Education
• OEEDU3300 Outdoor Experience
• OEEDU4000 Practicum in Outdoor and Environmental Education
• OEEDU4100 Coastal Environments

Faculty of Education and Arts

Recommendation 23
Resolution AB6/14/25
Academic Board noted the modifications to the courses in the HS8 Bachelor of Arts (Honours) program as listed below:
- BAHRS4001 Honours Thesis I
- BAHRS4002 Honours Thesis 2

**Recommendation 24**

Resolution AB6/14/26

Academic Board noted the new courses in the HC5 Bachelor of Community and Human Services program:
- WELSI2200 Health and Wellbeing in Diverse Communities
- WELSI3300 Critical Social Theories

**Recommendation 25**

Resolution AB6/14/27

Academic Board noted the new courses in the AA5 Bachelor of Visual Arts (Fine Arts / Graphic Design) program as listed below:
- VAMIN1011 Drawing 1
- VAMIN1012 Digital Art 1
- VASAP2003 Visual Art Studio Art Practice 3
- VASAP2004 Visual Art Studio Art Practice 4
- VASAP3005 Visual Art Studio Art Practice 5
- VASAP3006 Visual Art Studio Art Practice 6
- VATHR1011 Visual Culture – an introduction
- VATHR3015 Popular Culture and Contemporary Art and Design

**Recommendation 26**

Resolution AB6/14/28

Academic Board noted the new course VASAP1012 Visual Art Studio Practice 2 in the AA5 Bachelor of Visual Arts (Fine Arts / Graphic Design) program.

**Recommendation 27**

Resolution AB6/14/29

Academic Board noted the following 9 course modifications in the HW5 Bachelor of Arts (Rural Social Welfare) program:
- WELRO1001 Orientation to Social Welfare
- WELRO2103 Fieldwork Practicum
- WELRO2104 Theory and Practice of Group Work
- WELRO2105 Professional Practice & Research
- WELRO3107 Preparation for Professional Practice: Fieldwork Practicum
- WELSI1001 Community Work and Social Planning
- WELSI1002 Rural Australia
- WELSI1003 Interpersonal and Counselling Skills for Welfare Practice
- WELSI2104 Working in Human Service Organisations

**Recommendation 28**

Resolution AB6/14/30

Academic Board noted the following 16 course modifications in the AF5 Bachelor of Arts (Acting) program:
- PAAMS3004 Showcase
- PAATA1001 Performing Arts Acting Theatre Arts 1
- PAATA1002 Performing Arts Acting Theatre Arts 2
- PAATA2003 Performing Arts Acting Theatre Arts 3
- PAATA2004 Performing Arts Acting Theatre Arts 4
Recommendation 29
Resolution AB6/14/31
Academic Board noted the following 21 course modifications in the courses in the AH5 Bachelor of Arts (Music Theatre) program:
- PADWD1001 Performing Arts Directed Workshop Dance 1
- PADWD1002 Performing Arts Directed Workshop Dance 2
- PADWD2003 Performing Arts Directed Workshop Dance 3
- PADWD2004 Performing Arts Directed Workshop Dance 4
- PADWD3005 Dance Performance Skills
- PAMTA1001 Performing Arts Music Theatre Acting 1
- PAMTA1002 Performing Arts Music Theatre Acting 2
- PAMTA2003 Performing Arts Music Theatre Acting 3
- PAMTA2004 Performing Arts Music Theatre Acting 4
- PAMTM1001 Performing Arts Music Theory Method 1
- PAMTM1002 Performing Arts Music Theory Method 2
- PAMTM2003 Performing Arts Music Theory Method 3
- PAMTP3001 Performing Arts Music Theatre Performance 1
- PAMTP3002 Performing Arts Music Theatre Performance 2
- PAMTS2001 Performing Arts Music Theatre Studio 1
- PAMTS3002 Performing Arts Music Theatre Studio 2
- PAMTS3003 Performing Arts Music Theatre Studio 3
- PAMTV1001 Performing Arts Music Theatre Voice 1
- PAMTV1002 Performing Arts Music Theatre Voice 2
- PAMTV2003 Performing Arts Music Theatre Voice 3
- PAMTV2004 Performing Arts Music Theatre Voice 4

Recommendation 30
Resolution AB6/14/32
Academic Board noted the following 9 course modifications in the courses in the HE5, HS5, HW5, & HX5 Bachelor of Arts Programs as listed below:
- JAPAG1001 Introduction to Japanese 1A
- JAPAG1102 Introduction to Japanese 1B
- JAPAG2103 Japanese 2A
- JAPAG2104 Japanese 2B
- JAPAG3105 Contemporary Japanese 3A
- JAPAG3106 Contemporary Japanese 3B
- JAPAG4107 Advanced Japanese 4A
- JAPAG4108 Advanced Japanese 4B
- JAPAG4109 In-country Intensive Japanese
CC6/14 Meetings Wednesday 28 May and Friday 30 May:

Industry Skills Centre

Recommendation 31
Resolution AB6/14/33
Academic Board noted the application for addition to the Scope of Registration the qualification AHC41313 Certificate IV in Wool Classing.

Faculty of Science

Recommendation 32
Resolution AB6/14/34
Academic Board noted the following new courses from GM8 Bachelor of Mechatronic Systems Engineering (Honours):
- ENMTX2010 Analog and Digital Electronics
- ENMTX2020 Measurement and Computer Instrumentation
- ENMTX2030 Fluid and Pneumatic Control
- ENMTX2040 Electrical and Electronic Drives and Actuators
- ENMTX2050 Mechatronics Design and Practice

Recommendation 33
Resolution AB6/14/35
Academic Board noted the following new course from GCE5 Bachelor of Civil and Environmental Engineering:
- ENGGC4202 Project B

Recommendation 34
Resolution AB6/14/36
Academic Board noted the following new courses from GGG9 Master of Geomechanics and Geohydrology:
- MGGGC6101 Engineering Geology
- MGGGC6102 Geomechanics
- MGGGC6203 Surface Mining
- MGGGC6204 Geohydrology
- MGGGC7105 Slope Stability
- MGGGC7106 Groundwater Assessment
- MGGGC7207 Mining Process Management
- MGGGC7208 Research Project

Recommendation 35
Resolution AB6/14/37
Academic Board noted the following new courses from GSC5 Bachelor of Science:
- ENVGC1011 Geophysical Systems and the Environment
- ENVGC1022 Ecological Systems and the Environment

Recommendation 36
Resolution AB6/14/38
Academic Board noted the following modified courses from GSC5 Bachelor of Science:
- BTHGC2732 Recombinant DNA Technology
- MTHGC1010 Essential Mathematics
- SCIGC1010 Scientific Communication

Recommendation 37
Resolution AB6/14/39
Academic Board noted the following new course from CI5 Bachelor of Information Technology (Professional Practice):
- ITECH2250 IT Project Management Techniques

Recommendation 38
Resolution AB6/14/40
Academic Board noted the following modified courses from CI5 Bachelor of Information Technology (Professional Practice):
- ITECH1001 Communications and Technology
- ITECH2104 Industry Awareness
- ITECH2114 Introduction to Mainframes
- ITECH2115 Mainframe Transaction Management
- ITECH2116 Mainframe Interface
- ITECH3200 Professional Experience
- ITECH3203 Professional Development
- ITECH3208 Project 1
- ITECH3209 Project 2
- ITECH3210 IT Management
- ITECH3216 Guided Study
- ITECH3227 Special Topics in Computing
- ITECH3602 Project

Recommendation 39
Resolution AB6/14/41
Academic Board noted the new courses EG8 Bachelor of Engineering (Honours) from:
- ENCOR4100 Engineering Project 1
- ENCOR4200 Engineering Project 2
- ENMEC2001 Engineering Dynamics
- ENMIN4090 Mine Planning

Recommendation 40
Resolution AB6/14/42
Academic Board noted the following new courses from SU5 Bachelor of Sustainability:
- SCSUS1001 Introduction to Sustainable Development
- SCSUS2000 Sustainability Auditing
- SCSUS3000 Industry Sustainable Project: Research and Design
- SCSUS3001 Industry Sustainable Project: Implementation and Reporting

Faculty of Education & Arts
Recommendation 41
Resolution AB6/14/43
Academic Board noted the following new courses in the GTP9 Master of Teaching (Primary) program:
- EDFGC5810 Teacher Research Project A
- EDFGC5811 Teacher Research Project B
- EDFGC5812 Teacher Professional Project

Recommendation 42
Resolution AB6/14/44
Academic Board noted the following new courses in the TG5 Bachelor of Education (Birth-Year 6) program:
• EDECE3018 Nature Pedagogy
• EDECE3019 Leadership and Advocacy
• EDECE3020 Professional Learning Project

Recommendation 43
Resolution AB6/14/45
Academic Board noted the modifications to the following course in the TG5 Bachelor of Education (Birth-Year 6) program:
• EDECE1011 Teacher Identity

Recommendation 44
Resolution AB6/14/46
Academic Board noted the following new courses (due to realigning with AQF levels) to comply with AQF in the Joint Degree programs (TA5, TF5, TL5, TO5):
• EDDDE3006 Art Curriculum 1
• EDDDE3009 English Curriculum 1
• EDDDE3010 Health Curriculum 1
• EDDDE3011 History Curriculum 1
• EDDDE3012 Information Technology Curriculum 1
• EDDDE3013 Languages Curriculum 1
• EDDDE3016 Psychology Curriculum 1
• EDDDE3018 Senior Science Curriculum 1
• EDDDE3019 Studies of Society and Environment Curriculum 1
• EDDDE3020 Humanities and Social Sciences Curriculum 1
• EDDDE3101 Mathematics Curriculum 2
• EDDDE3102 Science Curriculum 2
• EDDDE3105 Senior Art Curriculum
• EDDDE3106 Art Curriculum 2
• EDDDE3109 English Curriculum 2
• EDDDE3110 Health Curriculum 2
• EDDDE3111 History Curriculum 2
• EDDDE3112 Information Technology Curriculum 2
• EDDDE3113 Languages Curriculum 2
• EDDDE3116 Psychology Curriculum 2
• EDDDE3118 Senior Science Curriculum 2
• EDDDE3119 Studies of Society and Environment Curriculum 2
• EDDDE3120 Humanities and Social Sciences Curriculum 2

Recommendation 45
Resolution AB6/14/47
Academic Board noted the following new courses in the program AT5 Bachelor of Communication Design:
• COMMD2014 Communication Design – Narrative, Form & Time
• COMMD3015 Communication Design – Professional Practice & Design Strategy
• COMMD3016 Communication Design – Major Project (A)
• COMMD3026 Communication Design – Major Project (B)

Recommendation 46
Resolution AB6/14/48
Academic Board noted that Mt Helen be added as a delivery location for the following course in the GCJ5 Bachelor of Arts (Criminal Justice) program:
  - ATSGC3059 Applied Media and Social Sciences Internship

Recommendation 47
Resolution AB6/14/49
Academic Board noted that the Churchill campus is added as a delivery location for the following course in the Bachelor of Arts programs:
  - PHIL01002 Logic and Reasoning

Recommendation 48
Resolution AB6/14/50
Academic Board noted the modifications to the following courses to comply with AQF in the program AC8 Bachelor of Creative Arts (Honours):
  - AABCA4012 Exegesis
  - AABCA4023 Studio Project A
  - AABCA4024 Research Project B

Recommendation 49
Resolution AB6/14/51
Academic Board noted the following two new courses (due to the splitting of two 30 credit point courses into two 15 credit point courses) to comply with AQF in the program AC8 Bachelor of Creative Arts (Honours):
  - AABCA4010 Research Seminars
  - AABCA4009 Research Methods

Faculty of Business
Recommendation 50
Resolution AB6/14/52
Academic Board noted the modification to the Program Outlines for BB5 Bachelor of Business and all courses specified (including the amendments noted at the Programs Committee meeting held on 28 April 2014).

Recommendation 51
Resolution AB6/14/53
Academic Board noted the amended list of course codes, as listed on the attached Approved Generic Course Codes for Exchange Courses for the purpose of allowing full-time enrolment of Federation University students in overseas exchange programs, for offering in 2015.

11.2 Academic Board noted the Summary Sheet and minutes from Curriculum Committee Meeting CC9/14 held on 19 August and 22 August 2014.

Faculty of Business
Recommendations 1, 2, 3, 4 & 5
Associate Professor Myers advised recommendations 1, 2, 3, 4 and 5 related to AQF compliance requirements and recommended they be moved in one resolution.

Associate Professor Myers highlighted the high level and quality of the supporting documentation.

Resolution AB6/14/54
Academic Board approved and forwards to Council for noting:
the program modification to BZ4 Graduate Certificate of Research Methodology;
the program modification to BK9 Master of Leadership;
the program modification to BJ4 Graduate Diploma of Leadership;
the program modification to BH4 Graduate Certificate of Leadership; and
the program modification to BU4 Graduate Certificate of Tourism Futures.

**Faculty of Education and Arts**

**Recommendation 6**

Associate Professor Myers noted the proposed program modification to HM5 Bachelor of Arts is an integrated program modification that includes a change of name. It replaces HS5 Bachelor of Arts (HSS) and GAR5 Bachelor of Arts (Applied Media and Social Sciences) and it was given the new code and name of HM5 Bachelor of Arts. The program modification is for the merger of programs from the Gippsland and Mt Helen campuses.

**Resolution AB6/14/55**

Academic Board approved and forwards to Council for noting the program modification to HM5 Bachelor of Arts.

**Recommendation 7**

Associate Professor Myers advised the program modification to HM5 Bachelor of Arts involves changing the wording of program regulations to broaden them.

**Resolution AB6/14/56**

Academic Board approved and forwards to Council for noting the additional program modification to HM5 Bachelor of Arts.

**Recommendation 8**

Associate Professor Myers advised the program modification to the AA5 Bachelor of Visual Arts (Fine Arts) program is in relation to adding new courses to the Fine Arts stream and AQF compliance requirements for the program.

**Resolution AB6/14/57**

Academic Board approved and forwards to Council for noting the program modification to AA5 Bachelor of Visual Arts (Fine Arts) program.

**Recommendation 9**

Associate Professor Myers advised the TE3 Associate Degree in Training and Education program had been modified to meet AQF compliance requirements.

Professor Andy Smith advised he would like to refer to the Faculty in terms of resourcing.

**Resolution AB6/14/58**

Academic Board approved and forwards to Council for noting the program modification to TE3 Associate Degree in Training and Education.

**Faculty of Health**

**Recommendation 10**

Associate Professor Myers advised the program modifications to PM5 Bachelor of Sport Management were required to meet AQF compliance requirements.

**Resolution AB6/14/59**

Academic Board approved and forwards to Council for noting the program modifications to PM5 Bachelor of Sport Management.
Recommendation 11
Associate Professor Myers advised APAC required the change to the HY5 Bachelor of Psychological Science program so that the current four electives could be altered to three compulsory courses and one elective course.

Resolution AB6/14/60
Academic Board approved and forwards to Council for noting the modifications to the HY5 Bachelor of Psychological Science program.

Recommendation 12
Resolution AB6/14/61
Academic Board approved and forwards to Council for noting modifications to the Bachelor of Outdoor Environmental Education to include delivery at Gippsland Campus in 2015.

Recommendation 13
Resolution AB6/14/62
Academic Board approved and forwards to Council for noting modifications to the Bachelor of Health Sciences to include delivery at the Gippsland Churchill Campus and Sydney Institute of TAFE in 2015.

Faculty of Science
Recommendation 14
Associate Professor Myers advised the program modification is one of the first steps in merging the programs between Gippsland and Mt Helen. The 1st years of each program have been aligned so they are identical and taught face-to-face, there is more blended delivery across campuses in the 2nd and 3rd years.

Resolution AB6/14/63
Academic Board approved and forwards to Council for noting the modification to program SC5 Bachelor of Science and introduction of the stream GSC5 Bachelor of Science (Environmental Science).

Recommendation 15
Associate Professor Myers advised, as with the Bachelor of Science, the program modification to program SB5 Bachelor of Biomedical Science and its associated stream and GSM5 Bachelor of Science (Medical Bioscience) is the first step in merging the program across the Gippsland and Mt Helen campuses. We can enrol students at both campuses.

Resolution AB6/14/64
Academic Board approved and forwards to Council for noting the modification to program SB5 Bachelor of Biomedical Science and its associated stream and GSM5 Bachelor of Science (Medical Bioscience).

Recommendation 16
It was noted EG8 Bachelor of Engineering (Honours) had been modified to include its associated streams and to meet AQF compliance requirements.

Resolution AB6/14/65
Academic Board approved and forwards to Council for noting the modification to program EG8 Bachelor of Engineering (Honours) to include its associated streams:
- Bachelor of Engineering (Civil) (Honours)
- Bachelor of Engineering (Mechanical) (Honours)
- Bachelor of Engineering (Mining) (Honours)
Faculty of Business

Recommendation 17
Resolution AB6/14/66
Academic Board noted the modification to the following courses for the MM9 Master of Business Administration and HSM specialisation, MB4 Graduate Diploma of Management; MA4 Graduate Certificate of Management:
- BUMGT5921 Organisations: Behaviour, Structure, Processes
- BUHRM5912 Human Resource Management
- BUACC5901 Accounting and Finance
- BULAW5911 Managing the Legal Environment
- BUMGT6927 Creativity and Innovation
- BUGEN5930 Business, Society and the Planet
- BUMGT5926 Strategy and Management of Change
- BUHEA6901 Contemporary Issues in Health Services Management
- BUHEA6902 Policy in Health Services Management
- BUHEA6903 Leadership in Health Services Management
- BUHEA6904 Evidence-based Practice in Health Services Management

Recommendation 18
Resolution AB6/14/67
Academic Board noted the rescinding of Resolution CC9/14/5 for the program DB0 Doctor of Business.

Recommendation 19
Resolution AB6/14/68
Academic Board noted the modification to the following courses, with the courses in italics listed below, approved to the satisfaction of the Chair, in the BK9 Master of Leadership:
- BSMAN5901 Contemporary Leadership Theories and Applications
- BSMAN5902 Building Personal Leadership Capacity
- BSMAN6901 Leading at an Executive Level
- BSMAN6902 Power, Politics and Leadership
- BSMAN6904 Leadership and Teamwork Challenge
- BULAW6925 Issues in Corporate Governance
- BULAW6958 Comparative Issues in International Management
- BUMGT6961 Managerial Skills Workshop
- BUMGT6963 Action Learning and Action Research Methodology
- BUMGT6965 Action Learning Dissertation
- BUMGT6973 Project Management

Recommendation 20
Resolution AB6/14/69
Academic Board noted the modifications to the following courses in the BU4 Graduate Certificate of Tourism Futures program:
- BUTSM5902 Today’s and Tomorrow’s Travel
- BUTSM5903 Future Visitor Segments
- BUTSM6904 Tomorrow’s Marketing
- BUTSM6905 Future World Tourism

Recommendation 21
Resolution AB6/14/70
Academic Board noted the modifications to the following courses which are Undergraduate electives in the programs BB5 Bachelor of Business, BC5 Bachelor of Commerce and MM5 Bachelor of Management:

- **BUMGT2614** Project Management (Program Codes: BB5, BC5, MM5)
- **BUMGT3705** Critical Issues and Advances in Management (Program Codes: BB5, BC5, MM5)
- **BUMKT2604** Social Media Marketing (Program Codes: BB5, BC5, MM5)
- **BUMKT2605** Mobile Marketing (Program Codes: BB5, BC5, MM5)

**Recommendation 22**

Resolution AB6/14/71

Academic Board noted the modifications to the following courses which are Postgraduate electives in the programs MM9 Master of Business Administration, BX9 Master of Professional Accounting, BL9 Master of Financial Planning and ED4 Graduate Diploma of Occupational Hazard Management:

- **BUACC6925** Financial Policy (Program Code: MM9)
- **BUECO6923** Financial Markets and Institutions (Program Code: MM9, BX9, BL9)
- **BUGEN6931** Business Research: Methods and Practice (Program Code: MM9, BX9, BL9)
- **BUGEN6932** Minor Dissertation (Program Code: MM9, BX9)
- **BUHRM6930** Change Agent Strategies (Program Code: MM9, BX9, BL9)
- **BUHRM6933** Management – Employee Relations (Program Code: MM9, BX9, BL9)
- **BUHRM6936** Strategic Human Resource Management (Program Code: MM9, BX9, BL9)
- **BULAW5975** Occupational Health and Safety Law (Program Code: ED4)
- **BUMGT6925** Critical Issues and Advances in Management (Program Code: MM9, BX9, BL9)
- **BUMGT6935** Operations Management (Program Code: MM9, BX9, BL9)
- **BUMGT6961** Managerial Skills Workshop
- **BUMKT5922** Competitive Analysis (Program Code: MM9, BX9, BL9)
- **BUMKT6904** Marketing Service Organisations (Program Code: MM9, BX9, BL9)
- **BUMKT6922** Marketing in the International Environment (Program Code: MM9, BX9, BL9)
- **BUMKT6923** Strategic Marketing (Program Code: MM9, BX9, BL9)
- **BUMKT6924** Integrated Logistics and Supply Chain Management (Program Code: MM9, BX9, BL9)
- **BUMKT6930** Electronic Commerce and Business (Program Code: MM9, BX9, BL9)
- **BUMKT6942** International Business (Program Code: MM9, BX9, BL9)

**Faculty of Education and Arts**

**Recommendation 23**

Resolution AB6/14/72

Academic Board noted the course modification to course EDECE3005 Programming in Early Childhood.

**Recommendation 24**

Resolution AB6/14/73

Academic Board noted the course modification to EDMED7103 Curriculum Design for Vocational and Workplace Learning.
Recommendation 25
Resolution AB6/14/74
Academic Board noted the course modifications to EDBED4004 Professional Policy, Practice and Responsibility and EDECE3013 Teacher as Researcher

Recommendation 26
Resolution AB6/14/75
Academic Board noted the six following course modifications:
- EDTAS1201 Independent Learning in University Contexts
- EDTAS1202 Thoughtful VET Practice
- EDTAS2001 Learning Theories: VET in Context
- EDTAS2002 Literacy and Numeracy across the VET curriculum
- EDTAS2003 VET links with the economy and industry
- EDTAS2004 VET in Society

Recommendation 27
Resolution AB6/14/76
Academic Board noted the following course modification SOCOG1003 Ideologies in the Modern World.

Recommendation 28
Resolution AB6/14/77
Academic Board noted the course modification to JAPAG4109 In-country Intensive Japanese.

Recommendation 29
Resolution AB6/14/78
Academic Board noted the addition of the Churchill Campus as a delivery location in the program Bachelor of Education (P-6) (TJ5).

Faculty of Health
Recommendation 30
Resolution AB6/14/79
Academic Board noted the modifications to the following courses:
- EXSCI1003 Anatomical & Physiological Bases of Human Movement
- EXSCI1108 Measurement and Evaluation in Human Movement (SM)
- HMPRC3002 Internship in Sport Management
- SPMAN1002 Sports Marketing
- SPMAN1003 Sport Event Management
- SPMAN1101 Introduction to Sport Management (10 CP)
- SPMAN1104 Introduction to Sport Management (15 CP)
- SPMAN2002 Management of Sport Organisations
- SPMAN2003 Sport Policy (10CP)
- SPMAN2004 Sport Policy (15 CP)
- SPMAN2101 Sport, Accounting and Finance
- SPMAN3002 Sport Media and Communications
- SPMAN3003 Applied Sport Marketing
- SPMAN3101 Management of Sport Facilities (10 CP)
- SPMAN3104 Management of Sport Facilities (15 CP)

Recommendation 31
Resolution AB6/14/80
Academic Board noted the modifications to the HEALT1104 Health and Lifestyle course.
Recommendation 32
Resolution AB6/14/81
Academic Board noted the modifications to the following courses:
- HCPAR5021 Community Paramedic Culture 1
- HCPAR6022 Community Paramedic Culture 2
- HCPAR6901 Paramedic Internship 1
- HCPAR6911 Paramedic Internship 2

Recommendation 33
Resolution AB6/14/82
Academic Board approved and forwards to Council for noting modifications to the program HY5 Bachelor of Psychological Science to include delivery in Gippsland in 2015.

Industry Skills Centre
Recommendation 34
Associate Professor Myers noted there are no students in VG7 Bachelor of Horticulture and it has not been delivered for some time so it is being removed as part of the tidying up of Schedule 5.1.

Resolution AB6/14/83
Academic Board approved and forwards to Council for approval the discontinuation of VG7 Bachelor of Horticulture.

Professor Todd Walker queried how we are bringing together programs from Gippsland and merging; how does it align with VTAC codes and how the programs are advertised.

The Chair noted this discussion would be brought back to the next meeting for reporting.

Faculty of Science
Recommendation 35
Resolution AB6/14/84
Academic Board noted the modification to the following courses from CD5 Bachelor of Mathematical Sciences:
- MATHS2011 Ethics and Reporting in Analytics
- MATHS2013 Case Studies in Analytics
- MATHS2015 Operations Research

Recommendation 36
Resolution AB6/14/85
Academic Board noted the modification to course ETCIV3100 Infrastructure Management.

Recommendation 37
Resolution AB6/14/86
Academic Board noted the modification to the following courses from CC8 Bachelor of Computing (Honours):
- ITECH4300 Research Skills and Academic Communication
- ITECH4302 Guided Study
- ITECH4311 Research Project and Thesis 1 (Honours)
- ITECH4312 Research Project 2 (Honours)
- ITECH4321 Research Project and Thesis 1
- ITECH4322 Research Project and Thesis 2
Recommendation 38
Resolution AB6/14/87
Academic Board noted the following modified courses from EX5 Bachelor of Engineering Technology Science:
- ETCOR3150 Design Project 1
- ETCOR3250 Design Project 2

Recommendation 39
Resolution AB6/14/88
Academic Board noted the modification to course SCGEO2109 Palaeontology

Recommendation 40
Resolution AB6/14/89
Academic Board noted the modification to the course MATHS4313 Research Project and Thesis 3.

The Chair thanked Associate Professor Myers for his report.

12. **Report from Learning & Teaching Committee**
The Chair invited Associate Professor Nina Fotinatos to provide a report to the Board.

Associate Professor Fotinatos advised there had been one meeting of the Learning & Teaching Committee with the new Associate Deans Learning & Teaching and other newly co-opted members in attendance which has brought about robust discussion around learning and teaching.

Associate Professor Fotinatos advised issues coming to the next meeting were:
- eVALUate (Student Evaluation of Teaching - Policy & Procedure) with work being undertaken with Quality and Mr Greg Jakob. Associate Professor Fotinatos highlighted the importance of distribution of reports and advised she had received advice from Workplace Relations around this to ensure that we meet our legal obligations.
- The Australian University Teaching Criteria and Standards Framework which will be put into practice as a six month trial.
- Learning & Teaching Policies & Procedures and how to manage with a strategic approach.

12.1 **Student Plagiarism Procedure**
Associate Professor Fotinatos advised by way of background the Student Plagiarism Procedure has been a lengthy process involving many stakeholders. The Procedure came to Academic Board in February at which time issues were raised associated with the flowchart and an automatic hearing. The Procedure went back to the Learning & Teaching Committee for further review and is now presented to Academic Board for endorsement.

Associate Professor Fotinatos advised a Resource and Fact Sheet is presently being developed by CLIPP to be sent out with the initial letter to the student. The wording of the letters linked to the Procedure is being reviewed by Ms Liz Luciani, Manager, Student Advisory Service to ensure the language is appropriate. The Fact Sheet and letters will be completed by the 1st October 2014.

It was noted there was one step missing in the flowchart, the student needs to see the evidence and a line needs to be inserted in the flowchart to ensure when writing to the student the information is included.
The Chair noted in terms of good practice and natural justice this step needs to be included as the student charged with plagiarism needs to see the evidence.

The Chair moved the recommendation be adopted with the minor amendment to the Procedure.

Resolution AB6/14/90
Academic Board endorsed the Student Plagiarism Procedure.

12.2 Interim Learning and Teaching Plan 2014
Academic Board noted the Interim Learning and Teaching Plan 2014.

12.3 Academic Board noted the minutes from the Learning and Teaching Committee Meeting L&T5/14 held 13 August 2014.

The Chair thanked Associate Professor Fotinatos for her report.

13. Report from Research Committee
The Chair invited Associate Professor Singarayer Florentine to provide a report to the Board.

Associate Professor Florentine advised the Research Committee has undertaken extensive work on the Research Strategic Plan and invited Professor Andrew Chan to provide an update on the Excellence in Research for Australia (ERA).

In speaking to his presentation Professor Chan advised:
- the threshold for assessment is 50 outputs (journals etc.) and that ERA is a comprehensive summary of the quality of research undertaken by Australian universities which takes place every three years (2010, 2012, 2015);
- all the research outputs generated by the University over a six year period is classified into research disciplines (4-digit Units of Evaluation or UoEs) and these are further classed into broad research areas (call 2-digit Clusters);
- there are 159 (4-digit) UoEs and 11 clusters; and
- all UoEs are assessed using indicators measuring 1) research quality, 2) research volume and activity, 3) application and 4) esteem and recognition.

Professor Chan advised we have eighty percent of the data and we will try to publish data at the end of this month with optimisation of data in November/December 2014.

Professor Chan identified issues encountered to date as follows:
- Impact of the new institution:
  - Sourcing accurate publication records
  - Merging with our RM system
  - Rearranging our RM system to better reflect ERA
  - Merging Monash library records with our repository
- Research Income:
  - Ascertaining the amount of research income brought in by Gippsland staff during the three year reference period.

Professor Chan advised we are starting 2015 but preparing for 2018 and any good paper should be submitted now.
Professor Chan acknowledged the huge amount of work undertaken by Ms Katie Donnelly, Coordinator, Excellence in Research for Australia and Mr Raimond Placidi, Research Performance Officer.

The Chair thanked Associate Professor Florentine and Professor Chan for their reports.

*Professor Todd Walker left the meeting.*

13.1  Academic Board noted the minutes of the Research Committee meeting RC6/14 held on 21 August 2014.

13.2  Academic Board noted the summary sheet in relation to Higher Degree by Research Awards noted at Research Committee meetings 1/14 and 4/14.

**Resolution AB6/14/91**

*Academic Board noted the Higher Degree by Research Awards that were approved by the Chair, Academic Board, on advice from the Chair Research High Degree Sub-committee and the Chair of Research Committee, in between meetings.*

13.3  Academic Board noted the summary sheet in relation to Higher Degree by Research Awards noted at Research Committee meeting RC6/14 held 21 August 2014.

**Resolution AB6/14/92**

*Academic Board noted the Higher Degree by Research Awards that were approved by the Chair Academic Board, on advice from the Chair Research Higher Degree Sub-Committee and the Chair of Research Committee, in between meetings.*

14.  **Report from Student Senate**

The Chair noted Ms Laura Ryan was an apology for the meeting and invited Mr Alex Power, Chair, Student Senate to provide a report to the Board.

Mr Power thanked the Chair for inviting him to speak to the Board and advised over the last nine months the Senate had been involved in a number of activities as follows:

- Developing the Senate Moodle shell.
- Amendment to the bus schedule in Gippsland.
- Refurbishment of the squash courts.
- Streamlining the election process – Senate elections have been changed to mid-October to allow students to get a feel for university life and then join the Senate; and a proposal has been put forward to move faculty representative elections to the same time as Senate elections.

The Chair thanked Mr Power for his report.

**Reports from other Committees**

15.  **Report from Council**

Academic Board noted the extract of minutes from Council Meeting CM5/14 held 15 July 2014.
16. **Internationalisation of the Curriculum Working Party**  

17. **Report from International & Partners Committee**  
No minutes were received from the International & Partners Committee.

18. **Report from Legislation Committee**  
Academic Board noted the Extract from the Minutes of Legislation Committee Meeting LC3/14 held 28 August 2014.

The Chair noted the amendment is to clarify timelines and to ensure Deans can delegate the power to hear grade appeals.

Professor Marcia Devlin noted the first dot point in the Extract should be amended to read “nominate a senior educator or level C academic or above”.

It was noted the resolution be moved with the editorial change as noted.

**Resolution AB6/14/93**  
Academic Board approved and recommends to Council Executive for approval, the amendments to Regulation 5.3 – Assessment.

*Professor Andy Smith left the meeting.*

19. **Report from Policy Committee**  
19.1 Academic Board noted the minutes from the Policy Committee meeting PC3/14 held 18 June 2014.

19.2 Academic Board noted the Circulatory Resolution Minutes PC4/14: 30 July 2014.

20. **Report from Quality Committee**  
Academic Board noted the minutes from the Quality Committee meeting QC4/14 held 28 July 2014.

21. **Reports from Faculty Boards**  
21.1 **Business**  


21.2 **Education and Arts**  
No minutes were received from the Faculty of Education and Arts.

21.3 **Health**  
No minutes were received from the Faculty of Health.
21.4 Science
Academic Board noted the minutes from the Faculty of Science Board Meeting FOSB 9/14 held 7 August 2014.

21.5 Federation College
No minutes were received from Federation College.

21.6 Industry Skills Centre
Academic Board noted the unconfirmed minutes from the Industry Skills Centre Board Meeting ISCBM 04/14 held 27 June 2014.

22. Report from Dual Sector Project
No report was received from the Dual Sector Project.

23. Awards Approvals
No awards were received that were approved by the Chancellor and the Chair, Academic Board, in between meetings of the Board.

Information for Members
Nil

Other Business

24. 2015 Academic Calendars
It was noted this item was referred to within Item 5. Chair’s Report.

25. University Medal
The Chair noted the design of the new FedUni Medal had been approved at the Academic Board Executive Committee meeting ABEC 5/14.

The Chair advised the new design was based on the crest on the testamur and Academic Board Executive Committee had agreed the sample medals were a vast improvement on the former University of Ballarat medal.

The Chair tabled the proposed design and sample medals for the information of Academic Board members.
Date of Next Meeting

The Chair advised the guest speaker for the next meeting of Academic Board will be Mr Richard Elkington, current Chair of RDV. Mr Elkington was previously employed in the power industry in Gippsland as a senior manager and is well connected in terms of regional activities. Mr Elkington will be talking about strategic developments in Gippsland and what is happening in the area of learning and teaching engagement.

The next meeting of Academic Board will be held on Wednesday, 22 October 2014 @ 1.30pm and will be chaired from Room 1W207 at the Gippsland Campus and video conferenced to the Council Room, Mt Helen Campus.

Meeting concluded at 3.35 pm